

## Index of Topics

Curriculum Review  
Ad Hoc Calendar Committee – MOTION



Approved 2/19/2013  
To Faculty Senate 2/25/2013

<http://www.wvu.edu/facultysenate>

### ACADEMIC COORDINATING COMMISSION Meeting of February 5, 2013

**CALL TO ORDER.** Chair Yvonne Durham called the meeting of the 2012-13 Academic Coordinating Commission to order at 4:01 pm. There were twenty-four (24) persons present. See attached roster.

**APPROVAL OF MINUTES:** *ACC Minutes of 1/22/2013* approved with a correction to the roster. The sentence on page 2 re the CISS program was corrected to read: "Students *might* be in classes with other Western students."

**REPORTS:** Chair Yvonne Durham described the importance of having an ACC member serve on CUE as the ACC charge requires. Interested members are urged to contact Durham for more information.

VPUE Steven VanderStaay reported on the need for an Ad Hoc Calendar Committee, which would be discussed at the end of the meeting if time permitted.

**APPOINTMENTS: To Committee on Undergraduate Education:** Ning Yu, *English*, At-Large faculty member teaching GURs, through spring quarter 2013.

#### REVIEW OF CURRICULUM MINUTES:

	CC Committee	Date	Topics	Secty
(39) CISS PROGRAM WITHDRAWN				
48	College Business & Economics	1/16/13	Accepted.	K.McCauley
49	College Business & Economics	1/28/13	Accepted. Tabled pending final proposal from Huxley: BS in Business and Sustainability. Additional clarification and consistency between Huxley and CBE needed.	K.McCauley
50	College Fine & Performing Arts	1/17/13	Accepted. Sent to CUE & to TCCC. Art History upper division classes moved to 5 credits with increase in contact hours. This allows greater use of visual media and provides needed time to teach in a global context. Lower division courses remain at 3 credits	P.Lundquist
51	College Fine & Performing Arts	1/25/13	Accepted.	P. Lundquist
52	College Humanities & Social Sciences	1/10/13	Accepted. Old name shows up in e-forms for newly titled <i>Communication Studies, B.A.</i> Recommend that description for <i>PSY397P</i> be reviewed and syllabus-like components removed.	K.Schaeffer
53	College Sciences & Technology	12/3/12	Accepted.	J. Mott
54	Committee Undergrad Education	1/17/13	Accepted including Motions, but <u>not CISS141 and CISS145</u> since program has been withdrawn. One Commissioner asked if there was still a policy that a course will not be approved as a GUR if the course pre-requisites already fulfill that GUR category. VPUE VanderStaay will check with CUE.	M. Price
55	Fairhaven College CC	1/9/13	Accepted. Typo correction -- only AMST464, "Multicultural Education for Teachers" should indicate "also approved by Woodring."	K. Johnson
56	Graduate Council	1/15/13	Accepted.	M. Barr
57	International Programs	1/25/13	Accepted.	K. Mantello
58	Woodring Curriculum	1/18/13	Accepted. All sent to CUE and TCCC except Education and Social Justice minor	C. Mathison
59	Woodring Curriculum	1/25/13	Accepted. Sent to TCCC.	C. Mathison

60	Teacher Curriculum and Certification Council	1/15/13	<p><b>Accepted but not General Science, Elementary and Middle (tabled), and Earth Science, Elementary,</b> TCCC asked if State requirement is met with ASTR113 which teaches about planets, but not with ASTR103, which does not? Concern expressed with offering a choice if one is a requirement. Also, are state requirements the same for General Science -- Middle? ACC will wait for CST minutes for clarification.</p> <p>--Marsha Riddle-Buly was present to explain the ELL program which is for certified teachers who wish an "English Language Learners" endorsement. This program is a split off from the TESOL program which focuses on language school models and does not offer state teaching endorsements.</p>	E. Sasnett
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All recommendations from the Registrar/catalog office for edits to the minutes or to the e-forms accepted.

