Parking and Transportation Advisory Committee

CHARTER

CHARGE

The Parking and Transportation Advisory Committee (PTAC) will advise the Vice President for Business and Financial Affairs on parking issues that include current challenges and future needs to provide sufficient, sustainable and accessible parking for faculty, staff, students and visitors while balancing those needs with alternative transportation goals.

Working with a parking consultant or “peer review team”, the Committee will review, evaluate and make recommendations on:

1. **Financial Review / Parking Fees and Fines**
   The committee will review the financial reports of the parking system, and review proposed parking fees and fines.

2. **Policy Review**
   The PTAC will review proposed changes to the current approach for space and permit allocation, with an emphasis on formalizing and simplifying parking operating procedures. This includes a review of how the proposed change in approach serves the University’s Mission, Vision and Strategic Goals.

   For fiscal year 2018, the focus will be on the following:
   
   a. Change parking lot designation from “12A” to “12G”
   b. Test / revise zone parking
   c. Optimize solution(s) for guest parking
   d. Consider a one-time waiver policy on fines for incorrectly entered license plate numbers for permits that were paid

3. **Communications Plan – Both Incoming and Outgoing, including Customer Surveys**
   The PTAC recommends the most effective ways to communicate with the campus community.
MEMBERSHIP

Director of Public Safety / Chief of Police
Assistant Director, Student Business Office
Associated Students Representatives (3):
   (1) On-campus resident
   (2) Commuter
   (3) Member of the Alternative Transportation Committee
Academic Affairs Representative
Faculty Union Representative
Human Resources Representative
PSE Representative
PSO Representative
WFSE Representative
University Residences Representative
Business and Financial Affairs Representative
Facilities Management Representative
Facilities Development and Capital Budget Representative

Ex Officio (non-voting):
Director, Financial Services
Manager, Student Business Office
Program Manager, Campus Conservation and Sustainable Transportation
Director, Risk, Policy and Compliance Services

CHAIR

The Chair shall be appointed by the Vice President for Business and Financial Affairs. The Chair shall convene the meetings, approve agendas, and preside at all meetings of the PTAC.

MEETINGS

Meetings shall be called by the Chair.

REPORTAGE

The PTAC shall report to the Vice President for Business and Financial Affairs, who will share the recommendations with the other Vice Presidents and the President for possible action.

TERM OF SERVICE

The Director of Public Safety and the Assistant Director for the Student Business Office are permanent members of the committee by virtue of their positions.

Terms for all representative committee members:
The term of service will be two years, and staggered so that approximately one-half of the representative positions will be open for reappointment in any given year. Representatives wishing to serve another term upon term expiration may be reappointed at the discretion of the Vice President for Business and Financial Affairs.
For the 2017-18 PTAC, the following positions will expire in **June 2018**:

- Faculty Union Representative
- University Residences Representative
- Business and Financial Affairs Representative
- Facilities Management Representative
- Two Associated Students Representatives (on-campus resident), and one member of the Alternative Transportation Committee

For the 2018-19 PTAC, the following positions will expire in **June 2019**:

- PSO Representative
- Academic Affairs Representative
- Human Resources Representative
- WFSE Representative
- PSE Representative
- Facilities Development and Capital Budget Representative
- Associated Students Representative (off-campus commuter)