



ACADEMIC COORDINATING COMMISSION
Meeting Minutes of March 1, 2016

Call to order: ACC Chair Mark Kuntz called the meeting to order at 4:03 pm, welcoming a total of 18 attendees (roster attached).

Minutes: ACC Minutes of 16 February 2016 were approved as corrected.

ACC Chair Mark Kuntz:

- Thanked *ACC Vice Chair* Seán Murphy for chairing ACC's February 16th meeting.

DISCUSSION ITEM

General Education Proposal Feedback Processes: Commissioners provided feedback on a draft process for engaging the campus community in spring quarter dialogue on the General Education Task Force's three proposals. *ACC Chair* Mark Kuntz reported that this process will be discussed at the Faculty Senate meeting of March 7th.

REVIEW OF CURRICULUM MINUTES:

#	Committee	Date	Actions	Minutes prepared by
50	College of Fine and Performing Arts CC (CFPA)	1/13/2016	ACCEPTED	P. Lundquist
51	College of Fine and Performing Arts CC (CFPA)	1/20/2016	ACCEPTED with comments. ¹	P. Lundquist
52	Fairhaven Interdisciplinary College	1/7/2016	ACCEPTED	J. Reynoso
53	Committee on Undergraduate Education (CUE)	1/7/2016	ACCEPTED	M. Price
54	College of Humanities and Social Sciences CC (CHSS)	1/7/2016	ACCEPTED with comments. ²	K. Anderson
55	College of Science and Engineering CC (CSE)	1/7/2016	ACCEPTED with comments. ³	J. Mott
56	Western Libraries CC	12/9/2015	ACCEPTED with comments. ⁴	E. Stephan & S. Tag
57	Recruitment, Admissions, and Support Committee (RASC)	11/20/2015	ACCEPTED	A. Cantlon
58	Council on University Programs (CUP)	1/14/2016	ACCEPTED with comments. ⁵	A. Bunn
59	Teacher Curricula and Certification Council (TCCC)	1/12/2016	ACCEPTED with comments. ⁶	E. Sasnett
60	Teacher Curricula and Certification Council (TCCC)	1/26/2016	ACCEPTED	E. Sasnett
61	Graduate Council	1/19/2016	ACCEPTED	M. Barr
62	Graduate Council	2/2/2016	ACCEPTED	M. Barr
63	Woodring College of Education CC (WCE)	1/29/2016	ACCEPTED	C. Teshima
64	Woodring College of Education CC (WCE)	10/12/2015	ACCEPTED	C. Teshima
65	International Studies Curriculum Committee (ISCC)	10/22/2015	ACCEPTED	L. Nesheim
66	Council on University Programs (CUP)	1/28/2016	ACCEPTED	A. Bunn
67	Graduate Council	2/9/2016	ACCEPTED with comments. ⁶	M. Barr

68	Teacher Curricula and Certification Council (TCCC)	2/9/2016	ACCEPTED	E. Sasnett
69	College of Fine and Performing Arts CC (CFPA)	2/3/2016	ACCEPTED	P. Lundquist
70	College of Fine and Performing Arts CC (CFPA)	2/10/2016	ACCEPTED; consideration of Arts Enterprise and Cultural Innovation Minor and STEAM Minor postponed. ^{7,8,9}	P. Lundquist
71	Committee on Undergraduate Education (CUE)	1/21/2016	ACCEPTED with comments.	M. Price
72	Woodring College of Education CC (WCE)	2/19/2016	ACCEPTED with comments.	C. Teshima
73	Huxley College of the Environment (HCCC)	2/17/2016	ACCEPTED with comments. ^{5,10}	D. Knutson
74	College of Business and Economics CC (CBE)	2/17/2016	ACCEPTED	A. Andreassen
75	Teacher Curricula and Certification Council (TCCC)	2/23/2016	ACCEPTED	E. Sasnett
76	Council on University Programs (CUP)	2/25/2016	ACCEPTED	A. Bunn
77	Committee on Undergraduate Education (CUE)	2/18/2016	ACCEPTED with comments. ¹¹	M. Price

¹ Page 2 (DSGN 141): *Registrar* David Brunnemer clarified that [College Quest programs](#) are restricted to high school students; but course instructors have the purview to permit university students to enroll.

² Page 19 (Clinical Doctorate in Audiology, AuD): Commissioners proposed a friendly amendment to explicitly state in the Catalog that the program's first cohort will be seated in Fall 2017 pending final accreditation approval from the American Speech-Language-Hearing Association's Council on Academic Accreditation.

