

**WESTERN WASHINGTON UNIVERSITY
2006 WWUFIS/OFM Facilities Report**

Agency	Site ID#	Site Name	Street Address	Zip-Plus4	City Code	County Code	Leg. Dist.	Client Capacity	Acreage	Ownership Code	Site Purchase Cost
380	OFMSID00001	Western Washington University	0516 High Street	98225-5996	0080	37	040	0	212.2	O	
380	OFMSID00009	Shannon Point Tidelands Site	01900 Shannon Point Rd.	98221-4042	0030	29	040	0	7	L	
380	OFMSID00010	Administrative Services Site	333 32nd Street	98225-5996	0080	37	040	0	1.4	O	
380	OFMSID00011	Lakewood Site	2410 Lake Whatcom Blvd	98225-5996	0080	37	040	0	0	O	
380	OFMSID00013	Shannon Point Marine Center Site	01900 Shannon Point Rd.	98221-4042	0030	29	040	0	88.1	O	
380	OFMSID00014	Environmental Center Site	02445 E. Bakerview Rd.	98226	0080	37	042	0	20.6	O	
380	OFMSID00015	Alger Peat Bog Site	S 1/2 SW 1/4 NE 1/4 E of Road	98233	0140	29	040	0	13.5	O	
380	OFMSID00017	Mosquito Pass Study Site	1725 Yacht Haven Road	98250	0003	28	040	0	1.7	O	
380	OFMSID00019	Small Business Site	119 North Commercial Suite 195	98225-5996	0080	37	042	0	0	L	
380	OFMSID00021	Hodge Property Site	914 26th Street	98225-5966	0080	37	040	0	0.14	O	\$75,000
380	OFMSID00023	Dance Studio	311 East Holly	98225-5996	0080	37	040	0	0	L	
380	OFMSID00024	Administrative Services "B"	405 32nd Street	98225-5996	0080	37	040	0	0	L	
380	OFMSID00025	Lincoln Creek Transportation Center	3801 Byron Street	98225	0080	37	040	0	7.5	L	
380	OFMSID00026	Haskell Business Center	1405 Fraser Street	98229	0080	37	42	0	0	L	

