

Degree Evaluation and What if Analysis Instructions

CAPP Degree Evaluation Instructions

How to Generate a Degree Evaluation:

- **Login to Web4U**
- **Select Student**
- **Select Student Records**
- **Select Degree Evaluation**
- **Select Term** (Select current term; Submit)
- **Links at Bottom of Page: Select Generate New Evaluation** (to produce a degree evaluation for the listed curriculum) or **What-if Analysis** (to produce an evaluation for any available program and major). NOTE: Undeclared majors and pre-majors must use the What-if Analysis option.

Generate New Evaluation:

- **Program** (Select radio button. If radio button is not available, you must use the What-if Analysis option.)
- **Term** (Select your anticipated graduation term)
- **Generate Request**
- **Submit**

What-if Analysis:

- **Entry Term**(Select the term the requirements will be evaluated against; Continue)
- **Program** (Select program; Continue)
- **First Major** (Select major; Submit)
- **Evaluation Term** (Select your anticipated graduation term)
- **Generate Request**
- **Submit**