

PETITION TO USE A TRANSFER COURSE AS A GENERAL UNIVERSITY REQUIREMENT

1. Complete this form and attach supporting documentation.
2. Return to Credit Evaluation, Registrar's Office, OM 230.
3. Your complete file will be forwarded to the Registrar, Joseph St. Hilaire, for review.
4. We will contact you with the decision.
5. If your petition is denied, you may make an appointment with the Registrar to discuss the decision.

Date: _____ **Student Number:** _____

Name: _____

Current Address: _____

Street

City

State

Zip Code

Phone: _____ **E-Mail Address:** _____

Area of the GUR you are requesting the course be applied to: _____

1. Attach a course description (copy of college catalog page, if possible):
2. Provide a course syllabus if available. If not, list reading materials and assignments.
3. Describe the methods used to evaluate your work in this course.