



GRADUATE COUNCIL
Meeting Minutes of April 10, 2018

Committee approved: [4-24-18]
Sent to ACC: [4-24-18]
ACC Approved: [5-1-18]

Meeting Location: BOT Room OM 340

GC Chair Boland called the meeting to order at 12:05 p.m., welcoming a total of 14 attendees (roster attached).

Electronic meeting minutes of 3-7-18 were approved via email on 3-7-18 and sent to ACC.

ACTION ITEM

Review of Curriculum Proposal: 5 curriculum proposals reviewed via email (proposal linked below).

5 proposal approved:

- 5 proposal approved and sent to the Academic Coordinating Commission (ACC)
 - 1 Business Education request for new program:
 - [Business Administration, Daytime, MBA](#)
 - 2 College of Business Education program revisions:
 - [Business Administration, Evening Part-Time, MBA](#) (replaced course, added capstone)
 - [Business Administration, Managers and Professionals, MBA](#) (admission cycle, replaced course, added capstone)
 - 2 College of Business Education program moratorium requests:
 - [Business Administration, Accelerated, MBA](#)
 - [Business Administration, Regular Full-Time, MBA](#)

Information item:

1 proposal desk approved:

- 1 proposal desk approved and sent to the Academic Coordinating Commission (ACC)
 - 1 Geology temporary course:
 - [GEOL 597P: Stable Isotope Geochemistry](#)

DISCUSSION ITEMS

AHE Subcommittee: AHE had a program review one year ago, and a subcommittee (headed by Vice Chair Sofield) is needed to review the implications that came out of that review, particularly regarding student/alumni feedback. Chair Boland called for volunteers. Mark Staton and Kelli Evans agreed to serve on the subcommittee.

Program Review Document and Timeline Revision: Previous guidelines have proved problematic. Nick Stanger, David Hooper, and Elizabeth Boland are revising guidelines. Boland brought up the need to revise the program review timeline so that outcomes can be addressed in a timely manner before GC members cycle out. Boland also brought up the question of how to check up on programs after program reviews, and

Sofield added that guidelines should clearly delimit how much time programs have to respond after review checkups. GC members discussed possible ways to promote and reward program improvement in alignment with program review results.

Program Growth Recommendations: Dean Pillay reported that the University Strategic Plan has been approved by the Board of Trustees, and he was following up on his request for recommendations about programs that have growth potential and what resources are needed to promote that growth. Pillay asked for GC members to confer with their colleagues and make recommendations by the end of April.

Meeting adjourned at 12:57 p.m.

GRADUATE COUNCIL – ROSTER 2017-18

VOTING ATTENDEES			NON-VOTING ATTENDEES	
Clint Spiegel	Chemistry (GS)	--	Ex Officio members	
David Hooper	Biology (SE)	P	Gautam Pillay, <i>Dean, Graduate School</i>	P
Linda Keeler	Sport & Exercise Psychology(HSS)	--	Michael Barr, <i>Associate Dean, Graduate School</i>	P
Elizabeth Boland (Chair)	Rehabilitation Counseling (WCE)	P	Recorder	
Ruth Sofield (Vice Chair)	Environmental Science (HCE)	P	Dayna Patterson, <i>Graduate School</i>	P
Bertil Van Boer	Music (CFPA)	P	Guests	
Mark Staton (UPRC Rep)	Finance (CBE)	P	Megan Spiegel, <i>Graduate School</i>	P
Sarah McDaniel	Library	--		
At Large				
Yudong Liu	Computer Science	P		
Nick Stanger	Environmental Studies	--		
Robert Mitchell	Geology	--		
Wayne Landis	Environmental Science	P		
Roger Anderson	Biology	P		
Kelli Evans	Communication Sciences and Disorders	P		
Student members				
Katrina Radach, <i>AS</i>		P		
Samantha Kao, <i>AS</i>		--	Voting attendees	10
Kristiana Lapo, <i>AS</i>		--	Non-voting attendees	4
Jo Ann Arinder, <i>AS</i>		--	TOTAL ATTENDEES	14