³ Page 1 (CHEM 381): Phil Thompson, CBE representative and affiliated faculty to the Institute for Energy Studies, noted that ENRG 381 is cited as cross-listed in the course description, but is not currently listed in the Catalog.

⁴ Page 3-4 (LIBR 339 and LIBR 439): Commissioners expressed concern that both LIBR 339 and LIBR 439 are repeatable up to 10 credits. ACC approved these courses pending Western Libraries Curriculum Committee's consent to revise repeatability from 10 credits to six credits. *Registrar* David Brunnemer will report back to ACC on whether confidentiality policies allow faculty to be informed when their students enroll in LIBR 339 and 439 as these courses support the completion and revision of assignments from other courses.

⁵ Page 4 CUP & Page 3 HCCC (BA – Energy Policy and Management): Commissioners approved the program with the removal of FAIR 345A from the list of courses under Option 2 as collegial communication with Fairhaven could not be confirmed.

⁶ Page 11 TCCC & Page 6 Grad (ESOL Endorsement for Teachers - ESLT): Commissioners requested ESOL Endorsement for Teachers (ESLT) coordinate with the Registrar's Office to improve clarity of "tracks" and "stacking" in the Catalog description.

⁷ Page 2 (Arts Enterprise and Cultural Innovation): Commissioners postponed consideration of the minor until program proposers engage in collegial communication with Art Sherwood, *Director of Western's InterDisciplinary Entrepreneurship in Action (IDEA) Institute*.

⁸ Page 10 (Minor in STEAM): Commissioners postponed consideration of the STEAM minor until program proposers engage in collegial communication with Fairhaven regarding the inclusion of FAIR 252V and FAIR 336V in the approved list of STEAM Minor courses.

⁹ Lizzy Ramhorst, *Shared Governance Operations Manager*, observed that it would be desirable to revise the ACC handbook to explicitly state that collegial communication should be demonstrated through e-forms and electronic signature approval processes.

¹⁰ Page 2 (ENVS 374 & ENVS 475): Commissioners noted that the additions of ENVS 374 and ENVS 475 in the Urban Planning and Sustainably Development (UPSD) program will not be reflected in the next Catalog .

¹¹ Page 1 (LBRL 232, 243, 273, 323, 325, 340, 362, 372, 281): ACC accepted these courses upon determining that CUE had tabled them for reasons exceeding its purview. CUE representatives supported the acceptance of the LBRL courses.

Meeting adjourned at 6:04 pm

ACADEMIC COORDINATING COMMISSION – ROSTER 2015-16

VOTING ATTENDEES				NON-VOTING ATTENDEES			
Faculty				Ex Officio, non-voting			
1	Mark Kuntz, <i>ACC Chair</i>	AtLg ~ Theatre and Dance	P	18	David Brunnemer, <i>Registrar</i>		P
2	Seán Murphy, <i>Vice Chair</i>	<i>Senator on ACC</i>	P	19	Jamie Lawson, <i>Catalog Coordinator</i>		--
3	Doug Clark	A ~ Geology	P	20	Lizzy Ramhorst, <i>Shared Gov Ops Mgr</i>		P
4	Holly Folk, <i>CUE Liaison</i>	C ~ Liberal Studies	P	Recorder			
5	Michael Fraas	B ~ CSD	P	21	Kylee Swift, <i>FS Admin Assistant</i>		P
6	John Lund	<i>Senator on ACC</i>	P	Guests			
7	David Rossiter	G ~ Environmental Studies	--	22	Marc Geisler, <i>Associate Dean CHSS</i>		P
8	Patrick Roulet	D ~ Music	--	23	Karen Stout, <i>Leadership Studies</i>		P
9	Hilary Schwandt (Stan Tag)	F ~ Fairhaven	P	24	Sylvia Tag, <i>Western Libraries</i>		P
10	Elizabeth Stephan	I ~ Wilson Library	P				
11	Phil Thompson	E ~ Economics	P				
12	Tracy Thorndike	H ~ Special Education	--				
Voting Ex Officio (total of one vote)							
13	Brent Carbajal, <i>Provost and VP for Academic Affairs</i>		--				
14	Steven VanderStaay, <i>Vice Provost for Undergraduate Education</i>		P				
Students							
15	Zachary Dove, <i>AS VP for Academic Affairs</i>		P				
16	Josie Ellison, <i>AS appointee</i>		--			Voting attendees	12
17	Rachel Heggie, <i>AS appointee</i>		P			Non-voting attendees	6
Voting members in attendance				12		TOTAL ATTENDEES	18