



ACADEMIC COORDINATING COMMISSION
Meeting Minutes of February 18, 2014

Call to order: ACC Chair Yvonne Durham called the meeting to order at 4:02 pm, welcoming a total of 22 attendees (roster attached).

Minutes: ACC Minutes of February 4, 2014 were approved as written.

REPORTS AND ANNOUNCEMENTS

- *Vice Provost for Undergraduate Education* Steve VanderStaay announced that the current accreditation report has been released to evaluators and offered his thanks to all who contributed.

REVIEW OF CURRICULUM MINUTES:

#	Committee	Date	Actions	Prepared by
55	Committee on Undergraduate Education (CUE)	1/16/2014	ACCEPTED	M. Price
56	Woodring College Curriculum Committee (WCCC)	1/14/2014	ACCEPTED with corrections and comments. ^{1,2}	C. Teshima
57	College of Humanities and Social Sciences (CHSS)	1/23/2014	ACCEPTED with corrections and comments. ^{1,3}	K. Ayre
71	College of Science and Technology (CST)	2/10/2014	ACCEPTED with corrections and comments. ^{1,4}	J. Mott
58	Graduate Council	11/19/2013	ACCEPTED with comment. ¹	M. Barr
59 59a 59b	Graduate Council • SEC MIT program revision rationale • Transfer Credit policy revision	1/21/2014	ACCEPTED with corrections and comments, ^{1,5,6} exception of ENVS 595, 599, 690, 691, ⁷ AHE 699, ⁸ and exception of Secondary Education Master in Teaching, Non-Thesis, MIT. ⁹ Transfer Credit policy revision is accepted.	M. Barr
60	Teacher Curricula and Certification Council (TCCC)	1/14/2014	ACCEPTED with comment. ¹	C. Teshima
61	Teacher Curricula and Certification Council (TCCC)	1/28/2014	ACCEPTED with correction and comment ^{1,2}	E. Sasnett
62	Teacher Curricula and Certification Council (TCCC)	2/11/2014	ACCEPTED	E. Sasnett
63	Fairhaven College	1/23/2014	ACCEPTED with comment. ¹⁰	K. Johnson
64	College of Fine and Performing Arts (CFPA)	1/28/2014	ACCEPTED with corrections and comments. ¹	P. Lundquist
65	College of Fine and Performing Arts (CFPA)	2/6/2014	ACCEPTED with corrections and comments. ^{1,11,12}	P. Lundquist

¹ All edits and actions recommended in "[Registrar/Catalog Office Comments to Curriculum Minutes – ACC Meeting Date: Feb 18, 2014](#)" accepted.

² Page 8 of WCCC 1/17/2014 and page 18 of TCCC 1/28/2014 (Early Childhood Education Professional Program); page 14 of WCCC 1/17/2014 and page 20 of TCCC 1/28/2014 (Early Childhood and Elementary Education Professional Program): Please confirm or correct the total number of credits included in each of these programs, noting that ECE 303 is listed as a 4 credit course.

³ Page 13 (FREN 332): Prerequisite phrasing is potentially confusing. For the purpose of clarification, commissioners suggest revising to read "FREN 301 or FREN 314 depending on course emphasis."

⁴ Correction to past action (refer to #52 – CST 1/27/2014, page 12): As part of the Energy Studies program, new course ENRG 270 did not require approval through CST. ENRG 270 appears in CUP minutes of 1/31/2014.

⁵ Page 5 (Environmental Studies MA, under subheading "Supporting Materials"): Suggest editing number 1 to include list of specializations: "Which department specialization (Environmental Studies, Environmental Policy, Geography, or Urban Planning and Sustainability) the application is interested in pursuing and how their prior experience has prepared them to work in that area of study.;" please additionally fix typo within number 3: advisOr → advisor.

⁶ Friendly note regarding rationales for new courses in Adult and Higher Education (pages 16-21): for future reference, describing a course as a required or elective portion of a program is considered, by itself, to be insufficient rationale for a new course; please include more course-specific information.

⁷ Courses returned for lack of rationale. Please amend e-forms. Environmental Studies MA is held until all included courses are approved.

⁸ Course held with request from commissioners for additional clarification regarding course rationale and purpose.

⁹ Program is held until ACC has seen and approved SEC 691. ACC additionally requests clarification regarding what is changing about the program and requests that on page 23, under sub-heading "Test Requirements," the word "OR" be added where necessary for clarification. Please also edit for typos.

¹⁰ Please work with Catalog Office to ensure accuracy of the total number of credits included in the Education and Social Justice Minor.

¹¹ Page 3 (User Experience Design Minor): Please correct typo in the final sentence of "How to Declare" section by deleting the word "four".

¹² Page 4 (User Experience Design Minor): DSGN 249 is listed with different credit levels for Computer Science majors and for Psychology and Marketing majors. Please correct to ensure accuracy.

Review of CUE minutes of 1/30/2014 (66), CUP minutes of 1/31/2014 (67), WCCC minutes of 1/31/2014 (68), HCCC minutes of 2/5/2014, and CBE minutes of 2/6/2014 deferred until meeting of March 4, 2014.

Meeting adjourned at 6:07 pm.

Minutes prepared by Lizzy Ramhorst, Recorder, 24 February 2014

ACADEMIC COORDINATING COMMISSION – ROSTER 2013-14

Meeting date: February 18, 2014

VOTING ATTENDEES				NON-VOTING ATTENDEES		
Faculty				Ex Officio, non-voting		
1	Yvonne Durham, <i>ACC Chair</i>	E ~ Economics	P	19	David Brunnemer, <i>Registrar</i>	P
2	David Rossiter, <i>ACC Vice Chair</i>	G ~ Environmental Studies	--	20	Lisa Zuzarte, <i>Catalog Coordinator</i>	P
3	Gail Coulter	H ~ Special Education	P	CUE-ACC Liaison		
4	Holly Folk	C ~ Liberal Studies	P	21	Emily Borda, <i>CUE Co-Chair</i>	P
5	David Gilbertson (Senator on ACC)	E ~ Accounting	P	Recorder		
6	Ron Helms	B ~ Sociology	P	22	Lizzy Ramhorst, <i>Recorder</i>	P
7	Jennifer Keller	AtLg ~ Journalism	P	23	Maya Price, <i>Assistant to Recorder</i>	P
8	Mark Kuntz	D ~ Theatre Arts & Dance	--	Guests		
9	Janice Lapsansky	A ~ Biology	P	24	David Bover, <i>Associate Dean, CST</i>	P
10	Andreas Riemann (Senator on ACC)	A ~ Physics & Astronomy	P	25	Alex Czopp, <i>Psychology</i>	P
11	Peter Smith	I ~ Wilson Library	P	26	Marc Geisler, <i>Associate Dean, CHSS</i>	P
12	Stan Tag	F ~ Fairhaven	P	27	Jeff Newcomer, <i>Engineering Technology</i>	P
Voting Ex Officio (total of one vote)						
13	Brent Carbajal, <i>Provost and VP for Academic Affairs</i>		--			
14	Steven VanderStaay, <i>Vice Provost for Undergraduate Education</i>		P			
Students						
15	Josie Ellison, <i>AS VP for Academic Affairs</i>		P			
16	Nic Doherty, <i>AS appointee</i>		--			
17	Katie Green, <i>AS appointee</i>		--		Non-voting attendees	5
18	Logan Macpherson, <i>AS appointee</i>		P		Guests	4
Voting members in attendance				13	TOTAL ATTENDEES	22