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Site ID#	Site Name	ID#	Facility Name	Ownership Code	Useable Sq. Ft.	Gross Sq. Ft.	Historical Site	Condition	Construction Date	Purchase Date	Const/Purchase Cost	Renovation Date	Renovation Cost	Agency Notes
OFMSID00001	Western Washington University	AA	Art Annex	O	12,283.00	15,586.00	N	3	1968	1968	\$329,100			
OFMSID00001	Western Washington University	AH	Arntzen Hall	O	80,798.00	98,337.00	N	3	1974	1974	\$3,384,000			
OFMSID00001	Western Washington University	AL	Alumni House	O	2,144.00	2,623.00	N	3	1930	1990	\$0	1990	\$0	
OFMSID00001	Western Washington University	AN	Antenna Building	O	260.00	260.00	N	1	1998	1998	\$0			
OFMSID00001	Western Washington University	AR	Armory	O	38,964.00	59,650.00	N	4	1910	1910	\$65,000			Address changed from 214 E. Pine to be consistent with city Public Works dept.
OFMSID00001	Western Washington University	AS	Armory Motor Pool Shed	O	6,604.00	6,630.00	N	2	1950	1950	\$30,000			
OFMSID00001	Western Washington University	B1	Bus Stop at Haggard Hall	O	600.00	600.00	N	1	2003	2003	\$153,100			
OFMSID00001	Western Washington University	BH	Bond Hall	O	80,524.00	89,591.00	N	1	1967	1967	\$2,475,500			
OFMSID00001	Western Washington University	BI	Biology Building	O	57,878.00	81,120.00	N	1	1995	1995	\$21,374,300			
OFMSID00001	Western Washington University	BS	Bus Shelter	O	0.00	234.00	N	5	1980	1980	\$0			Transferred to Academic support 7/01
OFMSID00001	Western Washington University	CA	Canada House	O	4,997.00	5,866.00	N	3	1920	1920	\$25,000			
OFMSID00001	Western Washington University	CB	Chemistry Building	O	56,251.00	72,574.00	N	2	1993	1993	\$20,730,000			
OFMSID00001	Western Washington University	CF	Communications Facility	O	107,935.00	131,365.00	N	1	2002	2002	\$28,036,000			
OFMSID00001	Western Washington University	CH	College Hall	O	25,407.00	32,917.00	N	3	1947	1947	\$321,000			
OFMSID00001	Western Washington University	CM	Commissary Central Mailroom	O	1,804.00	1,918.00	N	1	1968	1968	\$0	2006	\$298,931	Function relocated and occupied 1/2006 to make room for a new academic building
OFMSID00001	Western Washington University	CS	Campus Services Facility	O	31,446.00	34,698.00	N	1	2002	2002	\$6,602,301			
OFMSID00001	Western Washington University	CV	Carver Gymnasium	O	103,202.00	110,700.00	N	3	1936	1936	\$146,000	1971	\$520,800	
OFMSID00001	Western Washington University	EQ	Equipment Shed	O	2,808.00	2,832.00	N	1	1980	1980	\$0			
OFMSID00001	Western Washington University	ES	Environmental Studies Center	O	90,519.00	111,145.00	N	3	1973	1973	\$3,531,000			
OFMSID00001	Western Washington University	ET	Ross Engineering Technology	O	75,131.00	77,592.00	N	2	1987	1987	\$6,500,000			
OFMSID00001	Western Washington University	FA	Fairhaven College	O	10,732.00	16,176.00	N	2	1970	1970	\$117,900			5/23/05 TT Added 780 sqft for new academic office in the Lounge....
OFMSID00001	Western Washington University	FI	Fine Arts Building	O	57,223.00	59,300.00	N	3	1950	1950	\$764,000	1988	\$3,486,000	
OFMSID00001	Western Washington University	FN	Fairhaven Cabin North	O	170.00	212.00	N	5	1920	2001	\$0			Transferred to Academic support 7/01
OFMSID00001	Western Washington University	FR	Fraser Hall (Lecture Halls)	O	10,695.00	13,562.00	N	3	1962	1962	\$221,213			
OFMSID00001	Western Washington University	FS	Fairhaven Cabin South	O	409.00	511.00	N	4	1920	2001	\$0			Transferred to Academic support 7/01
OFMSID00001	Western Washington University	GH	Greenhouse	O	1,000.00	1,000.00	N	1	1997	1997	\$180,000			
OFMSID00001	Western Washington University	HH	Haggard Hall	O	86,643.00	107,971.00	N	1	1960	1960	\$2,575,000	1998	\$16,200,000	
OFMSID00001	Western Washington University	HS	High Street Hall	O	9,066.00	9,918.00	N	5	1970	1970	\$183,800			
OFMSID00001	Western Washington University	HU	Humanities	O	31,373.00	33,342.00	N	3	1962	1962	\$543,786			
OFMSID00001	Western Washington University	IC	Visitor Information Center	O	272.00	516.00	N	5	1980	1980	\$70,000			
OFMSID00001	Western Washington University	MG	Maintenance Garage	O	3,638.00	3,638.00	N	2	1987	1987	\$259,600			
OFMSID00001	Western Washington University	MH	Miller Hall	O	110,410.00	133,117.00	N	3	1943	1943	\$333,000	1968	\$1,704,000	
OFMSID00001	Western Washington University	MR5	Limbacher Property	O	0.00	0.00	N	9	1900	1997	\$0			Vacant lot - house demolished.
OFMSID00001	Western Washington University	MS	Marshalling Storage	O	832.00	832.00	N	2	1996	1996	\$20,000			
OFMSID00001	Western Washington University	MY	Marshalling Yard	O	3,750.00	3,750.00	N	1	1989	1989	\$62,200			
OFMSID00001	Western Washington University	OM	Old Main	O	115,835.00	145,474.00	Y	3	1895	1895	\$40,000	1978	\$2,672,000	
OFMSID00001	Western Washington University	PA	Performing Arts Center	O	99,212.00	128,649.00	N	3	1950	1950	\$1,048,000	1973	\$2,443,000	
OFMSID00001	Western Washington University	PH	Parks Hall	O	50,850.00	56,109.00	N	3	1982	1982	\$4,409,300			
OFMSID00001	Western Washington University	PP	Physical Plant	O	19,583.00	20,338.00	N	3	1969	1969	\$543,000	1994	\$445,800	
OFMSID00001	Western Washington University	PS	Public Safety	O	3,255.00	3,817.00	N	5	1970	1970	\$50,000	1981	\$57,250	
OFMSID00001	Western Washington University	R1	Graham	O	2,610.00	2,610.00	N	9	1895	1991	\$0			Residential rental unit
OFMSID00001	Western Washington University	R10	Casey Property "B"	O	1,885.00	2,405.00	N	9	1922	2001	\$304,850			Residential Rental Unit
OFMSID00001	Western Washington University	R11	Rowe Property	O	0.00	1,392.00	N	9	1905	2003	\$222,200			
OFMSID00001	Western Washington University	R2	Fassler	O	1,647.00	1,647.00	N	9	1974	1997	\$0			Residential rental unit
OFMSID00001	Western Washington University	R3	Hackler	O	1,556.00	1,556.00	N	9	1974	1997	\$0			Residential rental unit
OFMSID00001	Western Washington University	R6	Whitfield	O	1,262.00	1,262.00	N	9	1916	1998	\$127,970			Residential rental unit
OFMSID00001	Western Washington University	R7	Bame	O	1,890.00	1,890.00	N	9	1956	1998	\$136,160			Residential rental unit
OFMSID00001	Western Washington University	R8	Miller	O	1,896.00	1,896.00	N	9	1960	1998	\$166,873			Residential rental unit
OFMSID00001	Western Washington University	R9	Casey Property "A"	O	7,360.00	1,216.00	N	9	1946	2001	\$130,650			Residential Rental Unit
OFMSID00001	Western Washington University	SB	Baseball Field Storage	O	1,706.00	2,086.00	N	3	1980	1980	\$218,000			
OFMSID00001	Western Washington University	SE	Service Storage Shed	O	872.00	960.00	N	1	1977	1977	\$0			
OFMSID00001	Western Washington University	SL	SMATE Hall	O	23,484.00	40,144.00	N	1	1996	1996	\$12,263,000			
OFMSID00001	Western Washington University	SP	Steam Plant	O	9,040.00	13,071.00	N	3	1948	1948	\$249,000	1974	\$660,000	
OFMSID00001	Western Washington University	TB	Track Bunker	O	380.00	452.00	N	3	1979	1979	\$0			
OFMSID00001	Western Washington University	TE	Track Equipment Building	O	250.00	600.00	N	1	1997	1997	\$74,200			
OFMSID00001	Western Washington University	US	Upholstery Shop	O	1,114.00	1,393.00	N	3	1947	1947	\$0			Converted to shop in 2000
OFMSID00001	Western Washington University	VC	Viking Meeting Rooms 24 & 25	O	780.00	816.00	N	1	1961	1981	\$0			Transferred to Academic support 1/2006
OFMSID00001	Western Washington University	WL	Wilson Library	O	134,525.00	140,793.00	N	3	1928	1928	\$237,000	1972	\$2,775,000	
OFMSID00001	Western Washington University	WT	Weight Training Building	O	1,594.00	1,736.00	N	3	1962	1962	\$0			
OFMSID00010	Administrative Services Site	AC	Administrative Services Building	O	23,561.00	30,035.00	N	3	2000	2000	\$4,238,925			New office facility purchased Oct 2000
OFMSID00011	Lakewood Site	CR	Crew Facility	O	3,276.00	3,276.00	N	1	1997	1997	\$237,271			Address number changed by city from 2035.
OFMSID00013	Shannon Point Marine Center Site	MC	Shannon Point Marine Lab	O	12,300.00	12,845.00	N	3	1973	1973	\$450,000			
OFMSID00013	Shannon Point Marine Center Site	ME	Shannon Point Marine Education	O	10,382.00	11,978.00	N	1	2006	2006	\$3,672,428			
OFMSID00013	Shannon Point Marine Center Site	SC	Shannon Point Commons Building	O	1,868.00	2,600.00	N	3	1987	1987	\$168,000			
OFMSID00013	Shannon Point Marine Center Site	SD	Shannon Point Dorms	O	2,140.00	3,058.00	N	3	1995	1995	\$580,300			
OFMSID00013	Shannon Point Marine Center Site	SM	Shannon Point Modular	O	3,212.00	3,656.00	N	1	2001	2001	\$288,212			
OFMSID00013	Shannon Point Marine Center Site	SR	Shannon Point Caretaker Residence	O	1,075.00	1,508.00	N	3	1976	1976	\$43,000			

