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Approval of CISS major

Motions: Add to Calendar Cte Membership;

Remove 225 credit requirement for earning more than 1 degree; Posthumous Degree Award



Approved 4/2/2013

To Faculty Senate 4/8/2013

<http://www.wvu.edu/facultysenate>**ACADEMIC COORDINATING COMMISSION****Meeting of March 5, 2013**

CALL TO ORDER. Chair Yvonne Durham called the meeting of the 2012-13 Academic Coordinating Commission to order at 4:00 pm. There were twenty-three (23) persons present. See attached roster.

APPROVAL OF MINUTES: *ACC Minutes of 2/19/2013* **approved** as written.

REPORTS: Chair Yvonne Durham 1) asked Commissioners their point of view on posting the inclement weather recommendations online. ACC agreed to post them as is and to wait for comments to come in before deciding if further editing is needed; 2) indicated that Commissioners would have an opportunity at the end of the meeting to rank in importance, as well as suggest additions to, a list of possible issues for consideration at future meetings.

REVIEW OF CURRICULUM MINUTES (Exhibit B)

	<i>CC Committee</i>	<i>Date</i>	<i>Topics</i>	<i>Prepared by</i>
	(68) Postponed from last meeting: Environmental Policy BA –MEMO 2_26_13 . ACCEPTED.			D.Peterson
71	College of Sciences & Technology	2/25/13	<p>ACCEPTED. Includes approval of a new major: Computer & Information Systems Security (CISS) which requires completion of an Associate in Applied Science in Computer Information Systems from WCC. (Moved by Mark Kuntz, second by David Gilbertson). <i>Prereq.</i> for CISS247 and CISS301 should read CSCI145.</p> <p>ACC discussed GUR's offered through EE and concerns with growing reliance on EE, with plans to continue the discussion in the future. VanderStaay mentioned interest by the community in the availability of evening courses. The EE GUR's associated with this program might provide an opportunity to serve adults who want a college degree, especially if some of the courses are offered at non-standard times. FAQs regarding the CISS program are attached to these minutes.</p> <p>Certificate in Internet Studies NOT ACCEPTED. Concerns were expressed that there is no indication that the revisions have been cleared inter-collegially/departmentally and there is a hidden prereq of Mktg380.</p>	D.Bover
72	Committee on Undergraduate Education (CUE)	2/14/13	<p>ACCEPTED. LANG430 pending TCCC approval. Matthew Miller, CUE liaison, was present to explain CUE'S discussion on reframing of the GURs. Miller mentioned potential "potholes" that can occur as an institution rethinks its GUR program. Coherence that is also articulated across campus is essential so that everyone speaks the same language about the GURs.</p> <p>Steve VanderStaay announced that Western is ranked 19th out of 540 Masters granting institutions where the number of undergraduates go on to earn Ph.Ds.</p>	M.Price
73	Recruitment Admissions Support Committee (RASC)	1/25/13	ACCEPTED. Includes recommendation of elimination of TOEFL or IELTS requirement for international transfer students with a grade of B (3.0) or better in ENG101 and ENG102	S. Flaherty
74	RASC	12/14/12	ACCEPTED.	S. Flaherty

All recommendations for edits to the minutes or e-forms from the Registrar/Catalog office accepted.

MOTION One: Addition to Membership of Calendar Committee. ACC made a motion (moved by Mark Kuntz, second by David Rossiter) to approve the addition of a UFWW representative to the membership of the Calendar Committee.

MOTION Two: More than One Baccalaureate Degree. ACC made a motion (moved by Kristen Denham, second by David Gilbertson) to remove the 225 credit requirement for students earning more than one baccalaureate degree and update the policy to reflect normal use of independent learning modalities in completing degree requirements. Changes to the policy are reflected below.

“Two Baccalaureate Degrees Concurrently

Two distinct bachelor’s degrees associated with different majors may be earned at Western simultaneously. ~~but the total number of academic credits earned must be at least 225, and~~ The student must follow the admission and declaration process for each degree program and satisfy all requirements of each degree program. The majors involved may not be based on more than a 50% overlap of credits applied to both majors.

“Second Baccalaureate Degree from WWU

A student who has already earned a baccalaureate degree from Western Washington University may apply for readmission to earn a different type of undergraduate degree associated with a different major. Such a student must:

- Submit a major declaration card
- Meet scholarship minimums prescribed by the University divisions and academic departments, including a cumulative WWU GPA of at least 2.00 (or higher, as required by individual departments)
- Earn at least 50% of the credit hours for the major at Western Washington University
- A grade of C- or better must be earned in all major courses.
- Earn at least 45 WWU academic credits beyond the number earned when the first degree was granted.** ~~Correspondence, including Western’s Independent Learning Program, e~~ Credit by examination and advanced placement credit are not included in this total.
- Be registered for at least one Western course in the quarter in which the degree is to be awarded. ~~Correspondence courses are allowed only by exception~~
- Satisfy all requirements of the second degree program

***Exception: The BFA in art degree or the BFA in design degree may be awarded to a student who has earned fewer than 45 additional credits since completing a BA degree, ~~provided the student has earned at least 225 total credits.~~”*

--end text

MOTION Three: Posthumous Degree Proposal. ACC made a motion (moved by Kristen Denham, second by Holly Folk) to approve a policy and procedure for the Registrar to award a degree or honorary certificate to a deceased student when requested by the immediate family or academic department.

