

2010 Summer Teaching Grant

The purpose of this program is to provide faculty with time to engage in projects that will result in significant enhancement of instruction.

Eligibility

To be eligible, faculty applicants must be employed full-time by WWU for the current academic year and have a contract (or formal agreement of full employment with the university) for the academic year following the grant period. Priority will be given to tenured and tenure-track faculty members. Summer Teaching Grant recipients cannot earn additional income from WWU during the summer (except payment for a five-credit or equivalent course or an equivalent amount from external funding). Awards are limited to once every other year. Faculty members in their first year are not eligible because each college offers summer support for first year faculty.

Criteria

The proposed activity must enhance the instructional quality of the university's academic programs. Proposals must demonstrate that the activity requires significant effort that goes beyond what is normally expected of faculty. Examples of normal expectations include incorporating the latest information in the field or revising a course to incorporate new technology (e.g., building an electronic version of a course).

The committee will consider the following when assessing the value of the proposed activity and its probability for enhancing instructional quality: Will this activity expand the applicant's expertise as a teacher? Will it enhance the applicant's professional development in other ways? What effect will the activity have on specific courses or on program or departmental curriculum? How will the activity enhance student learning and better serve students, the department, and the university? How many students will benefit from the proposal results? How does the activity promote the mission of the department or university? The committee also considers the recommendations of the Chair and the Dean.

General Guidelines

Applicants should not assume that the reviewers are familiar with the details of their individual programs and should offer sufficient background information to assist the reviewers. If the introduction of new technology is the primary purpose of the activity, applicants should indicate how this technology alters the content and organization of a course. In addition, applicants must indicate if the activity can be accomplished during the summer. If the activity cannot be completed during the summer, then applicants must demonstrate that there is other support to sustain the continuation of the project over the year.

The Faculty Development Grants Committee makes funding recommendations to the Vice Provost for Research, and periodically reviews policies for awarding grants.

Schedule:

October 6	Deadline to department chairs
October 12	Deadline to deans
October 21	Deadline to Vice Provost for Research (Old Main 530)

Please Note: Applications received after the deadline will not be considered.

Application Checklist:

Proposals must include the following:

Please use paper clips and binder clips to secure materials instead of staples

- Cover Sheet (reverse side)
- Proposal Narrative (NOT TO EXCEED TWO PAGES): Description of intended work, explanation of project's importance and methods to be utilized, and expected results or outcome
- Selected bibliography, where appropriate
- Current curriculum vita (with emphasis on teaching experience and areas of interest and or research)

**DO NOT
USE STAPLES**

Cover Sheet

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Please read guidelines carefully before preparing the proposal narrative

Applicant Information:

Name: _____ Employee ID#: _____

Department: _____ College: _____

Dept Orgn Code:* _____ Mail Stop: _____ Rank: _____

First year of tenure-track, full-time employment with WWU: _____ Email: _____

Home address: _____

Project Title: _____

Signature: _____

Department Chair's Ranking and Comment:

Chair: _____ Signature: _____
(please print)

Dean's Comment:

Dean: _____ Signature: _____
(please print)

* the person who handles payroll for your dept can provide this code.