



ACADEMIC COORDINATING COMMISSION Meeting Minutes of January 7, 2014

Call to order: ACC Chair Yvonne Durham called the meeting to order at 4:00 pm, welcoming a total of 24 attendees (roster attached).

Minutes: ACC Minutes of December 3, 2013 were approved with roster correction to Lesley Sommer’s title.

REPORTS AND ANNOUNCEMENTS

- *ACC Chair* Yvonne Durham thanked commissioners for their service in the coming quarter and noted that only three meetings remain prior to the curricular submission deadline on February 18.
- *Vice Provost for Undergraduate Education* Steve VanderStaay reported that a second draft of WWU’s accreditation report is being prepared and will soon be shown to the Faculty Senate Executive Council. Commissioners interested in seeing and offering feedback on the second draft are invited to contact VanderStaay.
- *AS Vice President for Academic Affairs* Josie Ellison reported that the ASVP for Business and Operations stepped down at the end of last quarter, and a special election will take place in coming weeks to determine a replacement. Viking Lobby Day will happen soon, and any faculty members interested in accompanying students to Olympia to talk about the Carver Academic Facility are invited to contact Ellison.

REVIEW OF CURRICULUM MINUTES:

#	Committee	Date	Actions	Minutes prepared by
32	Recruitment Admissions Support Committee (RASC)	10/24/2013	ACCEPTED	S. Flaherty
33	Huxley College Curriculum Committee (HCCC)	10/31/2013	ACCEPTED ¹ with resolution of questions from the Catalog Office regarding Environmental Science Extension major credits and confirmation of deletion of BIOL 325.	D. Peterson
34	Western Libraries Curriculum Committee (WLCC)	11/7/2013	ACCEPTED with correction. ²	J. Sodt
35	College of Humanities and Social Sciences (CHSS)	11/21/2013	ACCEPTED with corrections ^{1,3} and excluding FREN 332. ⁴ Please make additional corrections to items forwarded to Grad Council. ^{5,6}	K. Ayre
36	Committee on Undergraduate Education (CUE)	11/21/2013	ACCEPTED	M. Price
37	College of Science and Technology (CST)	11/18/2013	ACCEPTED with corrections ¹ and excluding new BS in Behavioral Neuroscience and cancellation of Behavioral Neuroscience, BA. ⁷	J. Mott
38	Teacher Curriculum and Certification Council (TCCC)	12/10/2013	ACCEPTED with update requested by Catalog Office. ¹	E. Sasnett

¹ All edits recommended in "[Registrar/Catalog Office Comments to Curriculum Minutes – ACC Meeting Date: Jan 7, 2014](#)" accepted.

² The status of LIBR 320 should read "sent to ACC" rather than "sent to Catalog coordinator".

³ On page 29, an asterisk should be added to THTR 428 denoting that topics in the course are subject to change and may not always be applicable to the Women Studies Minor.

⁴ ACC requests clarification regarding FREN 332 prerequisites and the manner in which shifting prerequisites will be communicated to students.

⁵ The Note in the Catalog copy of Creative Writing, MFA on page 8 is unclear as several course numbers (ENG 500, ENG 509, and ENG 594) are repeated. Please correct or clarify.

⁶ On page 19, within the copy of Catalog text for the Kinesiology, Exercise Science, Thesis, MS program, please delete or revise reference to "applicants to the sport psychology program". Copy should also be corrected to read "Program Requirements (47-50 credits)" instead of "45-50 credits".

⁷New BS in Behavioral Neuroscience is withdrawn from consideration by CST (and also by CHSS (postponed from #26, 11/14/13)). A revised program may come forward at a later date from CHSS/Psychology. Cancellation of the BA in Behavioral Neuroscience is contingent upon submission and approval of a new BS and is therefore postponed.

DISCUSSION ITEM:

Academic Honesty Policy: Melinda Assink, *Assistant to the Provost*, presented commissioners with major outstanding questions and issues regarding the new Academic Honesty Policy and accepted their input, comments and ideas.

Meeting adjourned at 5:42 pm.

Minutes prepared by Lizzy Ramhorst, *Recorder*, 13 January 2014

ACADEMIC COORDINATING COMMISSION – ROSTER 2013-14

VOTING ATTENDEES				NON-VOTING ATTENDEES		
Faculty				Ex Officio, non-voting		
1	Yvonne Durham, <i>ACC Chair</i>	E ~ Economics	P	19	David Brunnemer, <i>Registrar</i>	P
2	David Rossiter, <i>ACC Vice Chair</i>	G ~ Environmental Studies	--	20	Lisa Zuzarte, <i>Catalog Coordinator</i>	P
3	Gail Coulter	H ~ Special Education	P	CUE-ACC Liaison		
4	Holly Folk	C ~ Liberal Studies	P	21	Todd Haskell, <i>CUE Co-Chair</i>	P
5	David Gilbertson (Senator on ACC)	E ~ Accounting	P	Recorder		
6	Ron Helms	B ~ Sociology	P	22	Lizzy Ramhorst, <i>Recorder</i>	P
7	Jennifer Keller	AtLg ~ Journalism	P	23	Maya Price, <i>Assistant to Recorder</i>	P
8	Mark Kuntz	D ~ Theatre Arts & Dance	P	Guests		
9	Janice Lapsansky	A ~ Biology	P	Guests		
10	Andreas Riemann (Senator on ACC)	A ~ Physics & Astronomy	P	24	Melinda Assink, <i>Assistant to Provost</i>	P
11	Peter Smith	I ~ Wilson Library	P	25	David Bover, <i>Associate Dean, CST</i>	P
12	Stan Tag	F ~ Fairhaven	P	26	Marc Geisler, <i>Associate Dean, CHSS</i>	P
Voting Ex Officio (total of one vote)						
13	Brent Carbajal, <i>Provost and VP for Academic Affairs</i>		P			
14	Steven VanderStaay, <i>Vice Provost for Undergraduate Education</i>		P			
Students						
15	Josie Ellison, <i>AS VP for Academic Affairs</i>		P			
16	Nic Doherty, <i>AS appointee</i>		P		Non-voting attendees	5
17	Katie Green, <i>AS appointee</i>		--		Guests	3
18	Logan Macpherson, <i>AS appointee</i>		P			
Voting members in attendance			16		TOTAL ATTENDEES	24