



**ACADEMIC COORDINATING COMMISSION**  
**Meeting Minutes of December 3, 2013**

**Call to order:** ACC Chair Yvonne Durham called the meeting to order at 4:00 pm, welcoming a total of 19 attendees (roster attached).

**Minutes:** ACC Minutes of November 19, 2013 were approved with correction of the name of the CST minutes preparer.

**REPORTS AND ANNOUNCEMENTS**

- *ACC Chair Yvonne Durham* thanked commissioners for their service this quarter and noted that the first meeting of winter quarter will take place on the first day of classes. Meeting packets will be distributed prior to the beginning of break, and an updated draft of the Academic Honesty Policy will be sent separately during the first week of January. The Calendar Committee is still looking for faculty representatives from Woodring and Huxley, and commissioners should direct individuals interested in serving to contact David Gilbertson.
- *Vice Provost for Undergraduate Education Steve VanderStaay* reported that WWU's Year Three accreditation evaluation will take place in March. The University's self-study report will be shown to ACC in its final form at a later date, but any commissioners interested in seeing and offering feedback on the current draft are invited to contact VanderStaay.
- *AS Vice President for Academic Affairs Josie Ellison* reported that AS has been working on agenda topics for the upcoming state legislative session and will focus this year on seeking dedication of revenue to higher education, supporting the Dream Act, and seeking revenue for the Carver Academic Facility.

**REVIEW OF CURRICULUM MINUTES:**

#	Committee	Date	Actions	Minutes prepared by
21	College of Science and Technology (CST)	11/4/2013	ACCEPTED with corrections <sup>1,2</sup> and excluding MATH 107 <sup>3</sup> and MATH 156. <sup>4</sup>	J. Mott
22	Graduate Council	11/5/2013	ACCEPTED	M. Barr
23	Woodring College of Education (WCE)	10/16/2013	ACCEPTED <sup>1</sup>	C. Teshima
24		11/15/2013	ACCEPTED	"
25		11/20/2013	ACCEPTED <sup>1</sup>	"
26	College of Humanities and Social Sciences (CHSS)	11/14/2013	ACCEPTED with friendly comment regarding PLSC 383 <sup>5</sup> and commendation of explanation of credit hours in CSD 437.	K. Ayre
27	Committee on Undergraduate Education (CUE)	11/14/2013	ACCEPTED with specification of general education reform as <i>potential</i> .	L. Ramhorst
28	Council on University Programs (CUP)	11/15/2013	ACCEPTED excluding International Studies Minor Revision. <sup>1,6</sup>	C. Wise
29	International Programs Advisory Committee (IPAC)	11/21/2013	ACCEPTED <sup>1</sup>	K. Mantello
30	College of Performing and Fine Arts (CFPA)	11/22/2013	ACCEPTED with correction. <sup>1</sup>	P. Lundquist
31	Teacher Curriculum and Certification Council (TCCC)	11/26/2013	ACCEPTED with corrections. <sup>1</sup>	E. Sasnett

<sup>1</sup> All edits recommended in [Registrar/Catalog Office Comments to Curriculum Minutes – ACC Meeting Date: Dec 3, 2013](#) accepted.

<sup>2</sup> Page 13 of CST Minutes (Major Revision: Earth Science/General Science – Secondary, BAE): please update name of General Science Education Advisor to reflect Pinky Nelson's retirement. Earth Science/General Science – Secondary, BAE and Earth Science – Secondary, BAE must be forwarded to TCCC.

<sup>3</sup> ACC requests clarification of MATH 107 prerequisite change from MATH 106 to MATH 99.

<sup>4</sup> ACC seeks clarification of and rationale for section of prerequisite requirement mandating "a precalculus course with a C+ or better from an accredited college." ACC requests rationale for disparate grade requirements for WWU-equivalent courses and WWU courses.

<sup>5</sup> Collegial communication with Huxley and Geography program regarding PLSC 383 is desirable.

<sup>6</sup> International Studies Minor Revision withdrawn from present consideration pending future discussion by ISCC.

### Meeting adjourned at 5:31 pm.

Minutes prepared by Lizzy Ramhorst, *Recorder*, 9 December 2013

#### ACADEMIC COORDINATING COMMISSION – ROSTER 2013-14

VOTING ATTENDEES				NON-VOTING ATTENDEES			
Faculty				Ex Officio, non-voting			
1	Yvonne Durham, <i>ACC Chair</i>	E ~ Economics	P	19	David Brunnermer, <i>Registrar</i>		P
2	David Rossiter, <i>ACC Vice Chair</i>	G ~ Environmental Studies	P	20	Lisa Zuzarte, <i>Catalog Coordinator</i>		P
3	Gail Coulter	H ~ Special Education	P	<b>CUE-ACC Liaison</b>			
4	Holly Folk	C ~ Liberal Studies	--	21	<i>CUE Co-Chair</i>		--
5	David Gilbertson (Senator on ACC)	E ~ Accounting	P	<b>Recorder</b>			
6	Julie Helling	F ~ Fairhaven	--	22	Lizzy Ramhorst, <i>Recorder</i>		P
7	Jennifer Keller	AtLg ~ Journalism	--	23	Maya Price, <i>Assistant to Recorder</i>		P
8	Mark Kuntz	D ~ Theatre Arts & Dance	P				
9	Janice Lapsansky	A ~ Biology	--	<b>Guests</b>			
10	Andreas Riemann (Senator on ACC)	A ~ Physics & Astronomy	P	24	David Bover, <i>Associate Dean, CST</i>		P
11	Peter Smith	I ~ Wilson Library	P	25	Marc Geisler, <i>Associate Dean, CHSS</i>		P
12	Jay Teachman	B ~ Sociology	--	26	Lee Gulyas, <i>English</i>		P
<b>Voting Ex Officio (total of one vote)</b>				27	Lesley Sommer, <i>Assoc. Dean, CFPA</i>		P
13	Brent Carbajal, <i>Provost and VP for Academic Affairs</i>		--				
14	Steven VanderStaay, <i>Vice Provost for Undergraduate Education</i>		P				
<b>Students</b>							
15	Josie Ellison, <i>AS VP for Academic Affairs</i>		P				
16	Nic Doherty, <i>AS appointee</i>		P		<b>Non-voting attendees</b>		4
17	Katie Green, <i>AS appointee</i>		--		<b>Guests</b>		4
18	Logan Macpherson, <i>AS appointee</i>		P				
<b>Voting members in attendance</b>				11			
					<b>TOTAL ATTENDEES</b>		19