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OFMSID00013	Shannon Point Marine Center Site	SS	Shannon Point Boat Storage	O	1,808.00	1,960.00	N	1	1987	1987	\$82,000			
OFMSID00014	Environmental Center Site	HA	Hannegan Road Residence	O	2,125.00	2,624.00	N	3	1930	1988	\$0			
OFMSID00014	Environmental Center Site	HB	Hannegan Road Metal Building	O	2,400.00	2,400.00	N	4	1960	1988	\$0			
OFMSID00014	Environmental Center Site	HR	Hannegan Road Lab	O	2,656.00	2,656.00	N	2	1995	1995	\$684,000			
OFMSID00015	Alger Peat Bog Site	AP	Alger Peat Bog	O	0.00	0.00	N	9	1997	1997	\$0			
OFMSID00017	Mosquito Pass Study Site	MP	Mosquito Pass	O	840.00	1,032.00	N	9	1920	1996	\$0			
OFMSID00021	Hodge Property Site	MHP	Hodge Property	O	0.00	0.00	N	9	1900	2002	\$0			Vacant Lot- house demolished

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Agency	Site ID#	Site Name	ID#	Facility Name	Ownership Code	Useable Sq. Ft.	Gross Sq. Ft.	Historical Site	Lease Type	Lease Date	Lease Term	Agency Notes
380	OFMSID00009	Shannon Point Tidelands Site	L1	Shannon Point Tidelands	L	0	0	N	1	1997	0500	
380	OFMSID00019	Small Business Site	L5	Small Business Development Center	L	1410	1410	N	1	2000	0200	
380	OFMSID00023	Dance Studio	L3	Dance Studio	L	2954	2954	N	1	2002	1100	
380	OFMSID00024	Administrative Services "B"	L2	Administrative Services "B"	L	20904	31137	N	1	2001	1000	Leased second and third floor of building "B" for HR, EESP and Campus Compact
380	OFMSID00025	Lincoln Creek Transportation Center	L8	Lincoln Creek Transportation Center	L	0	0	N	3	2003	0200	Old Samish Twin Drive-in site consisting of two (2) parcels. Address is temp.
380	OFMSID00026	Haskell Business Center	L9	Costume Storage	L	5000	5000	N	1	2005	0200	

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Agency	Site ID#	Site Name	ID#	Facility Name	Space Type 1	Space Type 2	Space Type 3	Space Type 4	Space Type 5	Space Type 6	Space Type 7	Space Type 8	Space Type 9	Space Type 10	Space Type 11	Space Type 12	User Agency 1
380	OFMSID00001	Western Washington University	AA	Art Annex		02											380
380	OFMSID00001	Western Washington University	AH	Amitzen Hall		02											380
380	OFMSID00001	Western Washington University	AL	Alumni House	01												380
380	OFMSID00001	Western Washington University	AN	Antenna Building										10			380
380	OFMSID00001	Western Washington University	AR	Armory										10			380
380	OFMSID00001	Western Washington University	AS	Armory Motor Pool Shed										10			380
380	OFMSID00001	Western Washington University	B1	Bus Stop at Haggard Hall												12	380
380	OFMSID00001	Western Washington University	BH	Bond Hall		02											380
380	OFMSID00001	Western Washington University	BI	Biology Building		02											380
380	OFMSID00001	Western Washington University	BS	Bus Shelter											12		380
380	OFMSID00001	Western Washington University	CA	Canada House		02											380
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380	OFMSID00001	Western Washington University	CF	Communications Facility		02											380
380	OFMSID00001	Western Washington University	CH	College Hall		02											380
380	OFMSID00001	Western Washington University	CM	Commissary Central Mailroom						06						012	380
380	OFMSID00001	Western Washington University	CS	Campus Services Facility						06							380
380	OFMSID00001	Western Washington University	CV	Carver Gymnasium		02											380
380	OFMSID00001	Western Washington University	EQ	Equipment Shed									10				380
380	OFMSID00001	Western Washington University	ES	Environmental Studies Center		02											380
380	OFMSID00001	Western Washington University	ET	Ross Engineering Technology		02											380
380	OFMSID00001	Western Washington University	FA	Fairhaven College		02											380
380	OFMSID00001	Western Washington University	FI	Fine Arts Building		02											380
380	OFMSID00001	Western Washington University	FN	Fairhaven Cabin North											12		380
380	OFMSID00001	Western Washington University	FR	Fraser Hall (Lecture Halls)		02											380
380	OFMSID00001	Western Washington University	FS	Fairhaven Cabin South											12		380
380	OFMSID00001	Western Washington University	GH	Greenhouse		02											380
380	OFMSID00001	Western Washington University	HH	Haggard Hall		02											380
380	OFMSID00001	Western Washington University	HS	High Street Hall													380
380	OFMSID00001	Western Washington University	HU	Humanities		02											380
380	OFMSID00001	Western Washington University	IC	Visitor Information Center	01												380
380	OFMSID00001	Western Washington University	MG	Maintenance Garage								09					380
380	OFMSID00001	Western Washington University	MH	Miller Hall		02											380
380	OFMSID00001	Western Washington University	MR5	Limbacher Property												12	380
380	OFMSID00001	Western Washington University	MS	Marshalling Storage									10				380
380	OFMSID00001	Western Washington University	MY	Marshalling Yard									10				380
380	OFMSID00001	Western Washington University	OM	Old Main													380
380	OFMSID00001	Western Washington University	PA	Performing Arts Center		02											380
380	OFMSID00001	Western Washington University	PH	Parks Hall		02											380
380	OFMSID00001	Western Washington University	PP	Physical Plant													380
380	OFMSID00001	Western Washington University	PS	Public Safety													380
380	OFMSID00001	Western Washington University	R1	Graham							08						380
380	OFMSID00001	Western Washington University	R10	Casey Property "B"							08						380
380	OFMSID00001	Western Washington University	R11	Rowe Property							08						380
380	OFMSID00001	Western Washington University	R2	Fassler							08						380
380	OFMSID00001	Western Washington University	R3	Hackler							08						380
380	OFMSID00001	Western Washington University	R6	Whitfield							08						380
380	OFMSID00001	Western Washington University	R7	Bame							08						380
380	OFMSID00001	Western Washington University	R8	Miller							08						380
380	OFMSID00001	Western Washington University	R9	Casey Property "A"							08						380
380	OFMSID00001	Western Washington University	SB	Baseball Field Storage									10				380
380	OFMSID00001	Western Washington University	SE	Service Storage Shed									10				380
380	OFMSID00001	Western Washington University	SL	SMATE Hall		02											380
380	OFMSID00001	Western Washington University	SP	Steam Plant												12	380
380	OFMSID00001	Western Washington University	TB	Track Bunker										10			380
380	OFMSID00001	Western Washington University	TE	Track Equipment Building										10			380
380	OFMSID00001	Western Washington University	US	Upholstery Shop													380
380	OFMSID00001	Western Washington University	VC	Viking Meeting Rooms 24 & 25		02											380
380	OFMSID00001	Western Washington University	WL	Wilson Library		02											380
380	OFMSID00001	Western Washington University	WT	Weight Training Building										10			380
380	OFMSID00009	Shannon Point Tidelands Site	L1	Shannon Point Tidelands												12	380
380	OFMSID00010	Administrative Services Site	AC	Administrative Services Building													380
380	OFMSID00011	Lakewood Site	CR	Crew Facility										10			380
380	OFMSID00013	Shannon Point Marine Center Site	MC	Shannon Point Marine Lab		02											380
380	OFMSID00013	Shannon Point Marine Center Site	ME	Shannon Point Marine Education		02											380
380	OFMSID00013	Shannon Point Marine Center Site	SC	Shannon Point Commons Building							08						380
380	OFMSID00013	Shannon Point Marine Center Site	SD	Shannon Point Dorms							08						380
380	OFMSID00013	Shannon Point Marine Center Site	SM	Shannon Point Modular		02							10				380
380	OFMSID00013	Shannon Point Marine Center Site	SR	Shannon Point Caretaker Residence							08						380
380	OFMSID00013	Shannon Point Marine Center Site	SS	Shannon Point Boat Storage									10				380
380	OFMSID00014	Environmental Center Site	HA	Hannegan Road Residence		02											380
380	OFMSID00014	Environmental Center Site	HB	Hannegan Road Metal Building										10			380
380	OFMSID00014	Environmental Center Site	HR	Hannegan Road Lab		02											380

