



**ACADEMIC COORDINATING COMMISSION
Meeting Minutes of October 28, 2014**

Call to order: ACC Chair Mark Kuntz called the meeting to order at 4:00 pm, welcoming a total of 16 attendees (roster attached).

Minutes: ACC Minutes of October 14, 2014 were approved as written.

REPORTS AND ANNOUNCEMENTS

- *ACC Chair* Mark Kuntz asked that commissioners interested in serving as faculty mentors to student representatives contact him.
- *AS VP for Academic Affairs* Jaleesa Smiley introduced Nathan Nguyen as one of the 2014-15 student representatives to ACC.

REVIEW OF CURRICULUM MINUTES:

#	Committee	Date	Actions	Minutes prepared by
5	Committee on Undergraduate Education (CUE)	10/2/2014	ACCEPTED	L. Ramhorst
6	Woodring Curriculum Committee	10/3/2014	ACCEPTED	C. Teshima
7	College of Fine and Performing Arts (CFPA)	10/15/2014	ACCEPTED with comments and corrections. ^{1,2}	P. Lundquist
8	College of Humanities and Social Sciences (CHSS)	10/16/2014	ACCEPTED with comments and corrections. ^{1,3,4,5}	K. Kolb Ayre

¹ All comments and edits recommended in "[Registrar/Catalog Office Comments to Curriculum Minutes – ACC Meeting Date: Oct 28, 2014](#)" accepted.

² While concerns were raised regarding the possibility of assigning GUR attributes to online courses MUS 106 and MUS 107, commissioners determined that any such consideration by ACC should take place after CUE has reviewed the courses. Commissioners voted to accept CFPA minutes of 10/15/2014 with 5 votes in favor of acceptance and 4 abstentions.

³ Page 5 (KIN 410): Correct strikethrough omission within changes to prerequisite requirements.

⁴ Page 6 (RECR 475): Commissioners made a friendly comment that minor revisions might improve the clarity of course description language.

⁵ Page 6 (RECR 475): Commissioners observed that the addition of a temporary course, RECR 397, is cited in the rationale for change to a permanent course. The department and college have been advised of the necessity of seeking a permanent course number for RECR 397 if long-term continuation of the course is anticipated.

DISCUSSION ITEM:

Medical Excuses for Missed Classes: Kunle Ojikutu, *Assistant Vice President for Enrollment and Student Services*, and Emily Gibson, M.D., *Student Health Center Medical Director*, spoke to ACC about the resource burden that allowing faculty members to require written medical excuses from students who miss classes for illness imposes upon the Student Health Center. In order to ensure the efficient and effective utilization of limited Health Center resources, Ojikutu and Gibson requested that ACC consider implementation of a medical excuse policy similar to those in place at the University of Washington and Washington State University.

Commissioners expressed concern about the possible impacts of such a policy upon class attendance and the academic freedom of faculty members, and inquired about the existence of alternate pathways by which the problem might be addressed. Commissioners observed that adjudication of resource problems lies outside of the commission’s purview but did not rule out the possibility of coordinating solicitation of feedback from faculty members with regard to the reception of possible implementation of changes to academic policy stated within the Catalog.

CONSTITUENT CONCERNS:

Block Scheduling of Five-Credit Courses: Departments offering an increasing number of five-credit courses have forwarded a concern regarding the growth limitations of the current block schedule and have requested that

consideration be granted to finding means of facilitating Tuesday/Thursday scheduling of five-credit courses. Commissioners observed that responsibility for block scheduling lies not with ACC, but with the Provost's and Registrar's Offices. ACC forwarded the request to the Registrar's Office for consideration.

Meeting adjourned at 5:29 pm.

Minutes prepared by Lizzy Ramhorst, *Recorder*, 31 October 2014

ACADEMIC COORDINATING COMMISSION – ROSTER 2014-15

VOTING ATTENDEES				NON-VOTING ATTENDEES			
Faculty				Ex Officio, non-voting			
1	Mark Kuntz, <i>ACC Chair</i>	AtLg ~ Theatre and Dance	P	17	David Brunnemer, <i>Registrar</i>		P
2	Amber Bone	D ~ Music	P	18	Lisa Zuzarte, <i>Catalog Coordinator</i>		P
3	Doug Clark	A ~ Geology	P	Recorder			
4	Shirin Deylami	B ~ Political Science	--	20	Lizzy Ramhorst, <i>Recorder</i>		P
5	Holly Folk	C ~ Liberal Studies	P	Guests			
6	David Rossiter	G ~ Environmental Studies	--	22	Marc Geisler, <i>Associate Dean, CHSS</i>		P
7	Elizabeth Stephan	I ~ Wilson Library	P	23	Emily Gibson, <i>Dir, Student Health Ctr</i>		P
8	Stan Tag	F ~ Fairhaven	P	24	Kunle Ojikutu, <i>Asst VP for ESS</i>		P
9	Tracy Thorndike	H ~ Special Education	P				
10	Wendy Wilhelm	E ~ Finance & Marketing	P				
11	Vacant	<i>Senator on ACC</i>	--				
12	Vacant	<i>Senator on ACC</i>	--				
Voting Ex Officio (total of one vote)							
13	Brent Carbajal, <i>Provost and VP for Academic Affairs</i>		--				
14	Steven VanderStaay, <i>Vice Provost for Undergraduate Education</i>		--				
Students							
15	Jaleesa Smiley, <i>AS VP for Academic Affairs</i>		P				
16	Nathan Nguyen, <i>AS appointee</i>		P			Voting attendees	10
17	TBA, <i>AS appointee</i>		--			Non-voting attendees	6
Voting members in attendance				10		TOTAL ATTENDEES	16