

## Index of Topics

### Motions:

MFA-Creative Writing *approved*  
Articulation Agreement Policy *approved*  
Academic Honesty policy - *discussion*



Approved 12/4/2012  
To Faculty Senate 1/14/2013  
<http://www.wvu.edu/ACC>

## ACADEMIC COORDINATING COMMISSION Meeting of November 20, 2012

**CALL TO ORDER.** Chair Yvonne Durham called the meeting of the 2012-13 Academic Coordinating Commission to order at 4:01 pm. There were twenty-two (22) persons present. See attached roster.

**APPROVAL OF MINUTES:** *ACC Minutes of 11/6/2012 approved* as written.

### **REPORTS:**

**Chair Yvonne Durham:** With curriculum deadlines looming, Chair Durham advised Commissioners that the next few meetings might run slightly longer. Durham expressed appreciation to Commissioners for their careful perusal of the curriculum minutes and mentioned that ACC will be looking at nursing curriculum on December 4<sup>th</sup> as well as voting on academic honesty policy revisions.

**VPUE Steven VanderStaay:** **HB1795** currently with the legislature requires that we make information very clear to transfer students regarding requirements for the majors when they transfer; this includes showing that we have processes to assess prior learning such as military experience, police training academy, business experience, etc. We have course challenge procedures in place which may need to be renamed as “prior learning assessment policy.” VanderStaay proposed that ACC might consider reviewing a few CLEP exams to see if they are appropriate for transfer credit, which is accepted by other universities in some cases.

**ASVP Victor Celis:** The AS Board is seeking a faculty member to sit on the Student Technology Fee Review committee to decide on next year’s fee and its possible extension.

### **REVIEW OF CURRICULUM MINUTES (Exhibit B)**

	<i>CC Committee</i>	<i>Date</i>	<i>Topics</i>	<i>Secty</i>
15	College of Humanities & Social Sciences	11-1-12	<b>Accepted.</b> Note from Catalog office: For clarity, repeatability details generally ought to read: “Repeatable with different instructors to a maximum of ____ credits, <i>including original course</i> ”	K.Schaeffer
16	Committee on Undergrad.Educ (CUE)	11-1-12	<b>Accepted.</b>	M.Price
17	Council on Univ Programs	10-29-12	<b>Accepted,</b> including Leadership Studies minutes	C. Sampaio
18	Fairhaven College	10-3-12	<b>Accepted.</b> Minor typo: “Ecopsychology”	K. Johnson
19	Fairhaven College	10-17-12	<b>Accepted.</b> The following appears left out of rationale for <i>FAIR319e Current Issues in Law</i> : “ <i>removed to increase access to minor</i> ”. Without this text the rationale is incomplete. This text is included in the rationales for FAIR412e and FAIR422k.	K. Johnson
20	Graduate Council	10-23-12	<b>Accepted:</b> MFA-Creative Writing <i>approved</i> ; cancellation of M.A. English to follow. ESCI 503 text and prereq accepted.	M. Barr

**MFA – Creative Writing Approved.** ACC made a Motion (moved by David Gilbertson, second Tracy Thorndike-Christ) to approve the MFA in Creative Writing, with an edit to the proposal that removes the following line: “pending HEC Board approval” (the HEC Board no longer exists). **Motion passed.** The proposal goes through the Provost office to be posted on the COP (Council of Presidents) website for 30 days comment – this is for input only and is a new process.

Bruce Beasley and Brenda Miller were present to provide rationale for converting the longstanding and successful M.A. degree in English (creative writing emphasis) to an M.F.A. – Creative Writing, so that students already doing nearly this equivalent work can get the MFA degree title. The MFA degree provides more opportunities in the field, and is multi-genre since students take creative writing in poetry, fiction, and non-fiction and study literature as well, all of which provides a highly sought after program unique to WWU.				
21	Graduate Council	11-6-12	<b>Accepted.</b> MBA /Portfolios; English	M. Barr
22	Woodring College	5-11-12	<b>Accepted.</b> In the BAE Early Childhood non certificate option, change "91" to "100"	C.Mathison

**ACTION:**

**Articulation Agreement Policy.** ACC made a **Motion** to approve the draft *Articulation Agreement* as amended (moved by Kristen Denham, second by Holly Folk) which **passed**. (*Text follows:*)

**"2.7 Articulation Agreements**

Articulation agreements are formalized pathways for transfer from one college or program to another.