Approved text:

“Posthumous Awarding of Degree or Honorary Certificate

University policy provides for the posthumous award of a degree if a student, at the time of his/her death, had not completed degree requirements, but the conditions specified below are satisfied. When these conditions have not been satisfied, an honorary certificate may be awarded in lieu of a degree.

Conditions

The request for awarding a degree or honorary certificate must come from an immediate family member or be initiated by the student’s major department. The student must be enrolled during the academic term the death occurred, be in good academic standing, be declared in the major applicable to the degree, have completed all general university requirements, and the student’s body of academic work must be within 15% of university degree requirements.

Procedure

A request for awarding a degree posthumously is made with the Registrar’s Office. The Registrar’s Office coordinates the degree evaluation and seeks approval from the appropriate academic department and college. In the event a student is in a graduate program, the Dean of the Graduate School will be included in the approval process. Upon department and college approval, the Registrar’s Office will award the degree and issue a diploma to the student’s legal representative or immediate family.

Honorary Certificate

When during the evaluation of a posthumous degree it is determined the student does not meet one or more of the conditions, an Honorary Alumnus certificate may be awarded and presented to the student's legal representative or immediate family. The honorary certificate is not posted to the official record nor does it indicate academic completion, but it is intended to recognize participation and involvement in Western's academic community."

Commissioners reviewed and ranked a list of issues for possible consideration at future meetings.

Adjournment: 5:45 pm.

Rose Marie Norton-Nader, recorder 3/5/2013

ACC MEETING ROSTER – 2012-2013

	<u>Voting Membership (terms ending 2014)</u>			<u>Guests</u>	
1	A – Janice Lapsansky	P	1	Lea Ann Martin, Assoc Dean, CHSS	P
2	B – Ron Helms, <i>Sociology</i>	P	2	David Bover, Assoc Dean, CST	P
3	C – Holly Folk, <i>Liberal Studies</i>	P	3	Lois Longwood, Director Degree programs, EE	P
4	At-Lg: Kristin Denham, <i>English</i>	P			
5	I – Peter Smith, <i>Library</i>	P		<u>CUE Representative and Liaison</u>	
6	F- Stan Tag, FAIRHAVEN	P	4	Matt Miller, Woodring,	P
	<u>Voting Membership (terms ending 2013)</u>				
7	E- Yvonne Durham, <i>Economics</i> , ACC Chair 2012-2013	P			
8	D – Mark Kuntz, <i>Theater</i> , ACC Vice Chair	P			
9	A- Andreas Riemann, SENATOR	P			
10	E- David Gilbertson, <i>Accounting</i> , SENATOR	P			
11	G – David Rossiter (for Troy Abel), <i>Huxley College</i>	P			
12	H – Tracy Thorndike Christ, <i>Woodring College</i>	--			
13	VPUE Steve VanderStaay (ex officio, voting)	P			
14	Victor Celis, ASVP Academics: CelisV@students.wvu.edu	--		Records: Senate Assistant	
15	Stephanie Cox / Student rep cox4@students.wvu.edu	P	1	Rose Marie Norton-Nader, Recorder	P
16	Matthew Hilliard /Student rep hiliam@students.wvu.edu	P	2	Zach Sisco, Distinguished Student Employee	P
17	Nicholas Doherty, Student rep	P		Members Present	17
18	Dave Brunnemer, Registrar (nv)	P		CUE representative, Recorder and Guests	6
19	Lisa Zuzarte, Catalog Coordinator (nv)	P		TOTAL: March 5, 2013	23

Proposed Program on Computer and Information Systems
Security (CISS)
Frequently Asked Questions

1. Why are courses required or recommended for the CISS program proposed to be offered as self-funded courses, through Extended Education?

Because there is currently no state funding to support the CISS program.

2. Has state funding been sought for the CISS program?

Yes. The CISS program has been under development for the past 18 months and state funding has not been available.

3. Can the CISS program switch from the self-funded model to state funding if and when state funding becomes available?

Yes.

4. Why not just wait until state funding becomes available before trying to introduce a new program for which WWU currently does not have the resources to support?

a. In order to help address the urgent need, in the state and the nation, for graduates trained in STEM and, in particular, in computer and information systems security.

b. To take advantage of the existing, NSA-accredited, 2-year program at Whatcom Community College to accelerate the production of baccalaureate graduates in STEM and, in particular, in computer and information systems security.

5. What will be the tuition cost to students for these self-funded courses, offered through Extended Education?

The current tuition cost for the self-funded courses is \$262 per credit hour.

