CAMPUS ACTIVE SHOOTER EXERCISE PLANNING GROUP

CHARTER

Effective March 10, 2015

CHARGE

The Campus Active Shooter Exercise Planning Group will develop a strategy and approach to conduct campus-wide active shooter exercises.

Deliverables include an ongoing program for campus-wide active shooter exercises and/or drills.

The program shall include:

- Development of exercises and drills to prepare the campus for an active shooter.
- Identification of drill operational responsibilities for students, faculty, and staff.
- Developing and holding training for each group (students, faculty, and staff) prior to holding the drills.
- Development of a communications plan for emergency response.
- Establishing an implementation plan that includes a schedule and timeline for training, communications, exercises, and drills.
- Identification of performance measures to determine success of each training, communication, exercise or drill.

MEMBERSHIP

Darin Rasmussen, Co-Chair / Chief of Police / Director of Public Safety
Sue Sullivan, Co-Chair / Director, Environmental Health and Safety
Paul Cocke, Director, University Communications and Marketing
John Furman, Director, Facilities Management
Leonard Jones, Director, University Residences
Ron Marks, Organizational Development Specialist, Human Resources
Kunle Ojikutu, Assistant Vice President for Enrollment and Student Services
Ted Pratt, Dean of Students
Shari Robinson, Director, Counseling Center
Lea TerBeek, RN / Nurse Manager, Student Health Center
Vacant, Faculty Senate Representative (Two positions)
Vacant, Associated Students Representatives (Two positions)

Attendees as resources:
Donnell Tanksley, Assistant Director of Public Safety / Assistant Chief of Police
Holly Woll-Salkeld, Safety Officer 2
**CHAIR**
The group will be co-chaired by the Director of Environmental Health and Safety and the Director of Public Safety. The Chairs shall convene the meetings, approve agendas, and preside at all meetings of the group.

**MEETINGS**
Meetings shall be called by the Chairs. The group will generally meet every two weeks for Spring Quarter 2015.

**REPORTAGE**
The group will report to the Vice President for Business and Financial Affairs, who will share their recommendations with the other vice presidents and the President for possible action. The group shall report to the Emergency Management Committee for review and additional recommendations.

**TIMELINE**
- Development of program: Spring 2015
- First campus-wide active shooter drill: Summer/Fall 2015