



Committee approved: [2-28-18]  
 Sent to ACC: [2-28-18]  
 ACC Approved: [4-3-18]

**GRADUATE COUNCIL**  
**Meeting Minutes of February 27, 2018**

**Meeting Location:** BOT Room OM 340

*GC Chair* Boland called the meeting to order at 12:06 p.m., welcoming a total of 15 attendees (roster attached).

Meeting minutes of 2-6-18 were approved as written.

**ACTION ITEM**

**Review of Curriculum Proposals:** 4 curriculum proposals reviewed and discussed via [Curriculog agenda](#) (individual proposals linked in summary below).

4 proposals approved:

- 4 proposals approved and sent to the Academic Coordinating Commission (ACC)
  - 3 new temporary courses (information items):
    - [CSCI 597K](#): Bioinformatics
    - [CSCI 597L](#): Advanced Network System Security
    - [CSCI 597M](#): Virtual Worlds
  - 1 Environmental Studies course revision:
    - [ENVS 595](#): Teaching Practicum (credits)

**DISCUSSION ITEMS**

**MBA Program Changes:** Staton reported on program changes GC will review on April 10<sup>th</sup> at the next GC meeting. Changes will apply to Summer 2019 programs, which is why they're coming in past the ACC deadline.

**Program Reviews:** Chair Boland proposed putting a hold on new program reviews for this academic year as a GC subcommittee works to finalize a new program review process and guidelines. The program review subcommittee would also be tasked with revising the timeline of program review implementation. Sofield and Boland mentioned the need to streamline and clarify goals and process. Clint Spiegel and Stanton raised the issue of tailoring reviews to match programs. Subcommittee to include Boland, Hooper, and Stanger.

**Research Award Committees:** Dean Pillay is seeking volunteers to help review applications for research awards as well as reviewing guidelines for the applications ([Fund for the Enhancement of Graduate Research](#)). Current guidelines focus too much on what students and faculty can't do; Pillay would like revised guidelines to outline what students and faculty can do with research grants.

**Programs with Potential for Growth:** Dean Pillay presented data from the Graduate School about program enrollment to President Randhawa. Based on these data, Randhawa would like to know where Pillay sees room for graduate program growth. Pillay would like input from GC. Boland raised the issue of how we can reach all the programs. Staton asked for clarification about current program growth or potential for new programs. Pillay confirmed the focus is on current program growth for the time being, making sure

interested programs have the resources they need for stability and growth. Michael Barr will send out master list of graduate program coordinators to Boland, so that college reps can determine the best way to reach out to their programs and forward information to Pillay. Boland will review past program reviews for growth goals to forward to Pillay.

**Continuous Enrollment:** Dean Pillay reported that the recently implemented continuous enrollment requirement has caused some unintended incidents and consequences as reported by Enrollment and Student Services. There are also federal compliance issues regarding student enrollment status, funding eligibility, and debt repayment that may be affected by this policy. Pillay and Barr met recently with representatives from Academic Affairs and Enrollment and Student Services and will be working with them and GC to address these issues. Boland also stated that Enrollment and Student Services and registrar's office representatives will be asked to attend a future GC meeting to discuss this policy.

**Student Learning Objectives:** GC will no longer reject proposals with syllabi not including SLOs, but GC can recommend SLOs on syllabi in accordance with best practices. Barr mentioned that Curriculog language could be added to ensure that SLOs are being provided to students. Arinder, as a student rep, would like programs to be required to put SLOs on syllabi; she will take the issue to GSAC.

Meeting adjourned at 12:47 p.m.

### GRADUATE COUNCIL – ROSTER 2017-18

VOTING ATTENDEES			NON-VOTING ATTENDEES	
Clint Spiegel	Chemistry (GS)	P	<b>Ex Officio members</b>	
David Hooper	Biology (SE)	P	Gautam Pillay, <i>Dean, Graduate School</i>	P
Linda Keeler	Sport & Exercise Psychology(HSS)	P	Michael Barr, <i>Associate Dean, Graduate School</i>	P
Elizabeth Boland (Chair)	Rehabilitation Counseling (WCE)	P	<b>Recorder</b>	
Ruth Sofield (Vice Chair)	Environmental Science (HCE)	P	Dayna Patterson, <i>Graduate School</i>	P
Bertil Van Boer	Music (CFPA)	--	<b>Guests</b>	
Mark Staton (UPRC Rep)	Finance (CBE)	P	Megan Spiegel, <i>Graduate School</i>	P
Sarah McDaniel	Library	P		
<b>At Large</b>				
Yudong Liu	Computer Science	P		
Nick Stanger	Environmental Studies	P		
Robert Mitchell	Geology	--		
Wayne Landis	Environmental Science	--		
Roger Anderson	Biology	--		
Kelli Evans	Communication Sciences and Disorders	P		
<b>Student members</b>				
Katrina Radach, <i>AS</i>		--		
Samantha Kao, <i>AS</i>		--	<b>Voting attendees</b>	11
Kristiana Lapo, <i>AS</i>		--	<b>Non-voting attendees</b>	4
Jo Ann Arinder, <i>AS</i>		P	<b>TOTAL ATTENDEES</b>	15