

# CARVER GYM, FIELDS, OUTDOOR SPORT FACILITIES AND STUDENT RECREATION CENTER REQUEST

**REQUESTS MUST BE MADE TWO WEEKS PRIOR YOUR EVENT**

EVENT: \_\_\_\_\_

NAME: \_\_\_\_\_

DATE OF EVENT: \_\_\_\_\_

PHONE #: \_\_\_\_\_

TIME OF EVENT: \_\_\_\_\_

E-MAIL: \_\_\_\_\_

FACILITIES NEEDED:

TODAY'S DATE: \_\_\_\_\_

\_\_\_\_\_

SPONSOR/DEPT/CLUB:

\_\_\_\_\_

\_\_\_\_\_

# OF PARTICIPANTS \_\_\_\_\_

# OF NON WWU STUDENT PARTICIPANTS \_\_\_\_\_

WILL THERE BE A CHARGE FOR YOUR EVENT? \_\_\_\_\_ (if yes, please see below)

HOW MUCH ARE YOU CHARGING FOR YOUR EVENT? \_\_\_\_\_

COMMENTS:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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**\*\*\*CAMPUS RECREATION USE ONLY\*\*\***

SPACE CONFIRMATION:

YES: \_\_\_\_\_

YES: \_\_\_\_\_ WITH THE NOTED EXCEPTIONS

NO: \_\_\_\_\_

EXCEPTIONS/CONDITIONS:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_

CAMPUS RECREATION SERVICES

\_\_\_\_\_

DATE