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380	OFMSID00015	Alger Peat Bog Site	AP	Alger Peat Bog												12	380
380	OFMSID00017	Mosquito Pass Study Site	MP	Mosquito Pass												12	380
380	OFMSID00019	Small Business Site	L5	Small Business Development Center						06							380
380	OFMSID00021	Hodge Property Site	MHP	Hodge Property												12	380
380	OFMSID00023	Dance Studio	L3	Dance Studio		02											380
380	OFMSID00024	Administrative Services "B"	L2	Administrative Services "B"						06							380
380	OFMSID00025	Lincoln Creek Transportation Center	L8	Lincoln Creek Transportation Center												12	380
380	OFMSID00026	Haskell Business Center	L9	Costume Storage										10			380

User Guide for the

2006 OFM Facility Inventory Update

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General Information

This document is intended to assist you in reviewing and updating information for all sites and facilities your agency owns or leases. This annual process is mandated by RCW 43.82.150.

This year's update will be completed in an Excel spreadsheet, rather than the MS-DOS based Facilities Information System (FIS). Agencies will review, and update if necessary, four workbooks in the Facilities Inventory System Spreadsheet. If a site or facility is missing from your list, please add it. Likewise, if your agency no longer owns or leases a site or facility, please delete it from the list.

The following is a brief description of each workbook:

Agency Site Location Workbook

This contains name and geographic location, acreage, ownership, and purchase cost (if owned) information for each site your agency owns or leases.

Owned Facilities Workbook

This workbook is for facilities your agency owns. The workbook contains information on square footage, construction and renovation dates and costs, historical indicators, and the condition of facilities your agency owns. Fields containing site identification (ID) and name information should correspond with information in the agency site location workbook.

Leased Facilities Workbook

This workbook is only for facilities your agency leases. The workbook contains information on square footage, historical indicators, and general lease information of facilities your agency leases. Fields containing site identification and name information should correspond with information in the agency site location workbook. If your agency leases space owned by the Department of General Administration (GA), do not include the facility. GA will report its space as "owned" and will include your agency as an occupant.

Space and User Info Workbook

This table contains detailed information on the use(s) and occupying agency(s) for each facility. Fields containing site identification and name information should correspond with information in the agency site location workbook. Fields containing facility identification and name information should correspond with the owned facilities and leased facilities workbook.

Assistance or Questions

If you have questions or need assistance, please contact:

Craig Olson, Capital Budget Assistant
Office of Financial Management
Budget Division
Insurance Building
Olympia, WA 98504
(360) 902-0531
craig.olson@ofm.wa.gov

Workbook Field Descriptions

Agency Site Location Workbook

Agency:	Your standard agency number. Must be in the OFM agency list – (See Table One.)
Site ID#:	Maintain the site ID currently on the worksheet. If a new site is added, use the ID assigned by your agency. The facility ID must be unique for each site (no duplicate codes). Maximum of 16 characters.
Site Name:	Cannot be left blank. Please use a General Administration name or common name.
Street Address:	A physical street address of the site or most prominent building on site.
Zip-Plus4:	Minimum of the 5-digit zip code is required. Please include additional 4-digit geographic segment locator code.
City Code:	Enter the 4-digit city code identifying the city/town in which the site is located. Enter 0003 if site is located in an unincorporated area. Enter 9999 for sites located outside the State of Washington. (See Table Two.)
County Code:	Enter a 2-digit county code identifying the county in which the site is located. Enter 99 for sites outside the State of Washington. (See Table Two.)
Leg.Dist.	Enter a 3-digit code indicating the state legislative district in which the site is located. Enter 099 for sites outside the State of Washington. If unsure about which district a site is located in, use the Washington State Legislature district finder at http://www1.leg.wa.gov/legislature/
Client Capacity:	Total site client resident capacity (if any), not current population; do not include higher education dormitories. If applicable, enter a number; otherwise it may be 0.
Acreage:	Must be a number. Total acreage to the nearest 1/10th of an acre. (Example - 10.1)
Ownership Code:	Enter 1-digit code indicating if site is owned (O), leased (L), or not applicable (N). Do not enter information if your agency leases its site from another state agency.
Site Purchase Price:	Enter purchase price for site. If site is leased, leave it blank.

