Introduction
The mission of the Border Policy Research Institute (BPRI) is to provide local, state, and federal policy-makers with high-quality unbiased research on issues related to the Canada – U.S. border, and/or Canada – U.S. relations in general. Our focus areas are diverse and include: ecosystems, energy, trade, transportation, governance, security, immigration and labor. Research proposals must have clear policy implications.

Research Guidelines
Project funding is available from July 1, 2018 – June 30, 2019 and may be used for any block of time within that window. The involvement of students in research is an overarching goal of WWU and priority will be given to projects that include significant student involvement (i.e., culminating in a thesis, a student publication, etc.). Proposals that build upon projects previously funded by the BPRI are also eligible.

Eligibility
All WWU faculty with an employment agreement for Academic Year 2018 - 2019 are eligible to apply. By invitation of the Director, faculty and researchers from other institutions are eligible to submit proposals. Normally these proposals will address topics for which specialized expertise is sought and involve WWU faculty and/or students in a partnership arrangement.

Nature and Conditions of Award
A faculty member may request 50% support for a maximum of one quarter within the funding window. Support is in the form of release time during the regular year and in the form of summer salary during summer session. In addition, applicants may request funds for other costs directly associated with a project, including supplies, travel, and salaries for student research assistants. Research must be completed prior to June 30, 2018.

It is expected that BPRI funded research will be published and that the researcher will present findings to relevant audiences. The BPRI reserves the right to report on research in the form of Institute publications and/or web-based reports. In addition to any publication medium that you otherwise intend to pursue (i.e., journal, book, book chapter, etc.), you must provide a version of your results that will be published as a non-copyrighted Research Report by the BPRI. Funded projects may be required to submit progress reports.

Completed applications must be submitted to the BPRI by December 1, 2017. Awards will be announced no later than December 16, 2017. See following page for application instructions.
Please submit applications to BPRI Assistant Director Natalie Baloy (Natalie.Baloy@wwu.edu, MS 9110) and include the following information:

1. Proposal Cover Sheet (see next page)

2. Abstract

3. A narrative project description that:
   a. is no more than eight pages long, double spaced, organized like a typical extramural proposal;
   b. is written in clear, non-technical language that a colleague from another discipline could comprehend and review fairly;
   c. includes a detailed budget and justification, an itemization of the work tasks associated with the project, the anticipated schedule, and the product(s) to be delivered throughout the course of the project; and
   d. identifies potential benefits, particularly how the project relates to policy issues and questions.

4. Bibliography

5. Current vita relevant to this research effort
Support Requested: Maximum support available to project researchers is 50% salary during 4 of the summer session pay periods, or 50% release time for an academic quarter. For academic quarters, identify the number of credits to be released, divide by 36, and multiply by your annual salary. For example, if your salary is $60,000 per year (excluding benefits) and you wish to be released from a 5 credit course, the cost is calculated as follows: \( \frac{5}{36} \times 60,000 = 8,333.33 \).

Support is also available for project-related student assistance, travel, and supplies.

1. Faculty release time and/or salary support:
   a. Summer 2018 (7/1 - 9/15): _____ months @____%  $_____
   b. Fall Quarter 2018: _____% time  $_____
   c. Winter Quarter 2019: _____% time  $_____
   d. Spring Quarter 2019: _____% time  $_____

2. Student Support: _____ hours @ $___ /hour  $_____

3. Supplies: ______________________________________________________  $_____

4. Travel to: ____________________________________________________  $_____

5. Other: ________________________________________________________  $_____

TOTAL  $_____

WWU chairs, include a separate statement approving release time requested (if any).

Department Chair: ____________________________ Signature: _______________________

(please print)

Dean: ____________________________ Signature: _______________________

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