6. How does that tuition cost compare to the tuition cost to students for state-funded courses?

The current tuition cost for the state-funded courses is \$267 per credit hour, for the first 10 credit hours in a quarter. Tuition and fees may be subject to change for the 2013-14 academic year. There is no additional tuition charged for up to 18 credit hours per quarter. That zero marginal cost for 10 to 18 credit hours does not apply to self-funded courses.

7. Could this result in students in the same course section paying different tuition?

No, the university accounting system associates the tuition fee with a course section, not with the student.

8. Could this result in students in different sections of the same course paying different tuition?

Yes, there could be one or more sections of a course charging tuition under the state-funded model and one or more other sections of the same course charging tuition under the self-funded model.

9. Does this varied tuition structure already exist at WWU?

Yes, for example DNC 322, PE 101, 102, 104, 108, 145, 149 and 168, in Spring quarter 2013, and PSY 119 in Winter quarter, 2013. Each has a section for majors, where tuition is charged under the state-funded model, as well as one or more sections offered under the self-funded model.

10. Will students in the CISS program be able to take other courses, not offered as self-funded courses through Extended Education? If so, what tuition will they pay?

Yes, they would pay tuition under the state-funded model, the same as other students in that course. In the unlikely instance that a CISS student registered for 10 to 18 credits of state-funded courses there would need to be some manual correction of overall costs.

11. Will students **not** in the CISS program be able to take the courses, or sections of courses, offered for the CISS program? If so, what tuition will they pay?

Yes, subject to section capacity. They would pay tuition under the self-funded model, the same as other students in that course section.

12. What is the purpose of including a list of recommended GUR courses as part of the proposal for the CISS program?

Development of the CISS program faced multiple challenges of designing a 2-year program for students transferring from Whatcom Community College without having satisfied the General University Requirements, gaining at least 60 upper-division credits, with total credit hours not greatly in excess of 180. Initially, the identification of GUR courses was part of an exercise to determine whether the program was even feasible under those constraints. Identification of specific GUR courses resulted from concern that graduates from the CISS program will have gained knowledge and expertise in tools and techniques that could be used in ways contrary to the best interests of the community. It was felt that students in the program should have training in ethics, morality, law and some of the root causes of misuse of computer systems and the Internet.

13. Can students in the CISS program choose to satisfy the General University Requirements by taking courses that are not on the list of GUR courses recommended for that program?

Yes, as described in answer to question 10. However, students will need to ensure that they also satisfy the requirement for at least 60 upper-division credit hours. Additionally, the program is designed to ensure that students can complete the program in two years. Students will resist being too creative if doing so delays completion and/or if they are reliant on taking evening classes. Our survey indicates these two aspects are important to prospective students.

14. Will academic departments be forced to offer self-funded courses or sections of courses through Extended Education to service the needs of CISS students in recommended GUR courses?

No, the courses listed in the CISS proposal are recommendations only. If academic departments are unable or unwilling to offer self-funded sections of those courses through Extended Education, CISS students will be directed to choose alternative courses to satisfy the General University Requirements. All departments affected in this way are being consulted about the feasibility and timing of self-funded sections of the recommended GUR courses.

15. What is the difference between a course section offered under the self-funded model through Extended Education and a section offered under the state-funded model?

The only difference is in the tuition fee charged to students for that course section.

16. Are course sections offered under the self-funded model through Extended Education under the control of Extended Education or the academic department?

The academic department has full control over all aspects of the course section. Extended Education handles dispersal of the tuition fees to cover instructor costs.

17. Who assigns the instructor for a course section offered under the self-funded model through Extended Education?

The academic department assigns the instructor, just as for every other course that they offer.

18. Who is responsible for the academic content and student assessment in a course section offered under the self-funded model through Extended Education?

The academic department has full responsibility over the academic content and student assessment, just as for every other course that they offer.

19. What is the difference between a course section offered under the self-funded model through Extended Education during the academic year and a course section offered during Summer Session?

There is no difference, except that the compressed formats available in Summer Session are not available during the academic year.

20. The CISS proposal identifies the need for just 2 FTE NTT faculty members with expertise in computer security. Is this really sufficient to meet the needs of the program?

Those 2 FTE faculty members are needed for the development and presentation of the 10 new CISS courses. All other courses required or recommended for the program can be handled by existing resources, financed by the self-funding model.

21. Why are there CISS courses that are identical to existing CSCI courses, namely CISS 247, 301 and 461?

These courses were proposed as new courses with the CISS rubric to avoid confusion among computer science students.

22. How many of the courses required or recommended for the CISS programs will be offered as on-line, correspondence or hybrid courses?

Currently, only CSCI 102 and JOUR 190 have on-line versions. The responsible academic department will determine the presentation format of each course section.

23. Will all the courses required or recommended for the CISS program be offered as evening classes?

A survey of prospective students for the program indicated a strong preference for evening classes. Consultation continues with the responsible academic departments to determine the feasibility and timing of self-funded sections of the required and recommended courses.

24. How many students are expected to be in the CISS program?

We expect an intake of 20 students per academic year, starting in Fall 2013.

25. Have all departments offering courses required for the CISS program been consulted?

Yes.

26. Have all departments offering recommended GUR courses been consulted?

Yes.