

PSO Executive Committee Meeting

Tuesday, February 2, 2010

3:00 pm, OM 435

MEETING NOTES

Present: Lin Stefan, Rick Stefani, Sue Hoidal, Lea Aune, Pamela Gibson, Paul Mueller, April Markiewicz

Unavailable Randy Senf, Leah Keegahn, Jennifer Hansen

1. PSO General Business

- Approve January 20th Meeting Notes – Paul moved to approve, seconded by Lin. Motion approved.
 - Revisions to November 4th General Meeting Notes – April will go through the approved meeting notes and shorten them for easier readability and distribution to the general PSO membership. She will send a draft out to the Executive Committee first.
 - December 4th Meeting Notes – Lea will send a few minor changes to April to incorporate in the final approved version.
- Meeting of President's Cabinet – Sue reported that much of the meeting was spent with President Shepard leading the discussion on the state's budget and proposed cuts to Western of 4 to 8%. There are no definite numbers being discussed of what cuts each of the divisions might have to face yet.
- Meeting with Chyerl – Sue has not met with Chyerl yet.
- Senate Bill 6503 – Furlough letter. Sue and Paul will work on drafting the letter that will focus on keeping the tone of the letter positive and emphasizing values retained by preventing furloughs.
- PSO representation on Minority Employee Council – Sue reported that Janice Farmer contacted her about getting a PSO representative on the Minority Employee Council. The MEC is restructuring and doing more outreach to members of color in the campus community. They would like a PSO representative, preferably one of color. April mentioned that she thought Leah Keegahn was our representative on the Council. Sue said she would check with Leah.
- Update on PSO Constitution, Handbook and Guide revisions – No updates. The changes we are proposing are still being reviewed by Human Resources.
- PSO Executive Committee vacancy in Academic Affairs – Sue sent out an announcement over the PSO listserv. Everyone commented that they hadn't received the email so Sue will double check with ATUS and if the message doesn't go through in the next day she will send it out again.

- PSO representation on UPRC – The UPRC meets every other Wednesday from 4-6pm. April, Paul and Sue volunteered to be the representative on the UPRC. We will discuss it further at our next meeting and make a decision then.
- New Policies – Several new policies have been posted for comment. Please review them and send in comments.

2. Committee Updates

- DOP Training – Subcommittee - Has not met yet. Sue will contact Leah and see whether she is still interested in taking the lead on this subcommittee.
- PSO Distinguished Employee Award – Pam reported that the awards committee she has been serving on has been disbanded. The committee has established a framework for the spring program that has been approved by the president. The major change is it will now include faculty. The fall award ceremony has not been finalized and may not take effect until 2011.
- Salary & Benefits Committee Policy/Procedures Update – No report
- Staff Arts & Crafts Show – No report
- UPRC – No report

3. Items from the Floor

Approved February 16, 2010