



# Winter 2012 Commencement Ceremony

**Saturday, March 17 @ 10:00 a.m. in Carver Gym**

*Guests should be seated in the gym by 9:40. The processions begins at 9:45.*

*Entrance doors are closed to guests during the procession and will reopen once the procession is completed.*

**Each student who has made a winter commencement reservation with WWU Alumni Association will receive 6 tickets for their guests.**

**Reservation Deadline – 5:00 PM, February 10<sup>th</sup>, 2012**

**Reservations received after 5:00 PM, February 10th will be assessed a \$20 late fee.**

Please check our website often for changes or updates to the information below.

<http://www.wvu.edu/depts/registrar/commencement.shtml>

## **IMPORTANT DATES & TIMES**

**Reservation Deadline:** Friday, February 10<sup>th</sup> by 5:00 PM with WWU Alumni Association.

- Reservations received after February 10<sup>th</sup> will be assessed a \$20 late fee.

**Bachelor's/Master's Apparel & Ticket Pick-Up** (\*Photo ID required for ticket pick-up)

**NOTE:** Tassels should be worn on the right side of the cap. If you have questions about picking up your **apparel**, contact staff at WWU Alumni Association at 360-650-3353. If you are unable to pick up your **apparel**, a friend may pick it up for you.

- **Apparel & Tickets** – Thursday, March 15<sup>th</sup> from 10:00 AM–1:00 PM, VU MULTI-PURPOSE ROOM
- **Apparel on Commencement Day** – 8:30 AM – 9:45 AM, SMATE at the Alumni Table
- **Tickets on Commencement Day** – 8:30 AM – 9:45 AM, CARVER GYM TICKET BOOTH

**Graduate Line-up on Commencement Day, March 17<sup>th</sup>.**

- **Bachelor's Candidates** –9:15 AM, SMATE (PICK UP NAME CARDS AT MARKED POSTS BY COLLEGE AFFILIATION)
- **Master's Candidates** –9:15 AM, Trophy Case Hallway (behind Carver Gym) (PICK UP NAME CARD FROM GRADUATE SCHOOL STAFF)

**Commencement Ceremony: Saturday, March 17<sup>th</sup>, CARVER GYM @10:00 a.m., tickets required.**

- Please tell your guests to arrive early and be seated 15 minutes before the posted time of the ceremony. The procession begins 15 minutes earlier than the ceremony. Entrance doors are closed during the procession and will reopen for guests once the procession is completed.
- Additional viewing available in SMATE (Science, Mathematics, & Technology Education building on south side of Carver Gym. SMATE is a comfortable alternative for guests, elderly guests, guests with small children and for those that have difficulty climbing stairs. There is no secure place to leave coats and/or purses on commencement day; we recommend you leave these items with a family member.

## **Memory Walk:**

After completion of the commencement ceremony, faculty and graduates will proceed to the stage where they will deposit their identification cards or other memorabilia in a box which is later cemented into Memory Walk. Please remember your student ID card.

**\*Please be prepared to present photo ID to pick up tickets. If you are unable to pick up your tickets, a friend may do so for you. You must provide your friend with a signed note that states the name of the person who is to pick up the tickets. The named person must present his or her photo ID.**