



Committee approved: [date]  
 Sent to ACC: 2/27/2018  
 ACC Approved:

**WILSON LIBRARY CURRICULUM COMMITTEE**  
**Meeting Minutes of 2/20/2018**

**Meeting Location: Wilson Library 268**

*Wilson Library Curriculum Committee Chair Sarah McDaniel* called the meeting to order at 11:10 a.m., welcoming a total of 5 attendees (roster attached).

**DISCUSSION ITEMS**

1. The library faculty accepted the recommended course offerings.
2. WLCC reiterated its approval for LIBR 205<sup>1</sup>; a new course proposal increased the number of credits and clear documentation was provided regarding associated increases to workload. WLCC reiterated its approval for LIBR 205, noting the change in assigned units and associated increased workload.
3. It was decided that LIBR 201 would be offered in summer 2019 in addition to being offered in spring, and would be offered in summer as a six-week, online course.
4. WLCC continued discussion on collaborative project to make a sample or template syllabus with some language that could be shared among LIBR course syllabi. Suggestions included creating and sharing prepared text regarding Western Libraries' commitment to diversity, accessibility, and inclusivity, and creating and sharing recommendations for instructors such as including learning outcomes on syllabi, and sample syllabi from existing courses.
5. WLCC considered departmental assessment practices and questions to keep in mind as it moves forward in framing new assessment practices: How do we assess the quality or breadth of our offerings? How can we create a framework for future WLCCs that establishes greater continuity?
6. WLCC will continue to meet monthly to advance our syllabi project and assessment practices.

**Meeting adjourned at 11:50 p.m.**

**Wilson Libraries Curriculum Committee – ROSTER 2017-18**

VOTING ATTENDEES			NON-VOTING ATTENDEES	
Faculty members			Advisory members (if applicable)	
Sarah McDaniel	Library	P		
Rebecca Marrall	Library	P		
Peter Smith	Library	P	<b>Recorder</b>	
Jeff Purdue	Library	P	Katie Weed, <i>Learning Commons Prog Assist</i>	P
<b>Ex Officio members</b>			<b>Voting attendees</b>	4
			<b>Non-voting attendees</b>	1
			<b>TOTAL ATTENDEES</b>	5

<sup>1</sup> Approved in CUE minutes of February 15, 2018