

## *S*urvey

- Read the introduction and summary
  - Skim the chapter, paying attention to topic headings, bold-faced words, pictures, charts, and graphs
  - Gives you idea of structure and content before you begin
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## *Q*uestion

- Read any questions provided by the author or your professor
- Create questions from the information you found during your survey - who, where, what, why, and how are good to begin with
- Cover the main topics and important points
- This sets a purpose for your reading

# *R*ead

- Break the material into sections and then read by section
  - Look for answers to your questions, key concepts, and supporting details
  - Be sure to look at the graphs, charts, and pictures
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# *R*espond

- After you read the section, think about what you just read
- See if you can answer your questions and recognize the main ideas of the reading

*R*ecord

- Go back through the section, underlining or highlighting key concepts
  - Also, take notes on a sheet of paper, note cards, in the margins of the text, etc.
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*R*ecite

- Look away from the section
- Try to recite key information and ideas
- Do this until you are comfortable with the information (put it into your own words)
- This will lead to better understanding, saving you review time in the long run

# *R* *review*

- After reading the entire chapter, review
- Review by scanning back over the information
- Talk about the important information to yourself or to others or think about it in your head
- Try to identify overall themes and relationships between concepts