## DISCUSSION/ACTION

### Ad Hoc Calendar Committee

David Rossiter moved, seconded by David Gilbertson **to create an Ad Hoc Calendar committee to review and recommend parameters for setting yearly academic calendar dates.** The motion passed.

- Both Rossiter (Huxley) and Gilbertson (CBE) offered to serve on the committee as the 2 ACC representatives, and representatives from the remaining colleges will be sought through the governing councils.
- Steve VanderStaay will chair the committee, and he and David Brunnemer will be non-voting members. ACC student member Matthew Hilliard will serve on the committee as a voting member.
- The committee will be asked to recommend parameters for setting future calendar dates and to discuss if it is desirable to equalize days in each quarter as requested for the science labs, and to recommend a starting date for each quarter.
- The registrar requests faculty review and affirmation of the parameters with which he has been provided from previous administrations and does not anticipate that the committee will need to meet for any great length of time.

### Adjournment: 5:46 pm.

Rose Marie Norton-Nader, Recorder – February 5, 2013

#### ACADEMIC COORDINATING COMMISSION 2012 ROSTER

ACC website: [http://www.wvu.edu/facultysenate/B\\_ACC\\_Main/ACC\\_Main\\_Index.shtml](http://www.wvu.edu/facultysenate/B_ACC_Main/ACC_Main_Index.shtml)

	<u>Voting Membership (terms ending 2014)</u>			<u>Guests</u>	
1	A – Janice Lapsansky	--	1	Lea Ann Martin, <i>Assoc Dean, CHSS</i>	P
2	B – Ron Helms, <i>Sociology</i>	P	2	David Bover, <i>Assoc Dean, CST</i>	P
3	C – Holly Folk, <i>Liberal Studies</i>	P	3	Marsha Riddle-Buly, <i>Elementary Education</i>	P
4	At-Lg: Kristin Denham, <i>English</i>	P	4	Maggie Barklind, <i>EE, Assoc Dir/Student/Course</i>	P
5	I – Peter Smith, <i>Library</i>	P	5	Julia Sapin, <i>Art History</i>	P
6	F- Stan Tag, <i>FAIRHAVEN</i>	P	6	Barbara Miller, <i>Art</i>	P
	<u>Voting Membership (terms ending 2013)</u>				
7	E- Yvonne Durham, <i>Economics, ACC Chair 2012-2013</i>	P			
8	D – Mark Kuntz, <i>Theater, ACC Vice Chair</i>	P			
9	A- Andreas Riemann, <b>SENATOR</b>	P			
10	E- David Gilbertson, <i>Accounting, SENATOR</i>	P			
11	G – David Rossiter ( <i>for Troy Abel</i> ), <i>Huxley College</i>	P			
12	H – Tracy Thorndike Christ, <i>Woodring College</i>	--			
13	VPUE Steve VanderStaay ( <i>ex officio, voting</i> )	P			
14	Victor Celis, ASVP Academics: <a href="mailto:CelisV@students.wvu.edu">CelisV@students.wvu.edu</a>	P		<b>Records: Senate Assistant</b>	
15	Stephanie Cox / Student rep <a href="mailto:cox4@students.wvu.edu">cox4@students.wvu.edu</a>	P	1	Rose Marie Norton-Nader, <i>Recorder</i>	P
16	Matthew Hilliard /Student rep <a href="mailto:hilliam@students.wvu.edu">hilliam@students.wvu.edu</a>	P	2	Zach Sisco, <i>Distinguished Student Employee</i>	P
17	Student rep	--		<b>Members Present</b>	<b>16</b>
18	Dave Brunnemer, <i>Registrar (nv)</i>	P		<b>Recorder and Guests</b>	<b>8</b>
19	Lisa Zuzarte, <i>Catalog Coordinator (nv)</i>	P		<b>TOTAL: February 5, 2013</b>	<b>24</b>