YOUTH PROGRAMS INSTRUCTORS

About the Position: WWU’s Youth Programs through Extended Education (EE) is seeking temporary part-time positions to teach a specialty topic to youth for summer. Programming includes weekly half-day or full-day periods (Monday-Friday 8:30 a.m. to 12:30 p.m. or 1:00 to 5:00 p.m. or 9:00 a.m. to 4:00 p.m.). A detailed list of programs is available on the web at: www.wwu.edu/youth.

About the Department: Extended Education (EE) connects learners of all ages to the Western Experience. EE collaborates with colleges, departments and the community, linking University resources with educational needs and opportunities both on and off campus. EE is a self-sustaining department. EE supports Western’s mission to bring together individuals of diverse backgrounds and perspectives in an inclusive, student-centered university that develops the potential of learners and the well-being of communities, and encourages applications from diverse candidates. Find out more about EE at www.wwu.edu/ee

About the Programs: A variety of non-credit and credit programs offer motivated young learners “signature” courses in a student-centered college environment. The courses are taught by qualified and/or credentialed faculty or instructors who demonstrate expertise with the specialized content. The programs are designed to enhance student development and encourage youth to consider higher education for their future.

Dates: TBD by program

Position Responsibilities:
- Develop course syllabus and deliver daily lessons plans, schedules and budget estimates as requested
- Submit syllabus for new course approval process (credit bearing courses)
- Collaborate on the development and dissemination of program materials
- Deliver instruction according to contract dates and times
- Participate in opening/closing events associated with the specific program

Required Qualifications:
- Candidates must be certified to teach in Washington State
- Ability to teach 20 hours per weekly session
- Demonstrated expertise in the specific content area of the proposed offering
- Ability to work effectively with diverse youth program participants and staff

Preferred Qualifications:
- Earned teaching certification through Western Washington University
- Western Washington University faculty/lecturer for credit bearing courses
- Earned or currently enrolled in TESOL certification or ELL endorsement

Job Location: Western Washington University, Bellingham, WA

Salary: TBD by program

Bargaining Union: United Faculty of Western Washington

Application Instructions and Requested Documents: Please log in and submit your application via WWU’s Electronic Application System for Employment (EASE). Note: You will need to be using Internet Explorer to utilize our online application system.

Please include a letter of interest, a resume/curriculum vitae, and a completed proposal form (which may be downloaded here: ). In your letter of interest, please state the name(s) of program(s) you are applying for and specifically address each of the required qualifications.
Course Proposal Form

Please fill out the form completely. The more information we have about your course idea, the better we will be able to determine its feasibility as a class for youth programs. Make sure to click the submit button at the bottom of the screen to finish the course proposal. If you have questions, please email us at youth@wwu.edu.

Fields marked with * are required fields.

Contact Information

Name*: 
Email*: 
Street Address: 
City: 
State: 
Zip: 
Day Phone: 
Evening Phone:

Course Information

Grade Level: 
Suggested title of course: 
Course Description: 
Outline what your students will learn:
Teaching methods you will use: 

Maximum Class Size: 

Special Equipment Needed: 

Special lab/classroom needed: 

Instructor Information 

Short Bio: 

Other Courses you may be qualified to teach: 