

Index of Topics

Reports: Chair, Provost Riordan, ASVP

Motions:

- Expansion of Graduate Council
- Trial use of new template form



Approved 10/23/2012

To Faculty Senate 10/29/2012

<http://www.wvu.edu/ACC>

ACADEMIC COORDINATING COMMISSION

Meeting of October 9, 2012

CALL TO ORDER. Chair Yvonne Durham called the meeting of the 2012-13 Academic Coordinating Commission to order at 4:05 am. There were twenty-one (21) persons present. See attached roster.

APPROVAL OF MINUTES: The ACC Minutes of 5/23/2012 were approved. However, it was noted that a question had been raised, and inadvertently omitted from the minutes, as to whether a banner code can be implemented to delay a student who wishes to retake a course from registering for it until Phase II.

Report from Chair Yvonne Durham:

Academic Honesty Policy. Chair Durham reported that some needed changes are being made to the current policy which is in the Provost office, and that the proposed new policy is with the Senate, which will also be discussing ways to encourage a culture of academic honesty.

Mentoring of ACC student representatives. Holly Folk has agreed to be available to answer student questions and to help them navigate through the documents and discussions that are part of ACC processes. Other faculty interested in mentoring student members please contact Chair Durham.

Overview of ACC. Chair Durham presented information on the ACC charge from the Faculty Handbook, noting that faculty have 100% control of the curriculum and that it is at the heart of the university, which means that serving on ACC is an important duty. Durham explained the curriculum review process and then presented information on the curriculum committees and the standing committees. In particular, minutes from the college curricular committees that must also be forwarded to TCCC, CUE, Graduate Council, or CUP receive a preliminary review in case there are any obvious concerns to which ACC can alert the college. Final approval by ACC is pending approval by these four committees. Durham pointed out the importance of commissioners being prepared for each ACC meeting, noting that this will help keep meetings efficient, productive, and within the scheduled time.

Report from Provost Riordan

Future of the University. Provost Riordan reported that VPUE Steve VanderStaay, who is the Provost's designee to the ACC, is away doing accreditation work.

- Riordan emphasized the importance of developing new programs and opportunities in moving forward, and added that Graduate Council has come forward to be helpful in this. Riordan cited the new GUR Strands about which people are enthusiastic because they are helpful in enabling undergraduates to see and understand the purpose of general education. Riordan noted the importance of strategically allocating our time to things that really matter as we think about the future of the university and indicated the significance of having ACC representation on the UPRC, as future directions have a lot to do with academic proposals.
- Riordan indicated that some program ideas will come forward as concepts and others are moving forward in a leap of faith that we can make them happen. Riordan mentioned the proposed Engineering program and the belief that we can put together a great quality program. Regarding the proposed RN to BSN, the profession asks for effective collaborators and decision makers who have the liberal arts core. We can figure out how to do that well also. ACC will be reviewing the proposed nursing curriculum this year, with the plan for new students to begin in Fall of 2013. All of these efforts are essential to attracting top students and remaining competitive. While some efforts may appear to be top-down, all of the curriculum authority comes from the faculty.

- Riordan also indicated that we will continue to serve about 300 students at the WSU campus in Everett, and that we want to ensure that programs on the peninsula receive the same level of attention as our campus programs.

Report from ASVP Victor Celis

Celis introduced himself and two of the other new student representatives on ACC. He indicated that the AS has hired 100 students and is looking for still more. The AS is talking with the Faculty Senate on ways to ensure academic honesty. Victor thanked Durham for the mentoring program, and concluded by mentioning that over 2280 students had registered to vote, more than any other school in the State.

APPOINTMENTS TO STANDING COMMITTEES (move to approve): R-g

To *International Studies Curriculum Committee*: Jim Hearne, *CS*; Chris Wise, *English*; Massimiliano Tomasi, *MC&L*, Amir Abedi-Djourabtchi, *PoliSci*; Shawn Knabb, *Economics*; Cara Jaye, *Art*; Liz Mogford, *Sociology*

To *Committee on Undergraduate Education*: Todd Haskell, *Psychology*; Allison Giffen, *English*; Grace Wang, *Env Studies* (Wtr/Spr replacement for Troy Abel)

To *Recruitment, Admissions, Support Cte*: Kent Smith, *Art*; Thomas Read, *Mathematics*

REVIEW OF CURRICULUM MINUTES (Exhibit B)

