ABOUT THE CIIA
Western's strategic plan directs the university to support innovative teaching and to provide faculty with the resources they need to grow and improve as teachers. The CIIA serves this purpose by providing workshops and resources that contribute to the advancement of student success and engagement. The Center promotes discussion and debate about teaching and learning and provides support to faculty in instructional innovation and course development, nurturing a culture of educational innovation and instructional excellence across disciplines. The CIIA provides professional development workshops, an annual “Innovative Teaching Showcase” at Western, and maintains a nationally-recognized website of instructional resources and teaching tips.

ABOUT THE POSITION
The Faculty Director for the Center for Instructional Innovation and Assessment (CIIA) will lead the Center in fulfilling its mission of enhancing teaching and learning at Western Washington University. The Director will collaborate with faculty, staff and external constituencies to direct the CIIA’s campus activities, instructional support and resource services. S/he will provide leadership in planning, organizing, developing, administering, evaluating, improving and budgeting for the Center. An effective Director will be an enthusiastic leader, mentor, and strong voice for the Center’s campus initiatives and institutional mission.

RESPONSIBILITIES

Faculty Support & Outreach
- Plan and provide faculty development in teaching and assessment through CIIA workshops and events.

- Build effective professional relationships and communicate with faculty across disciplines to contribute to workshops, mentorships, and project development.

- Provide individual teaching consultation and mentoring connections for faculty.

- Connect with faculty seeking deep support for course projects requiring long-term development that will have a transformative effect on their teaching and broad impact on their students’ learning.

- Recognize and reward the integrative and innovative use of teaching strategies and technologies to further the development of a collegial community of educators at Western.

Leadership
- Fulfill role of campus leader and consultant on teaching and learning, curriculum design, and assessment. Direct continued development of CIIA website of teaching and assessment resources.
- Participate in local, regional, and national professional development organizations such as the Professional and Organizational Development Network.

Assessment
- Work collaboratively with faculty and staff assessment to assist academic departments and university programs with identifying appropriate indicators and evaluation measures for assessing student learning.

- Contribute to gathering, analyzing, synthesizing, interpreting, and reporting information related to critical issues in teaching and learning.

REQUIRED QUALIFICATIONS
- An earned terminal degree and a record of successful scholarship and teaching.

- Minimum five years teaching experience at Western.

- Demonstrated excellence in written and oral communication.

- Commitment to provide innovative leadership in faculty development.

- Excellent consultation, interpersonal and presentation skills, in interacting with faculty, staff, and students of various disciplines and diverse backgrounds.

- Commitment to diversity initiatives and equal opportunity.

- Ability to work effectively as part of a collaborative academic team with faculty, students and administrators on strategic planning, assessing needs, and pursuing the Center's mission across the university.

DESIRED QUALIFICATIONS
- Knowledge of assessment of teaching and course design, outcomes-based curricular design and program development, student-centered learning and learning theories, technology-enhanced teaching and learning.

- Record of successful administrative experience.

- Experience in faculty development

APPOINTMENT AND SALARY
The Faculty Director position is a two-year, half-time, 12-month administrative appointment available to WWU faculty beginning July 1, 2010. The position reports to the Vice Provost for Undergraduate Education. Pending departmental/college approval, the Director will receive a ½ time release from teaching and a ½ time academic administrator appointment. Appointment includes a summer stipend, based upon the faculty salary converted to 12 month equivalent.

APPLICATION INSTRUCTIONS AND REQUESTED DOCUMENTS
To apply please submit the following to Steven VanderStaay, Vice Provost for Undergraduate Education (MS – 9033). Materials may be submitted electronically.
- A cover letter addressing your experience related to the position responsibilities and to the required and preferred qualifications;
- A current resume or CV; and
- Contact information for three references.


WWU is an equal opportunity/affirmative action employer, committed to assembling a diverse, broadly trained faculty and staff. Women, minorities, persons with disabilities and veterans are encouraged to apply. All new employees must comply with the immunization policy and show employment eligibility verification as required by the U.S. Citizen and Immigration Service before beginning work at WWU. A thorough background check will be conducted on all new hires. For disability accommodation, call (360) 650-3774.

Faculty interested in the position are encouraged to acquaint themselves with the CIIA’s web site, its teaching resources, and Innovative Teaching Showcase.
http://pandora.cii.wwu.edu/cii/default.asp

Faculty may address questions about the position to Steven VanderStaay, Vice Provost for Undergraduate Education, by email at Steven.VanderStaay@wwu.edu.