

## 2010 Summer Research/Creative Activity Grants

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Proposals are now being solicited for the 2010 WWU Summer Research/Creative Activity Grants. Successful applicants receive \$5,000 paid as summer salary. Proposals must be submitted to department chairs by **October 6**; to deans by **October 12**; and received in the Office of Research and Sponsored Programs with the chairs' and deans' recommendations and rankings by **October 21, 2009** with notification of awards by **November 9**.

Grants are awarded for research or scholarly work in the sciences and humanities or for artistic/creative endeavors, but not for the development of curricular materials. The Research Advisory Committee will study each proposal and the recommendations accompanying it and make their evaluations based on the following criteria:

- ✓ Applicant eligibility; adherence to stated guidelines;
- ✓ Value of the proposed activity;
- ✓ Probability of publication of the results or, in the case of the arts, potential for performance or display;
- ✓ Possibility of future external funding of the proposed research or creative work;
- ✓ Opportunity for expanding professional scholarship of the faculty member; and
- ✓ Clarity and coherence of the proposal submitted.

Eligibility requirements are as follows: A faculty member may not receive the award two years consecutively. Recipients of 2009 awards are not eligible for 2010. Applicants must be employed full-time by WWU for the 2009-2010 academic year on a tenured or tenure track position, and must have a contract or formal agreement of full employment for the year following the grant period. If the award would immediately follow or precede a sabbatical, it should be clarified in the proposal what will be accomplished during the summer, as distinct from the project undertaken or to be undertaken during the sabbatical leave. In addition, faculty receiving summer grants can earn no other income from WWU during the summer except payment for a five-credit course or its equivalent, as the purpose of the grant is to provide free time for research. Faculty members may not receive a summer teaching grant and a summer research grant concurrently. Priority will be given to applicants who have not received a Summer Research Grant in the past five years.

Proposals should be written in clear, non-technical language that a colleague from another discipline can comprehend and review fairly.

When the colleges forward proposals to the Office of Research and Sponsored Programs, they must include recommendations and rankings by the department chairs and deans.

### Timeline

October 6	Deadline to department chairs
October 12	Deadline to deans
October 21	Deadline to RSP/RAC
November 9	Notification of awards

**DO NOT  
USE STAPLES**

## Cover Sheet

### 2010 Summer Research/Creative Activity Grant

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Please use this form as a cover sheet for your 2010 Summer Research Grant proposal. To be eligible for a 2010 Summer Research Grant, a faculty member must be employed full-time by WWU for 2009-10 academic year on a tenured or tenure track position, and must have a contract or formal agreement of full employment for the year following the grant period. Recipients of 2009 awards are not eligible for 2010. Grants are made in the amount of \$5,000 paid as summer salary. Successful applicants will be required to submit a final project report upon the completion of the grant period and may also be asked to participate in the RSP Research Presentation Series.

#### Application Checklist

Proposals must include the following information:

**Please use paper clips and binder clips to secure materials instead of staples.**

Applicant:

- Cover Sheet.
- Proposal Narrative (NOT TO EXCEED TWO PAGES): Description of intended research or creative activity; explanation of proposed study and research methods to be used; expected result or outcome, written in clear, non-technical language.
- Selected bibliography, where appropriate.
- Curriculum Vitae (no more than two pages): The c.v. should include where applicable: a) education (including postdoctoral and other fellowship), b) academic appointments (past and current positions), c) honors and awards, d) recent or selected publications, e) research support (current/pending, funded and unfunded, and a summary of past grants, including intramural professional leave), f) brief description of research in progress, and g) collaborative work (colleagues or students) or student mentoring activities (including Master's theses and senior projects).
- Collaboration: if the project involves collaboration with others, include a written statement from collaborator(s) named in the application, confirming their availability and support for the project.

Chairs:

- Recommendations and Rankings to deans

Deans:

- All Recommendations and Rankings to Vice Provost for Research

Name: \_\_\_\_\_

Employee ID: \_\_\_\_\_ Dept Org Code:\* \_\_\_\_\_

Department/College: \_\_\_\_\_ Rank: \_\_\_\_\_

WWU Employment date: \_\_\_\_\_ Mail Stop: \_\_\_\_\_ Email: \_\_\_\_\_

Project Title: \_\_\_\_\_

Applicant's signature: \_\_\_\_\_

\* the person who handles payroll for your dept can provide this code.