



Committee approved: Jan 30, 2018
Sent to ACC: Jan 30, 2018
ACC Approved:

**COUNCIL ON UNIVERSITY PROGRAMS
Minutes for Meeting of January 30, 2018**

Meeting Location: MH258, 9am

ACTION ITEMS

Review of Curriculum Proposals: 9 curriculum proposals to review and discuss via [Curriculog agenda](#).

2 new courses:

- [ENRG 140](#) - International Energy and Environmental Policy - *approved*
- [ENRG 475](#) - Renewable Electric Power Systems – *approved providing elective/ requirement box is checked and collegial communication indicated*

1 course cancellation:

- [INTL 401](#) - Global Issues - *approved*

2 program revisions:

- [International Studies Minor](#) - *approved*
- [Leadership Studies Minor](#) - *approved*

1 temporary courses (informational only):

- [ENRG - 497C](#) - Renewable Electric Power Systems – *noted that catalog description too long; elective/ requirement box needs checking, collegial communication needs completion*

1 proposal approved and sent to the Committee on Undergraduate Education (CUE):

- [C/AM 200](#) - Introduction to Canadian Studies – *approved*
- [INTL - 397C](#) - Transnational Migration, Global Diasporas & Identity – *noted that temp courses typically aren't GURs*

1 proposal returned:

- [INTL 340](#) – Genocide – *rejected* no syllabus attached; catalog description has grammatical errors; collegial communication needs completion

DISCUSSION ITEMS

Meeting adjourned at 9:43am.

COUNCIL ON UNIVERSITY PROGRAMS – ROSTER 2017-18

VOTING ATTENDEES			NON-VOTING ATTENDEES	
Faculty members			Advisory members (if applicable)	
Deb Currier	International Studies	N	[name], [title]	P/-
Scott Linneman	Honors Program	P/- -	[name], [title]	P/-
Gregory O'Neil	At-Large	N	Recorder	
David Rossiter	Canadian-American Studies	P/- -	David Rossiter, CUP chair	P/-
Art Sherwood	Entrepreneurship and Innovation	P/- -	Guests	
Karen Stout	Leadership Studies	P/- -	[name], [title or department if faculty]	P
Phil Thompson	Energy Studies	P/- -		
Grace Wang	Sustainability Studies	P/- -		
Sheila Webb	ACC Vice-Chair	N		
Student members (if applicable)				
[name]		P/- -		
[name]		P/- -		
Ex Officio members			Voting attendees	
[name], [title]		P/- -	Non-voting attendees	
[name], [title]		P/- -	TOTAL ATTENDEES	
				6
				0
				6



LEADERSHIP STUDIES CURRICULUM COMMITTEE
Meeting Minutes of January 19th, 2018

Meeting Location: Old Main 465

LSCC Chair Karen Stout called the meeting to order 9:00 AM, welcoming a total of 7 attendees (roster attached).

ACTION ITEMS

Approval of Minutes – January 26, 2018

Motion: Moved by Kristi Tyran, seconded by Marsha Riddle Buly, to approve the minutes of January 26, 2018. Motion passed unanimously by email vote, 1-26-2018

Election of Voting Student Member: A **motion** to move Alissa Parker into the position of Voting Student Member of LSCC (moved by Kristi Tyran and seconded by Marsha Riddle-Buly) **passed** by unanimous consent.

Review of Curriculum Proposals: 2 curriculum proposals reviewed and discussed via [Curriculog agenda](#).

- Leadership Studies Minor Modification (1) to add classes as options for students to accomplish two required “Foundation” and “Applied” components of the minor.

Motion passed unanimously by email vote, 1-25-2018

- Leadership Studies Minor Modification (2) to modify the labels of these required components for grammatical purposes.

Motion passed unanimously by email vote, 1-25-2018

Voting status dependent on changes discussed and to be reflected in Curriculog. Vote to occur electronically.

DISCUSSION ITEM

Online Approval of 2 Curriculum Proposals: The Committee Chair will make the modifications in Curriculog that the LSCC members suggested regarding the 2 curriculum proposals. Committee members agreed to review discussed changes reflected in Curriculog in order to vote on a corrected proposal electronically.

Constitution and Bylaws: The Leadership Studies Curriculum Committee reviewed and discussed the drafted Constitution and Bylaws for the Karen W. Morse Institute for Leadership. Committee members agreed to solicit feedback regarding the policies and its implementation.

Added discussion item: LSCC members encouraged us to research courses in disciplines that are not currently represented in the LDST curriculum for inclusion as options for students. The diversity of disciplines that examine leadership process or study specific leaders deserve to be highlighted in the LDST curricular offerings. Cross-listing or developing new courses is a goal.

Meeting adjourned at 10:09AM.

Leadership Studies Curriculum Committee – ROSTER 2017-18

VOTING ATTENDEES			NON-VOTING ATTENDEES	
Faculty members			Advisory members (if applicable)	
Karen Stout	Karen W. Morse Institute for Leadership, Committee Chair	P/	Ray Valle, Student	P/
Kristi Tyran	College of Business & Economics	P/		
Tim Bruce	Woodring College of Education	P/	Recorder	
Holly Folk	College of Humanities & Social Science	A/	Sandra Clossey, <i>KWMIL AA3</i>	P/
Marsha Riddle-Buly	Woodring College of Education	P/	Guests	
Student members (if applicable)				
Alissa Parker		A/		
Ex Officio members				
			Voting attendees	4
			Non-voting attendees	3
			TOTAL ATTENDEES	7



**INTERNATIONAL STUDIES CURRICULUM COMMITTEE
Meeting Minutes of January 17, 2018**

Meeting Location: WCE MH 158

ISCC Chair, John Feodorov, called the meeting to order at 11:01am, welcoming a total of 6 attendees (roster attached).

Meeting minutes of November 13, 2017 were approved via email on November 17, 2017.

ACTION ITEMS

Review of Curriculum Proposals: Five curriculum proposals reviewed and discussed via [Curriculog agenda](#) (individual proposals linked in summary below).

- 4 proposals approved, 1 rejected:
 - 4 proposals approved and sent to CUP
 - 1 new cross-listing:
 - [INTL 340](#): Genocide
 - 1 revision to minor program:
 - [International Studies minor](#)
 - 1 course cancellation:
 - [INTL 401](#): Global Issues
 - 1 new temporary course re-approved:
 - [INTL 397C](#): Transnational Migration, Global Diasporas & Identity
 - 1 proposal rejected
 - [INTL 335](#): Human Trafficking and Smuggling

DISCUSSION ITEM

Curriculog: There was a discussion about challenges users are having navigating this system. There are also concerns about proposals being incorrectly initiated (especially courses that are crosslisted) and the need for an emphasis on collegial communication and co-launching.

ISCC may need to designate a proxy for Deb at the next CUP meeting due to some conflicts in Deb's schedule.

Meeting adjourned at 11:40am.

ISCC – ROSTER 2017-18

VOTING ATTENDEES			NON-VOTING ATTENDEES	
Faculty members			Advisory members (if applicable)	
Deb Currier	Theatre Arts	P	N/A	
Javier Berzal de Dios	Art	P		
John Feodorov	Fairhaven	P	Recorder	
Lauren McClanahan	Secondary Education	P	Heather Brown, Administrative Assistant 3	P
Liz Mogford	Sociology	N	Guests	
Shawn Knabb	Economics	N	N/A	
Student members (if applicable)				
Ex Officio members			Voting attendees	
Vicki Hamblin, Executive Director of IGE		P	Non-voting attendees	
			TOTAL ATTENDEES	
				4
				2
				6