	<i>CC Committee</i>	<i>Date</i>	<i>Action/Comment</i>	<i>Secty</i>
1	College Humanities & Social Sciences	4/26/2012	<p>Accepted. ACC faculty preferred a listing out of all specific courses required in a program. This is beneficial for CAPP encoding and helpful to students. Listed out electives may attract students to a department as they can see the variety of departmental offerings.</p> <p>In English, electives change content but keep the same number, and in that case, students have to do a bit more research.</p> <p>The Registrar will typically ask for courses to be listed out.</p>	K.Schaeffer
2	Huxley College	5/23/2012	<p>Accepted. The Catalog office reported that an amendment to ENVS411 text will follow in later minutes.</p> <p>Troy Abel reported that environmental policy on the peninsula is synching their curriculum with the on-campus curriculum.</p> <p>ACC reminded everyone that a rationale for any change is required.</p>	D.Knutson
3	Western Libraries	7/18/2012	Accepted.	J.Sodt
4	Committee on Undergraduate Education (CUE)	5/17/2012	Accepted.	M.Price, DSE

Huxley-BTC Articulation Agreement withdrawn from Agenda. Chair Durham explained that the current articulation agreement requires exceptions to university policy because it proposes the acceptance of certain non-academic credits as electives outside the major. The agreement has been withdrawn from consideration by ACC in order for Huxley and BTC to continue discussions about the portions of the agreement which require these exceptions. There is currently no existing policy on the review of articulation agreements. The Senate Executive has charged ACC with coming up with such a policy.

- **Registrar's Response to potential motions - postponed.** (See motions in ACC 5/22/12 minutes)

MOTIONS:

ACC passed a motion to endorse the Senate's Expansion of Graduate Council (moved by Abel, second by Riemann)

(Senate *motion* in Senate minutes of 10/1/2012 reads as follows:

“The Senate voted to unanimously approve the following action of the Executive council: *Temporary expansion of Graduate Council membership (with graduate faculty only) in order to undertake large number of graduate program reviews this AY.* The developing plan hopes to create subgroups with senior Grad Council members mentoring temporary members in order to complete the unusually high number of reviews. With more members the reviews can be broken up into smaller, easier to complete numbers.”)

ACC passed a motion to advance the goal of achieving a consistent format of curricular minutes by sending the *new template form* out for comment, with the goal of adoption of a template this quarter (time will be allowed for comment and trial). (moved by Thorndike-Christ, second by Denham).

Constituent concerns:

A commissioner asked for clarification about the “top down” origins of programs and whether all programs are originating from faculty.

Adjournment: 5:35 pm

Rose Marie Norton-Nader, Recorder – October 9, 2012

ACADEMIC COORDINATING COMMISSION 2012 ROSTER

	<u>Voting Membership (terms ending 2014)</u>			<u>Guests</u>	
1	A – Janice Lapsansky	P	1	LeaAnn Martin, <i>AssocDean, CHSS</i>	P
2	B – Ron Helms, <i>Sociology</i>	P	2	David Bover, <i>AssocDean, CST</i>	--
3	C – Holly Folk, <i>Liberal Studies</i>	P			
4	At-Lg: Kristin Denham, <i>English</i>	P			
5	I – Peter Smith, <i>Library</i>	P			
6	F- Stan Tag, <i>FAIRHAVEN</i>	P			
	<u>Voting Membership (terms ending 2013)</u>				
7	E- Yvonne Durham, <i>Economics, ACC Chair 2012-2013</i>	P			
8	D – Mark Kuntz, <i>Theater, ACC Vice Chair</i>	P			
9	A- Andreas Riemann, SENATOR	P			
10	David Gilbertson, <i>Accounting, SENATOR</i>	P		Records: Senate Assistant	
11	D-Mark Kuntz, <i>Theatre & Dance</i>	P	1	Rose Marie Norton-Nader, <i>Recorder</i>	P
12	G-Troy Abel, <i>Huxley College</i>	P	2	Zach Sisco, <i>Disting Student Emp Senate</i>	P
13	Provost Catherine Riordan for VPUE Steve VanderStaay	P			
14	Dave Brunnemer, <i>Registrar (nv)</i>	P			
15	Lisa Zuzarte, <i>Catalog Coordinator (nv)</i>	P		Quorum = 9	
16	Victor Celis: CelisV@students.wvu.edu	P			
17	Amy Darst/ Student rep to ACC darstb@students.wvu.edu	P		Members Present	18
18	Katharine Barnard/ Student ACCbarnark3@students.wvu.edu .	P		Recorder and Guests	3
19	Student rep (4) on ACC	--		TOTAL: October 9, 2012	21