

COLLEGE OF HUMANITIES & SOCIAL SCIENCES
DEADLINE DATES – 2009/10
DATES ARE APPROXIMATE—REVISIONS ARE POSSIBLE

October

Oct 5 Project Development Awards
Oct 12 Faculty Development Grants
Oct 12 Summer Research Grants
Oct 12 Summer Teaching Grants
Oct 15 Professional Leave Applications
Oct 20 Tenure and/or Promotion to Associate
Oct 28 Graduate Course/Major Revisions

November

Nov 6 Promotion to Professor
Nov 9 Student Tech Fee Proposal Revisions (electronic copy only)
Nov 13 Undergraduate Course/Major/Minor Revisions
Nov 18 Final Student Tech Fee Proposals (9 hard copies)
Nov 30 Preliminary Summer Course Schedules due to College

December

Dec 9 Faculty Sick Leave Reports
Dec 15 Summer Research Grant Report (last year's new faculty)
Dec 15 FTE Temporary Resource Needs

January

Jan 5 Course Fee Proposals & Self-Sustaining Budgets
Jan 15 Non-tenure-track Faculty Review (fall quarter only)
Jan 25 Faculty Development Grants

February

Feb 9 Project Development Awards
Feb 15 Probationary Faculty Evaluations
Feb 12 Catalog Copy Due to Lisa Zuzarte

March

Mar 1 Peter J. Elich Teaching Award Nominations
Mar 9 Simpson Bridging Award Nominations
Mar 17 Faculty Sick Leave Reports
Mar 17 Timetable Copy Due to Registrar's Office
Mar 19 Emeritus Faculty Recommendations
Mar 19 Peter J. Elich Teaching Award Materials Due

April

Apr 2 Draft Summer Contracts
Apr 15 Non-tenure-track Faculty Review (winter quarter only or fall & winter)
Apr 16 Final Summer Contracts due to Summer Session (revised)

Apr 19 Faculty Development Grants
Apr 21 Ronald Kleinknecht Teaching Award Nominations
Apr 23 Presidential Scholar Award Nominations
Apr 27 Woodring Scholarship and Spelhaug Scholarship Applications
Apr 29 Post Tenure Review Materials Due

May

May 3 Call for Annual Reports & Faculty Activity Reports
May 3 First Year Chair Evaluations
May 6 Notice of Intent to Apply for Tenure & Promotion
May 12 Ronald Kleinknecht Teaching Award Materials Due

June

June 9 Faculty Sick Leave Reports

July

July 6 Faculty Development Grants
July 15 Non-tenure-track Faculty Review (spring quarter only or fall & spring or winter & spring or annual appointments)

August

Aug 2 Assignment of Mentors for New Faculty