Owned Facilities Workbook

Agency:	Your standard agency number. Must be in the OFM agency list. (See Table One.)
Site ID#:	The field contains the site identification number where facility is located. <u>Must</u> have a corresponding record in the agency site location workbook.
Site Name:	The field contains the Site Name where facility is located. <u>Must</u> have a corresponding record in the agency site location workbook.
Facility ID#:	Maintain the site ID currently on the worksheet. If a new site is added, use the ID assigned by your agency. The facility ID must be unique for each site (no duplicate codes). Maximum of 16 characters.
Facility Name:	Cannot be left blank. Please use a General Administration name or common name.
Ownership Code:	The 1-digit must be owned (O). This workbook is only for information on facilities your agency owns.
Useable Sq. Ft.:	The total net assignable or rentable square feet of space within a facility.
Gross Sq. Ft.:	The total gross square feet of the building area contained in the facility.
Historical Site:	Is the facility on the Register for Historic Places or eligible to be on the Register (at least 50 years old)? Yes (Y) or No (N).
Condition:	Must be in the OFM condition assessment table. (See Table Five.)
Construction Date:	Date of original construction of facility. Use date of initial occupancy.
Purchase Date:	Date of purchase of facility if not state constructed. If state constructed, use date of initial occupancy.
Const/Purchase Cost:	If land only, use the cost for land. If single facility, include land cost with facility. If more than one facility per site, omit land cost.
Renovation Date:	Date of last major renovation, if applicable. Major renovation means making changes to major components of a facility. Costs for major renovations exceed 60 percent of the replacement cost of the facility and include work on the basic building components such as the structural system, HVAC systems, or electrical systems. Projects which cost less than 60 percent of replacement cost or only contain components such as portable partitions, portable equipment, and furnishings that do not contribute to the basic

structure do not constitute a major renovation and should not be reported.

Renovation Cost: Facility cost of last major renovation.

Agency Notes: Field for agencies to record additional notes for themselves or OFM. Maximum 80 characters.

Leased Facilities Workbook

Agency: Your standard agency number. Must be in the OFM agency list. (See Table One.)

Site ID#: The field contains the site identification number where facility is located. Must have a corresponding record in the agency site location workbook.

Site Name: The field contains the site name where facility is located. Must have a corresponding record in the agency site location workbook.

Facility ID#: Maintain the site ID currently on the worksheet. If a new site is added, use the ID assigned by your agency. The facility ID must be unique for each site (no duplicate codes). Maximum of 16 characters.

Facility Name: Cannot be left blank. Please use a General Administration name or common name.

Ownership Code: The 1-digit must be leased (L). This workbook is only for information on facilities your agency leases.

Useable Sq. Ft.: The total net assignable or rentable square feet of space within a facility.

Gross Sq. Ft.: The total gross square feet of the building area contained in the facility.

Historical Site: Is the facility on the Register for Historic Places or eligible to be on the Register (at least 50 years old)? Yes (Y) or No (N).

Lease Type: Enter 1-digit code indicating facility lease type. (See Table Six.)

Lease Date: Starting date of lease (MM/DD/YYYY).

Lease Term: Facility lease term in years and months. Numeric (YYMM).

Space and User Info Workbook

Agency:	Your standard agency number. Must be in the OFM agency list. (See Table One.)
Site ID#:	The field contains the site identification number where facility is located. Must have a corresponding record in the agency site location workbook.
Site Name:	The field contains the site name where facility is located. Must have a corresponding record in the agency site location workbook.
Facility ID#:	Maintain the site ID currently on the worksheet. If a new site is added, use the ID assigned by your agency. The facility ID must be unique for each site (no duplicate codes). Maximum of 16 characters.
Facility Name:	Cannot be left blank. Please use a General Administration name or common name. Must have a corresponding record in either the owned or leased facilities workbooks.
Space Type:	There are ten use codes; must be in the OFM usage table (See Table 4). Put the respective space use in order from most to least.
User Agency:	Use up to ten codes for agencies that occupy the facility, if more than one agency or different than reporting agency. Put the respective space use in order from most to least. Only the reporting agency that is the sole occupant of the facility can leave this blank. (See Table One.)

Table One - Agency Table

<u>Code</u>	<u>Agency Name</u>
011	House of Representatives
012	Senate
014	Joint Legislative Audit & Review Committee
015	Legislative Transportation Committee
020	Leg Evaluation & Accountability Program
035	Office of State Actuary
038	Joint Legislative Systems Committee
040	Statute Law Committee
045	Supreme Court
046	State Law Library
047	Commission on Supreme Court Reports
048	Court of Appeals
050	Commission on Judicial Conduct
055	Office of Administrator for Courts
056	Office of Public Defense
075	Office of the Governor
076	Special Appropriations to the Governor
080	Office of Lieutenant Governor
082	Public Disclosure Commission
085	Office of the Secretary of State
086	Governor's Office of Indian Affairs
087	Commission on Asian Pacific American Affairs
090	Office of State Treasurer
091	Redistricting Commission
095	Office of State Auditor
099	Commission on Salaries Elected Officials
100	Office of Attorney General
101	Caseload Forecast Council
102	Department of Financial Institutions
103	Community, Trade & Economic Development
104	Economic & Revenue Forecast Council
105	Office of Financial Management
107	Washington State Health Care Authority
110	Office of Administrative Hearings
111	Department of Personnel
112	State Capitol Committee
116	State Lottery Commission
117	Washington State Gambling Commission
118	WA State Commission on Hispanic Affairs
119	WA State Commission on African-American Affairs
120	Human Rights Commission
122	Personnel Appeals Board
124	Department of Retirement Systems
126	State Investment Board