Typically, articulation agreements occur between community colleges and academic majors at WWU and may include exceptions to standard practices or policies. For example, a department may formally agree to accept a specific 200 level course at one community college as equivalent to a specific 300 level course on our campus.

Articulation agreements help recruit strong transfer students to Western and may speed time to degree; they are especially encouraged between academic majors and CTCs within our Northwest Higher Education Consortium.

The ACC recognizes that articulation agreements fall within the purview of a major and its college when the agreement is limited to transfer equivalencies for that major. Consequently, ACC approval is not required in such instances. However, ACC notification is required so that a record of the agreement can be established.

The process for such agreements is as follows:

- The academic unit (department, program, or college) establishes the agreement with a CTC and formally approves it.
- The college curriculum committee is notified of the agreement, notifies the Dean, and documents this step in its minutes.
- The ACC accepts the college curriculum committee minutes.
- The agreement is forwarded to the Provost for her signature.

Articulation agreements that require exceptions to university-wide policies and procedures, such as GUR equivalencies or the transfer of electives, must go through the normal ACC approval process. The requests for these exceptions must be approved by both the department and college curriculum committees and reflected in the college curriculum minutes for ACC approval.

ACC notification is also required if and when an articulation agreement is terminated."

--end text

**DISCUSSION**

**App. D: Academic Honesty Policy** – ACC reviewed the temporary policy and made some minor edits. The revised document will come back for a vote at the next meeting on December 4, 2012.

ACC is mindful that a more complete document is under review by the Senate but that this temporary document as amended once approved is expected to remain in effect throughout this academic year.

**Adjournment: 5:47 pm.**

Rose Marie Norton-Nader, Recorder – November 20, 2012

## ACADEMIC COORDINATING COMMISSION 2012 ROSTER

	<u>Voting Membership (terms ending 2014)</u>			<u>Guests</u>	
1	A – Janice Lapsansky	--	1	LeaAnn Martin, <i>AssocDean, CHSS</i>	P
2	B – Ron Helms, <i>Sociology</i>	P	2	David Bover, <i>AssocDean, CST</i>	--
3	C – Holly Folk, <i>Liberal Studies</i>	P	3	Maggie Barklind, <i>EE</i>	P
4	At-Lg: Kristin Denham, <i>English</i>	P	4	Bruce Beasley, <i>English</i>	P
5	I – Peter Smith, <i>Library</i>	P	5	Brenda Miller, <i>English</i>	P
6	F- Stan Tag, <i>FAIRHAVEN</i>	P	6		
	<u>Voting Membership (terms ending 2013)</u>		7		
7	E- Yvonne Durham, <i>Economics, ACC Chair 2012-2013</i>	P			
8	D – Mark Kuntz, <i>Theater, ACC Vice Chair</i>	P			
9	A- Andreas Riemann, <b>SENATOR</b>	P			
10	E- David Gilbertson, <i>Accounting, SENATOR</i>	P		<b>Records: Senate Assistant</b>	
11	G – Troy Abel, <i>Huxley College</i>	--	1	Rose Marie Norton-Nader, <i>Recorder</i>	P
12	H – Tracy Thorndike Christ, <i>Woodring College</i>	P	2	Zach Sisco, <i>Distinguished Student Employee</i>	P
13	VPUE Steve VanderStaay ( <i>ex officio, voting</i> )	P			
14	Victor Celis, ASVP Academics: <a href="mailto:CelisV@students.wvu.edu">CelisV@students.wvu.edu</a>	P			
15	Amy Darst Student rep <a href="mailto:darstb@students.wvu.edu">darstb@students.wvu.edu</a>	--		<b>Quorum = 9</b>	
16	Stephanie Cox / Student rep <a href="mailto:cox4@students.wvu.edu">cox4@students.wvu.edu</a>	P			
17	Matthew Hilliard /Student rep <a href="mailto:hilliam@students.wvu.edu">hilliam@students.wvu.edu</a>	P		<b>Members Present</b>	<b>16</b>
18	Dave Brunnermer, <i>Registrar (nv)</i>	P		<b>Recorder and Guests</b>	<b>6</b>
19	Lisa Zuzarte, <i>Catalog Coordinator (nv)</i>	P		<b>TOTAL: November 20, 2012</b>	<b>22</b>