



ACADEMIC COORDINATING COMMISSION
Meeting Minutes of May 10, 2016

Call to order: ACC Chair Mark Kuntz called the meeting to order at 4:04 pm, welcoming a total of 18 attendees (roster attached).

Minutes: ACC Minutes of 26 April 2016 were approved with roster correction.

REVIEW OF CURRICULUM MINUTES:

#	Committee	Date	Actions	Minutes prepared by
96	Committee on Undergraduate Education	4/14/2016	ACCEPTED	M. Price
97	College of Fine and Performing Arts CC (CFPA)	4/27/2016	ACCEPTED with comment. ¹	P. Lundquist
98	College of Humanities and Social Sciences CC (CHSS)	4/28/2016	ACCEPTED	K. Anderson
99	Honors Board	4/20/2016	ACCEPTED	S. Linneman
100	Fairhaven College CC (FCCC)	4/27/2016	ACCEPTED	J. Reynoso
101	Woodring College of Education CC (WCE)	10/13/2015	ACCEPTED	R. Dozier
102	Graduate Council	4/12/2016	ACCEPTED with comment. ²	M. Barr

¹Course revisions effective fall 2016.

²Commissioners discussed the impact accreditation standards have on the Communication Sciences and Disorders program size and time-to-degree.

ACTION ITEM

Proposed Biology Catalog Copy Revision Limiting Course repeats in Major Prerequisites:

Commissioners discussed the benefits and drawbacks of approving the proposed Biology Catalog copy revisions and expressed concern that the revisions do not include a mechanism for petitioning lenience regarding the number of course repeats permitted for purposes of GPA calculation. *ACC Chair* Mark Kuntz observed that enrollment pressure is not articulated in the rationale. A **motion** to approve the Biology Catalog copy revision as written (forwarded by Doug Clark and seconded) **failed to carry**.

Commissioners requested data from Brad Johnson, *Associate Dean of CSE*, to support the perceived necessity of the course limitations. Josie Ellison, *Associated Students representative* stated that many students are unaware of the available resources on campus that can help students manage or succeed in their studies.

Commissioners will discuss the creation of clear and transparent guidelines for departments who wish to submit curricular revisions that propose restrictions exceeding general university policy at the ACC meeting of May 24th. Commissioners commented on the importance of ensuring that curricular policies do not reinforce equity disparities.

DISCUSSION ITEM

General Education: Mark Kuntz, *ACC Chair*, reported that Steve VanderStaay, *Vice Provost for Undergraduate Education*, has offered to support a part-day retreat for Commissioners to discuss Western's General Education program in light of the data gathered from the campus community on the proposed general education models presented in the [2016 General Education Task Force Report](#).

Meeting adjourned at 5:30 pm

ACADEMIC COORDINATING COMMISSION – ROSTER 2015-16

VOTING ATTENDEES				NON-VOTING ATTENDEES			
Faculty				Ex Officio, non-voting			
1	Mark Kuntz, <i>ACC Chair</i>	AtLg ~ Theatre &Dance	P	18	David Brunnemer, <i>Registrar</i>		P
2	Seán Murphy, <i>Vice Chair</i>	<i>Senator on ACC</i>	P	19	Jamie Lawson, <i>Catalog Coordinator</i>		P
3	Doug Clark	A ~ Geology	P	20	Lizzy Ramhorst, <i>Shared Gov Ops Mgr</i>		P
4	Holly Folk, <i>CUE liaison</i>	C ~ Liberal Studies	P	Recorder			
5	Michael Fraas	B ~ CSD	P	21	Kylee Swift, <i>FS Admin Assistant</i>		P
6	John Lund	<i>Senator on ACC</i>	P	Guests			
7	David Rossiter	G ~ ENVS	P	22	Marc Geisler, <i>Associate Dean CHSS</i>		P
8	Patrick Roulet	D ~ Music	--	23	Brad Johnson, <i>Associate Dean CSE</i>		P
9	Stan Tag	F ~ Fairhaven	P				
10	Elizabeth Stephan	I ~ Wilson Library	P				
11	Phil Thompson	E ~ Economics	P				
12	Tracy Thorndike	H ~ Special Education	--				
Voting Ex Officio (total of one vote)							
13	Brent Carbajal, <i>Provost and VP for Academic Affairs</i>		--				
14	Steven VanderStaay, <i>VPUE</i>		--				
Students							
15	Zachary Dove, <i>AS VP for Academic Affairs</i>		--				
16	Josie Ellison, <i>AS appointee</i>		P			Voting attendees	12
17	Rachel Heggie, <i>AS appointee</i>		P			Non-voting attendees	6
Voting members in attendance			12			TOTAL ATTENDEES	18