



**ACADEMIC COORDINATING COMMISSION
Meeting Abstract of December 2, 2014**

Called to order at 4:00 pm. Minutes of November 18, 2014 were approved as written ([linked](#)).

DISCUSSION ITEM:

Academic Grievance Policy: Sue Guenter-Schlesinger, *Vice Provost for Equal Opportunity and Employment Diversity*, presented proposed revisions to documents currently presented in the Catalog outlining academic grievance policies and procedures. The Equal Opportunity Office seeks to clarify language explaining the timeline of academic grievance proceedings in instances when the EOO has a related discrimination complaint to work through.

Commissioners inquired about means of ensuring the observance of due process, requested the addition of information regarding the timeline of discrimination complaint resolution proceedings, and discussed the clarity of proposed revisions. ACC may schedule further discussion of the proposed revisions and will make a recommendation regarding the document’s approval at a later date.

REVIEW OF CURRICULUM MINUTES:

#	Committee	Date	Actions	Prepared by
16	Graduate Council	10/14/2014	ACCEPTED	M. Barr
17	Recruitment, Admissions, Support Committee (RASC)	10/24/2014	ACCEPTED with comment. ¹	A. Cantlon
18	Graduate Council	10/28/2014	ACCEPTED with comments. ^{2,3}	M. Barr
19	Committee on Undergraduate Education (CUE)	10/30/2014	ACCEPTED	L. Ramhorst
20	College of Fine and Performing Arts (CFPA)	11/5/2014	DNC 102 and MUS 354A accepted . All other changes tabled with questions, corrections and comments. ^{2,4}	P. Lundquist
21	Woodring College of Education CC	11/7/2014	ACCEPTED with comment. ²	C. Teshima
22	Huxley College Curriculum Committee (HCCC)	11/12/2014	ACCEPTED with comments and corrections ^{2,5} and with the exception of ENVS 581, ENVS 583, ENVS 584, ENVS 589, and Environmental Education, Residency Non-Thesis, MEd ⁶	D. Knutson

¹ Commissioners noted expressions of frustration in RASC minutes regarding transfer students arriving with AA degrees but without appropriate prerequisites and observed that the introduction of Associate of Science-Transfer (AS-T) degrees could be expected to help resolve this problem.

² All comments and edits recommended in ["Registrar/Catalog Office Comments to Curriculum Minutes – ACC Meeting Date: Dec 2, 2014"](#) accepted.

³ Commissioners expressed concern regarding the possibility that an ENVS 550 discussion comment on page 4 would generate confusion regarding the content of ACC e-sign forms. Current ACC forms do not recognize mode of delivery, but this information is recorded in Banner. In order to allow for better coordination between forms, the Registrar’s Office stated that a question about mode of delivery would be added to ACC forms, but this information will be non-binding upon departments. ACC approved collection of information on multiple modalities.

⁴ Clarification of prerequisites for DNC 121 and other returned courses is requested. Commissioners observed prerequisite discrepancies between the Catalog, Classfinder schedule, and their knowledge of course entry procedures. Commissioners would like to know whether any of the courses proposed for addition to the Dance Additional Teaching Endorsement require entry through a competitive audition process, and if so, what percentage of students are admitted. Inconsistencies between the schedule and Catalog should be corrected, and permission of instructor is not regarded as adequate to demote a competitive audition process.

⁵ Page 5 (Energy Policy Minor): Commissioners made a friendly comment regarding potentially contradictory or confusing language. Revision or clarification of the following is suggested: **Grade Requirements:** A grade of C- or better is required for a student’s major or minor courses, and supporting courses for majors and minors. A GPA of 3.00 or above is required in courses for the minor."

⁶ Page 9-10 (Environmental Education, Residency Non-Thesis, MEd): Commissioners are uncomfortable approving a degree program that includes a temporary course (ESTU 597C) in its requirements and prerequisites for additional required courses (ENVS 581, 583, 584, and 589). Approving a graduate program that hinges upon the continuation of a temporary course unapproved by ACC is regarded as setting a dangerous precedent, thus ACC requests that ESTU 597C go through a formal approval process prior to final approval of the courses and program in question.

Review of CHSS minutes of 11/13/2014 (23), CSE minutes of 10/6/2014 (24), and CSE minutes of 10/20/2014 (25) deferred until meeting of January 6, 2015.

Meeting adjourned at 5:29 pm.