130 Public Printer
 140 Department of Revenue
 142 Board of Tax Appeals
 144 Municipal Research Council
 147 Office of Minority & Women's Business Enterprises
 148 Washington State Housing Finance Commission
 150 Department of General Administration
 155 Department of Information Services
 157 United States Presidential Electors
 160 Office of Insurance Commissioner
 165 State Board of Accountancy
 167 Forensic Investigations Council
 185 Washington Horse Racing Commission
 190 Board of Industrial Insurance Appeals
 195 Liquor Control Board
 205 Board of Pilotage Commissioners
 215 Utilities and Transportation Commission
 220 Board for Volunteer Firefighters
 225 Washington State Patrol
 227 WA State Criminal Justice Training Commission
 228 Washington Traffic Safety Commission
 235 Department of Labor and Industries
 240 Department of Licensing
 245 Military Department
 250 Indeterminate Sentence Review Board
 275 Public Employment Relations Commission
 300 Department of Social and Health Services
 302 Home Care Quality Authority
 303 Department of Health
 304 Tobacco Settlement Authority
 305 Department of Veterans Affairs
 310 Department of Corrections
 315 Department of Services for the Blind
 325 Sentencing Guidelines Commission
 341 LEOFF 2 Retirement Board
 343 Higher Education Coordinating Board
 345 State Board of Education
 346 WA Higher Education Facilities Authority
 350 Superintendent of Public Instruction
 351 State School for the Blind
 352 State Board for Community and Technical Colleges
 353 State School for the Deaf
 354 Workforce Training & Education Coordinating Board
 360 University of Washington
 361 UW Seattle Branch Campus
 362 UW Bothell Branch Campus
 363 UW Tacoma Branch Campus
 365 Washington State University
 366 WSU Pullman Branch Campus
 367 WSU Spokane Branch Campus
 368 WSU Tri-Cities Branch Campus

369 WSU Vancouver Branch Campus
370 Eastern Washington University
375 Central Washington University
376 The Evergreen State College
377 Spokane Intercollegiate Research & Technology Institute
380 Western Washington University
385 State Library
387 Washington State Arts Commission
390 Washington State Historical Society
395 Eastern Washington State Historical Society
405 Department of Transportation
406 County Road Administration Board
407 Transportation Improvement Board
408 Marine Employees' Commission
410 Transportation Commission
411 Freight Mobility Strategic Investment Board
460 Columbia River Gorge Commission
461 Department of Ecology
462 Washington Pollution Liability Insurance Program
465 State Parks and Recreation Commission
467 Interagency Commission for Outdoor Recreation
468 Environmental Hearings Office
471 State Conservation Commission
476 Growth Management Hearings Board
477 Department of Fish and Wildlife
490 Department of Natural Resources
495 Department of Agriculture
508 Canola and Rapeseed Commission
513 Farmed Salmon Commission
536 Forest Products Commission
540 Employment Security Department
550 State Convention and Trade Center
599 Health Care Facilities Authority
699 Community/Technical College System

Table Two - City/County Code Table

<u>City Code</u>	<u>City Name</u>	<u>County Code</u>	<u>County Name</u>
0003	Unincorporated	01	Adams County
0003	Unincorporated	02	Asotin County
0003	Unincorporated	03	Benton County
0003	Unincorporated	04	Chelan County
0003	Unincorporated	05	Clallam County
0003	Unincorporated	06	Clark County
0003	Unincorporated	07	Columbia County
0003	Unincorporated	08	Cowlitz County
0003	Unincorporated	09	Douglas County
0003	Unincorporated	10	Ferry County
0003	Unincorporated	11	Franklin County
0003	Unincorporated	12	Garfield County
0003	Unincorporated	13	Grant County
0003	Unincorporated	14	Grays Harbor County
0003	Unincorporated	15	Island County
0003	Unincorporated	16	Jefferson County
0003	Unincorporated	17	King County
0003	Unincorporated	18	Kitsap County
0003	Unincorporated	19	Kittitas County
0003	Unincorporated	20	Klickitat County
0003	Unincorporated	21	Lewis County
0003	Unincorporated	22	Lincoln County
0003	Unincorporated	23	Mason County
0003	Unincorporated	24	Okanogan County
0003	Unincorporated	25	Pacific County
0003	Unincorporated	26	Pend Oreille County
0003	Unincorporated	27	Pierce County
0003	Unincorporated	28	San Juan County
0003	Unincorporated	29	Skagit County
0003	Unincorporated	30	Skamania County
0003	Unincorporated	31	Snohomish County
0003	Unincorporated	32	Spokane County
0003	Unincorporated	33	Stevens County
0003	Unincorporated	34	Thurston County
0003	Unincorporated	35	Wahkiakum County
0003	Unincorporated	36	Walla Walla County
0003	Unincorporated	37	Whatcom County
0003	Unincorporated	38	Whitman County
0003	Unincorporated	39	Yakima County
0005	Aberdeen	14	Grays Harbor
0010	Airway Heights	32	Spokane
0015	Albion	38	Whitman
0020	Algona	17	King
0025	Almira	22	Lincoln

0030	Anacortes	29	Skagit
0045	Arlington	31	Snohomish
0050	Asotin	02	Asotin
0055	Auburn (Part)	17	King
0055	Auburn (Part)	27	Pierce
0058	Bainbridge Island	18	Kitsap
0060	Battle Ground	06	Clark
0070	Beaux Arts Village	17	King
0075	Bellevue	17	King
0080	Bellingham	37	Whatcom
0085	Benton City	03	Benton
0090	Bingen	20	Klickitat
0095	Black Diamond	17	King
0100	Blaine	37	Whatcom
0105	Bonney Lake	27	Pierce
0110	Bothell (part)	17	King
0110	Bothell (part)	31	Snohomish
0115	Bremerton	18	Kitsap
0120	Brewster	24	Okanogan
0125	Bridgeport	09	Douglas
0127	Brier	31	Snohomish
0130	Buckley	27	Pierce
0135	Bucoda	34	Thurston
0139	Burien	17	King
0140	Burlington	29	Skagit
0145	Camas	06	Clark
0150	Carbonado	27	Pierce
0155	Carnation	17	King
0165	Cashmere	04	Chelan
0170	Castle Rock	08	Cowlitz
0175	Cathlamet	35	Wahkiakum
0180	Centralia	21	Lewis
0190	Chehalis	21	Lewis
0195	Chelan	04	Chelan
0200	Cheney	32	Spokane
0205	Chewelah	33	Stevens
0215	Clarkston	02	Asotin
0220	Cle Elum	19	Kittitas
0225	Clyde Hill	17	King
0230	Colfax	38	Whitman
0235	College Place	36	Walla Walla
0240	Colton	38	Whitman
0250	Colville	33	Stevens
0255	Conconully	24	Okanogan
0260	Concrete	29	Skagit
0265	Connell	11	Franklin
0270	Cosmopolis	14	Grays Harbor
0275	Coulee City	13	Grant
0280	Coulee Dam (part)	09	Douglas
0280	Coulee Dam (part)	13	Grant
0280	Coulee Dam (part)	24	Okanogan

