

PSO Executive Committee Meeting

Wednesday, January 20, 2010

10:00 am, OM 435

MEETING NOTES

Present: Jennifer Hansen, Pam Gibson, Lea Aune, Lin Stefan, Sue Hoidal, Randy Senf, Rick Stefani, Paul Mueller

Unavailable: April Markiewicz, Leah Keegahn

PSO General Business

Approve November 4th minutes and December 4th meeting notes– Lea had some suggestions for changes to minutes, which Sue will provide to April. It was suggested that the December 4th notes could be more summarized before approving to post to website. There are still some historical minutes missing from the website, Paul and Sue will try to locate them.

Update on PSO Resolution – President Shephard accepted – noting that a future president may not wish to include PSO membership on the President’s Cabinet, so we may need to revisit the need for a liaison at that point.

Update on PSO Constitution, Handbook and Guide revisions – These are currently circulating in HR, and will be sent to Jennifer and April for final comments before coming back to Executive Committee.

PSO Policy Revisions Process – Lea reported that these have not been discussed by the Technical Review Committee yet, but they are on the February 3 agenda. Chyerl has some thoughts on this process she would like to discuss with Sue, so will add to the agenda for their next meeting.

PSO Executive Committee Vacancy in Academic Affairs – Sue will send an email to the PSO membership to solicit interested parties for the vacancy.

PSO Representation on UPRC – Other commitments are preventing Randy from attending all UPRC meetings. However, before deciding whether to step down or share duties with another PSO member, we will review the charge of the committee.

Other – A discussion took place regarding the current budget situation and the possible effects on PSO members. It was decided that we should develop a set of principles related to budget cutting to be used in our discussions with other groups as we work through the budget cutting process. Sue will develop a draft to be discussed, edited and approved by the Executive Committee.

Committee Updates

PSO Distinguished Employee Award – Pam reported that the proposal for how the new awards structure will be set up has gone to President’s Cabinet for approval, but has not yet come back.

Wellness Committee – Pam reported that the Committee will be putting out a survey to find out what the needs and/or interests of the campus community are. There is a link on the HR website listing various health related classes for employees to participate in.

UPRC – Randy reported that the university will be revising the accreditation process and developing themes which will provide a foundation for assessment. Once revised, these will come to UPRC for review, then to the general campus for review.

Other UPRC discussion included: how best to communicate with constituents and Capital Projects process.

Approved February 2, 2010.