



ACADEMIC COORDINATING COMMISSION
Meeting Minutes of March 28, 2017

Call to order: *ACC Chair* Seán Murphy called the meeting to order at 4:04 pm, welcoming a total of 14 attendees (roster attached).

Minutes: ACC Minutes of 7 March 2017 were approved as written.

REPORTS AND ANNOUNCEMENTS

Seán Murphy, ACC Chair:

- Thanked Commissioners for participating in Western's 2017 regional accreditation and stated that a draft of a credit hours policy will be discussed at ACC's next meeting.

REVIEW OF CURRICULUM MINUTES

#	Committee	Date	Actions	Minutes prepared by
60	Teacher Curricula & Certification Council (TCCC)	2/7/2017	ACCEPTED	C. Teshima
61	College of Science & Engineering CC (CSE)	2/17/2017	RETURNED ^{1,2}	J. Mott
62	College of Business & Economics CC (CBE)	2/21/2017 & 2/27/2017	ACCEPTED with comments. ³	A. Andreassen
63	College of Fine & Performing Arts CC (CFPA)	2/22/2017	ACCEPTED with exception of ART 394. ⁴	P. Lundquist
64	Teacher Curricula & Certification Council (TCCC)	2/28/2017	ACCEPTED with comments. ⁵	K. Olstad
65	College of Fine & Performing Arts CC (CFPA)	1/27/2017	ACCEPTED	P. Lundquist
66	Graduate Council	1/31/2017	ACCEPTED with comments. ⁶	M. Yakawich
67	Graduate Council	2/14/2017	ACCEPTED	M. Yakawich
68	Graduate Council	3/7/2017	ACCEPTED with exception of ENV5 528. ⁷	M. Yakawich
69	College of Humanities & Social Sciences CC (CHSS)	2/22/2017	ACCEPTED	K. Anderson
70	Committee on Undergraduate Education (CUE)	2/23/2017	ACCEPTED	A. Kiefer
71	College of Fine & Performing Arts CC (CFPA)	3/8/2017	ACCEPTED	P. Lundquist
72	Teacher Curricula & Certification Council (TCCC)	3/8/2017	ACCEPTED	K. Olstad
73	Recruitment, Admissions, Support Committee (RASC)	2/10/2017	ACCEPTED	A. Cantlon
74	Fairhaven College CC (FCCC)	3/20/2017	ACCEPTED with exception of FAIR 437E. ⁸	Anna Blick

¹Page 2 (Computer Science, BS): Commissioners desire a clear articulation of the "other factors" in the second paragraph of the section on admission and declaration process, as well as a rationale for the changes in course requirements.

²Commissioners noted that the minutes do not contain the meeting date.

³Page 6 (Business Administration – General Concentration, BA): The Registrar's Office noted that it is not advisable to include a statement in the Catalog regarding limited resources and capacity.

⁴Page 3 (ART 394): Commissioners request a clarifying statement in the Catalog explaining that this course is also offered as an Art History course.

⁵Page 2 (ELL 437D): Commissioners suggest condensing the description and removing the capitalization from the word "Bilingual." 6 Commissioners desire an update on the status of the History graduate program.

⁷Page 9 (ENV5 528): Commissioners request course schedule details in the syllabus.

⁸Page 2 (FAIR 437E): Commissioners request clarification on the number of proposed course credits, as well as the length of the course.

Meeting adjourned at 5:17 pm

ACADEMIC COORDINATING COMMISSION – ROSTER 2016-17

VOTING ATTENDEES				NON-VOTING ATTENDEES		
Faculty				Advisory		
1	Seán Murphy, <i>ACC Chair</i>	<i>Senator</i> ~ Liberal Studies	P	17	David Brunnermer, <i>Registrar</i>	P
2	Doug Clark	A ~ Geology	P	18	Jamie Lawson, <i>Catalog Coordinator</i>	P
3	Paul Chen	B ~ Political Science	P	19	Lizzy Ramhorst, <i>Shared Gov Ops Mgr</i>	P
4	Joan Hoffman	C ~ Mod & Classic Lang	P	Recorder		
5	Monique Kerman	D ~ Art	P	20	Kylee Swift, <i>FS Admin Assistant</i>	P
6	Phil Thompson, <i>Vice Chair</i>	E ~ Economics	P	Guests		
7	Julie Helling	F ~ Fairhaven	--	21	Marc Geisler, <i>Assoc Dean of CHSS</i>	P
8	David Rossiter	G ~ Environmental Studies	--	22	Craig Dunn, <i>Management</i>	P
9	Tracy Thorndike	H ~ Special Education	P			
10	Peter Smith	I ~ Wilson Library	P			
11	Sheila Webb	<i>Senator</i> ~ Journalism	P			
Ex Officio (total of one vote)						
12	Brent Carbajal, <i>Provost and VP for Academic Affairs</i>		--			
13	Steven VanderStaay, <i>Vice Provost for Undergraduate Education</i>		--			
Students						
14	Erick Yanzon, <i>AS VP for Academic Affairs</i>		P			
15	Rachel Heggie, <i>AS appointee</i>		P		Voting attendees	11
16	Vacant, <i>AS appointee</i>		--		Non-voting attendees	6
Voting members in attendance			11		TOTAL ATTENDEES	17