0290	Coupeville	15	Island
0293	Covington	17	King
0295	Creston	22	Lincoln
0300	Cusick	26	Pend Oreille
0305	Darrington	31	Snohomish
0310	Davenport	22	Lincoln
0315	Dayton	07	Columbia
0320	Deer Park	32	Spokane
0325	Des Moines	17	King
0330	DuPont	27	Pierce
0335	Duvall	17	King
0350	East Wenatchee	09	Douglas
0360	Eatonville	27	Pierce
0362	Edgewood	27	Pierce
0365	Edmonds	31	Snohomish
0375	Electric City	13	Grant
0380	Ellensburg	19	Kittitas
0385	Elma	14	Grays Harbor
0390	Elmer City	24	Okanogan
0395	Endicott	38	Whitman
0405	Entiat	04	Chelan
0410	Enumclaw (Part)	17	King
0410	Enumclaw (Part)	27	Pierce
0415	Ephrata	13	Grant
0420	Everett	31	Snohomish
0425	Everson	37	Whatcom
0430	Fairfield	32	Spokane
0440	Farmington	38	Whitman
0443	Federal Way	17	King
0445	Ferndale	37	Whatcom
0450	Fife	27	Pierce
0455	Fircrest	27	Pierce
0465	Forks	05	Clallam
0470	Friday Harbor	28	San Juan
0480	Garfield	38	Whitman
0489	George	13	Grant
0490	Gig Harbor	27	Pierce
0495	Gold Bar	31	Snohomish
0500	Goldendale	20	Klickitat
0510	Grand Coulee	13	Grant
0515	Grandview	39	Yakima
0520	Granger	39	Yakima
0525	Granite Falls	31	Snohomish
0535	Hamilton	29	Skagit
0540	Harrah	39	Yakima
0545	Harrington	22	Lincoln
0550	Hartline	13	Grant
0555	Hatton	01	Adams
0560	Hoquiam	14	Grays Harbor
0570	Hunts Point	17	King
0575	Ilwaco	25	Pacific

0580	Index	31	Snohomish
0585	Ione	26	Pend Oreille
0590	Issaquah	17	King
0595	Kahlotus	11	Franklin
0600	Kalama	08	Cowlitz
0605	Kelso	08	Cowlitz
0609	Kenmore	17	King
0610	Kennewick	03	Benton
0615	Kent	17	King
0620	Kettle Falls	33	Stevens
0625	Kirkland	17	King
0630	Kittitas	19	Kittitas
0635	Krupp	13	Grant
0640	La Center	06	Clark
0643	Lacey	34	Thurston
0650	La Conner	29	Skagit
0655	LaCrosse	38	Whitman
0657	Lake Forest Park	17	King
0664	Lake Stevens	31	Snohomish
0665	Lakewood	27	Pierce
0668	Lamont	38	Whitman
0670	Langley	15	Island
0675	Latah	32	Spokane
0680	Leavenworth	04	Chelan
0684	Liberty Lake	32	Spokane
0685	Lind	01	Adams
0690	Long Beach	25	Pacific
0695	Longview	08	Cowlitz
0705	Lyman	29	Skagit
0710	Lynden	37	Whatcom
0715	Lynnwood	31	Snohomish
0725	Mabton	39	Yakima
0728	McCleary	14	Grays Harbor
0730	Malden	38	Whitman
0735	Mansfield	09	Douglas
0739	Maple Valley	17	King
0740	Marcus	33	Stevens
0745	Marysville	31	Snohomish
0750	Mattawa	13	Grant
0755	Medical Lake	32	Spokane
0760	Medina	17	King
0763	Mercer Island	17	King
0765	Mesa	11	Franklin
0770	Metaline	26	Pend Oreille
0775	Metaline Falls	26	Pend Oreille
0778	Mill Creek	31	Snohomish
0780	Millwood	32	Spokane
0785	Milton (part)	17	King
0785	Milton (part)	27	Pierce
0790	Monroe	31	Snohomish
0795	Montesano	14	Grays Harbor

0800	Morton	21	Lewis
0805	Moses Lake	13	Grant
0810	Mossyrock	21	Lewis
0815	Mountlake Terrace	31	Snohomish
0820	Mount Vernon	29	Skagit
0825	Moxee	39	Yakima
0830	Mukilteo	31	Snohomish
0835	Naches	39	Yakima
0840	Napavine	21	Lewis
0855	Nespelem	24	Okanogan
0858	Newcastle	17	King
0860	Newport	26	Pend Oreille
0865	Nooksack	37	Whatcom
0870	Normandy Park	17	King
0875	North Bend	17	King
0877	North Bonneville	30	Skamania
0885	Northport	33	Stevens
0890	Oakesdale	38	Whitman
0895	Oak Harbor	15	Island
0900	Oakville	14	Grays Harbor
0907	Ocean Shores	14	Grays Harbor
0910	Odessa	22	Lincoln
0915	Okanogan	24	Okanogan
0920	Olympia	34	Thurston
0925	Omak	24	Okanogan
0935	Oroville	24	Okanogan
0940	Orting	27	Pierce
0945	Othello	01	Adams
0950	Pacific (part)	17	King
0950	Pacific (part)	27	Pierce
0955	Palouse	38	Whitman
0960	Pasco	11	Franklin
0970	Pateros	24	Okanogan
0975	Pe Ell	21	Lewis
0985	Pomeroy	12	Garfield
0990	Port Angeles	05	Clallam
1000	Port Orchard	18	Kitsap
1005	Port Townsend	16	Jefferson
1010	Poulsbo	18	Kitsap
1015	Prescott	36	Walla Walla
1020	Prosser	03	Benton
1025	Pullman	38	Whitman
1030	Puyallup	27	Pierce
1040	Quincy	13	Grant
1050	Rainier	34	Thurston
1055	Raymond	25	Pacific
1060	Reardan	22	Lincoln
1065	Redmond	17	King
1070	Renton	17	King
1075	Republic	10	Ferry
1080	Richland	03	Benton

