MISSION STATEMENT

The Minority Employee Council is an advisory board that makes recommendations to the President via the Special Assistant to the President on matters pertaining to diversity or issues that affect the faculty/staff of color. The council also serves as a catalyst for social engagement and diversity, or issues that affect the faculty/staff of color. All activities shall advance the educational and cultural philosophical principles of inclusiveness and advocacy, and engender mutual respect for all groups.

MINORITY EMPLOYEE COUNCIL

Please contact the Minority Employee Council for more information.

www.wwu.edu/mec
mec@wwu.edu
GOALS
To foster a better understanding of diversity through joint programs and open dialogues.
To advocate on behalf of the diverse staff/faculty populations.
To increase the amount of faculty and staff of color to be more representative of the population.
Work to build a more inclusive University environment.
To promote and provide a place for community and social interaction among faculty and staff of color.

OBJECTIVES
To support and advise programs to promote and increase retention of faculty and staff of color.

MEMBERS
President
Vice President
Secretary/Publicity
Treasurer
Professional Staff Committee Chair
Classified Staff Committee Chair
Faculty Committee Chair

GENERAL COUNCIL
The General Council will consist of members who wish to represent an interest in issues of race/ethnicity on Western's campus.

MEETINGS
The Executive Council will determine meeting times, dates, and locations based upon the availability of Council members and will meet at least once a month. The General Council will meet twice a quarter, more or less depending on scheduling of events and number of agenda items.

The Executive Council shall form special committees as needed. The Chair shall appoint committee chairpersons.

CHARTER AMENDMENTS
Amendments to the charter shall be presented by members of the Executive Council in writing and read at a regular meeting but shall not be voted upon until the next regular meeting. A 2/3 majority vote of the Executive Council shall be required to pass any such amendment.

RESPONSIBILITIES
The make up of the Executive Council shall contain at least 1 Faculty, Professional and Classified staff member at all times.
The President shall be the chief executive officer for the Council; he or she shall plan all regular and special meetings and oversee all Minority Employee Council activities.
The Vice President shall assume the duties of the Chair when the Chair is not available, and shall be responsible for oversight of all committee activities.
The Secretary shall record the minutes of all organizational activities and keep all official records. It will be the duty of this person to communicate with organization membership and all organization correspondence.
The Publicity member of the Council shall advertise and promote all Council activities as well as any sponsored events.
The Treasurer shall provide management over funds donated to the Minority Employee Council and shall liaison with the Western Foundation to manage and provide a report of expenditures and donations at every regular meeting.
Standing committees shall meet a minimum of once a year to discuss issues relevant to that committee.

THE MEC HAS A LONG-STANDING COMMUNITY THAT SUPPORTS FACULTY AND STAFF OF COLOR ON WESTERN’S CAMPUS. IT CONTINUES TO BE Viable AND I AM IMPRESSED WITH THE LEVEL OF SUPPORT, PROFESSIONALISM AND INSPIRATION THAT THE ORGANIZATION PROVIDES.
-Participant, MEC’s 2012 Spring Survey