1085	Ridgefield	06	Clark
1090	Ritzville	01	Adams
1095	Riverside	24	Okanogan
1100	Rockford	32	Spokane
1105	Rock Island	09	Douglas
1115	Rosalia	38	Whitman
1120	Roslyn	19	Kittitas
1125	Roy	27	Pierce
1127	Royal City	13	Grant
1130	Ruston	27	Pierce
1135	St. John	38	Whitman
1136	Sammamish	17	King
1139	SeaTac	17	King
1140	Seattle	17	King
1150	Sedro-Woolley	29	Skagit
1155	Selah	39	Yakima
1160	Sequim	05	Clallam
1165	Shelton	23	Mason
1169	Shoreline	17	King
1175	Skykomish	17	King
1180	Snohomish	31	Snohomish
1185	Snoqualmie	17	King
1190	Soap Lake	13	Grant
1195	South Bend	25	Pacific
1205	South Cle Elum	19	Kittitas
1210	South Prairie	27	Pierce
1215	Spangle	32	Spokane
1220	Spokane	32	Spokane
1221	Spokane Valley	32	Spokane
1225	Sprague	22	Lincoln
1230	Springdale	33	Stevens
1235	Stanwood	31	Snohomish
1240	Starbuck	07	Columbia
1245	Steilacoom	27	Pierce
1250	Stevenson	30	Skamania
1255	Sultan	31	Snohomish
1265	Sumas	37	Whatcom
1270	Sumner	27	Pierce
1275	Sunnyside	39	Yakima
1280	Tacoma	27	Pierce
1285	Tekoa	38	Whitman
1290	Tenino	34	Thurston
1295	Tieton	39	Yakima
1300	Toledo	21	Lewis
1305	Tonasket	24	Okanogan
1310	Toppenish	39	Yakima
1320	Tukwila	17	King
1325	Tumwater	34	Thurston
1330	Twisp	24	Okanogan
1335	Union Gap	39	Yakima
1340	Uniontown	38	Whitman

1343	University Place	27	Pierce
1345	Vader	21	Lewis
1350	Vancouver	06	Clark
1360	Waitsburg	36	Walla Walla
1365	Walla Walla	36	Walla Walla
1375	Wapato	39	Yakima
1380	Warden	13	Grant
1385	Washougal	06	Clark
1390	Washtucna	01	Adams
1395	Waterville	09	Douglas
1400	Waverly	32	Spokane
1405	Wenatchee	04	Chelan
1420	Westport	14	Grays Harbor
1425	West Richland	03	Benton
1435	White Salmon	20	Klickitat
1440	Wilbur	22	Lincoln
1445	Wilkeson	27	Pierce
1450	Wilson Creek	13	Grant
1455	Winlock	21	Lewis
1465	Winthrop	24	Okanogan
1469	Woodinville	17	King
1470	Woodland (part)	06	Clark
1470	Woodland (part)	08	Cowlitz
1475	Woodway	31	Snohomish
1480	Yacolt	06	Clark
1485	Yakima	39	Yakima
1490	Yarrow Point	17	King
1495	Yelm	34	Thurston
1500	Zillah	39	Yakima
9999	Out of State	99	Out of State

Table Three - Legislative District Table

<u>Code</u>	<u>Legislative District Description</u>
001	First Legislative District
002	Second Legislative District
003	Third Legislative District
004	Fourth Legislative District
005	Fifth Legislative District
006	Sixth Legislative District
007	Seventh Legislative District
008	Eighth Legislative District
009	Ninth Legislative District
010	Tenth Legislative District
011	Eleventh Legislative District
012	Twelfth Legislative District
013	Thirteenth Legislative District
014	Fourteenth Legislative District
015	Fifteenth Legislative District
016	Sixteenth Legislative District
017	Seventeenth Legislative District
018	Eighteenth Legislative District
019	Nineteenth Legislative District
020	Twentieth Legislative District
021	Twenty-First Legislative District
022	Twenty-Second Legislative District
023	Twenty-Third Legislative District
024	Twenty-Fourth Legislative District
025	Twenty-Fifth Legislative District
026	Twenty Sixth Legislative District
027	Twenty-Seventh Legislative District
028	Twenty-Eighth Legislative District
029	Twenty-Ninth Legislative District
030	Thirtieth Legislative District
031	Thirty-First Legislative District
032	Thirty-Second Legislative District
033	Thirty-Third Legislative District
034	Thirty-Fourth Legislative District
035	Thirty-Fifth Legislative District
036	Thirty-Sixth Legislative District
037	Thirty-Seventh Legislative District
038	Thirty-Eighth Legislative District
039	Thirty-Ninth Legislative District
040	Fortieth Legislative District
041	Forty-First Legislative District
042	Forty-Second Legislative District
043	Forty-Third Legislative District
044	Forty-Fourth Legislative District
045	Forty-Fifth Legislative District
046	Forty-Sixth Legislative District

- 047 Forty-Seventh Legislative District
- 048 Forty-Eighth Legislative District
- 049 Forty-Ninth Legislative District
- 099 Unknown Legislative District or Out of State

Table Four - Space Type Table

<u>Code</u>	<u>Space Type</u>
1	Client Services
2	Educational Facility
3	Hospital
4	Laboratory
5	Library
6	Office
7	Prison
8	Residential
9	Shop
10	Storage/Maintenance
11	Warehouse
12	Miscellaneous

Table Five - Condition Assessment Table

<u>Code</u>	<u>Condition</u>	
1	Superior	<ul style="list-style-type: none">• New construction, major remodel, or recently refurbished systems and finishes.• Maintained adequately with routine maintenance.• Little or no corrective maintenance required.• Little or no deferred maintenance.
2	Adequate	<ul style="list-style-type: none">• Finishes are generally worn, but major systems and overall facility is in reasonable shape.• Maintained adequately with routine maintenance.• Some minor work projects proposed to upgrade system components and finishes.• Beginning to see some corrective maintenance.• Relatively small amount of deferred maintenance.
3	Needs Improvement	<ul style="list-style-type: none">• Facility has potential for imminent systems failure or is facing large repair costs.• Facility requires substantial maintenance effort.• Increased demands for corrective maintenance.• Substantial deferred maintenance.
4	Vacant Building	<ul style="list-style-type: none">• Facility may be minimally occupied or used for a less technical requirement, such as storage.• The future use or demolition of the facility has not been determined; facility may be salvageable.• Facility is maintained to a limited degree (mothballed), but is kept dry and heated.• Major amount of deferred maintenance.
5	Scheduled for Demolition	<ul style="list-style-type: none">• Occupied or vacant and scheduled for replacement or demolition within 10 years.• Only maintenance or repairs are those that are absolutely necessary for public safety or for continued limited use.
9	No assessment made	<ul style="list-style-type: none">• No condition assessment has been made.• Note: If selected, then plan to do the assessment prior to the next facility inventory update.

Table Six - Lease Type Table

<u>Code</u>	<u>Lease Type</u>
1	Conventional lease
2	Equity interest
3	Option to buy