



**ACADEMIC COORDINATING COMMISSION  
Meeting Minutes of March 4, 2014**

**Call to order:** ACC Chair Yvonne Durham called the meeting to order at 4:03 pm, welcoming a total of 18 attendees (roster attached).

**Minutes:** ACC Minutes of February 18, 2014 were approved as written.

**REPORTS AND ANNOUNCEMENTS**

- *ACC Chair* Yvonne Durham thanked commissioners for their service during winter quarter, and reported that further discussion of the Academic Honesty Policy, online course review, and writing proficiency at Western will be included in the spring quarter agenda.
- *AS VP for Academic Affairs* Josie Ellison reported that the Student Trustee Selection Committee will begin accepting applications on March 14 and asked that commissioners and faculty members contact her or AS Program Assistant [Cindy Monger](#) with any recommendations or nominations for the position.

**REVIEW OF CURRICULUM MINUTES:**

#	Committee	Date	Actions	Minutes prepared by
59	Graduate Council	1/28/2014	ENVS 595, 599, 690, 691, and AHE 699 <b>ACCEPTED</b> . <sup>1</sup>	M. Barr
66	Committee on Undergraduate Education (CUE)	1/30/2014	<b>ACCEPTED</b> with correction to WMNS 320. <sup>2</sup>	M. Price
67	Council on University Programs (CUP)	1/31/2014	<b>ACCEPTED</b> with correction <sup>3</sup> and exception of Leadership Studies Minor. <sup>4</sup>	C. Wise
67a	Honors Board	10/30/2014	<b>ACCEPTED</b> with comment. <sup>3</sup>	G. Mariz
67b	International Studies Curriculum Committee (ISCC)	2/6/2014	<b>ACCEPTED</b> with comments. <sup>3,5</sup>	L. Nesheim
67c	Memos regarding Energy Policy Minor move	3/3/2014	<b>ACCEPTED</b>	
68	Woodring College Curriculum Committee (WCCC)	1/31/2014	<b>ACCEPTED</b> with comment and correction. <sup>3,6</sup>	C. Teshima
69	Huxley College Curriculum Committee (HCCC)	2/5/2014	<b>ACCEPTED</b> with correction, <sup>3</sup> comment, <sup>7</sup> and exception of Business and Sustainability BA revision. <sup>8</sup>	D. Peterson
70	College of Business and Economics (CBE)	2/6/2014	<b>ACCEPTED</b> with comments <sup>3</sup> and exception of Change to Copy: Retention (e-form <a href="#">822865</a> ). <sup>9</sup>	K. Kairoff / A. Andreassen
72	Recruitment Admissions Support (RASC)	1/17/2014	<b>ACCEPTED</b>	S. Flaherty
73	Committee on Undergraduate Education (CUE)	2/13/2013	<b>ACCEPTED</b>	M. Price

<sup>1</sup> Graduate Council minutes of 1/28/2014 were accepted with exceptions at the ACC meeting of 2/18/2014. Approval of Secondary Education Master in Teaching, Non-Thesis, MIT is still pending requested clarifications and approval of SEC 691.

<sup>2</sup> Page 4: Section on repeatability needs to specify that, while WMNS 320 is repeatable up to 10 credits, it can only be taken once for GUR credit.

<sup>3</sup> All edits and actions recommended in "[Registrar/Catalog Office Comments to Curriculum Minutes – ACC Meeting Date: Mar 4, 2014](#)" accepted. Comment regarding the Energy Policy Minor in CUP (67) is resolved via the inclusion and acceptance of 67c.

<sup>4</sup> Commissioners requested that the Leadership Studies Minor be held and double-checked for the presence of hidden prerequisites.

<sup>5</sup> Page 3: Because INTL 325 is currently listed with GUR attributes, its cancellation must also be forwarded to CUE and is pending CUE approval.

<sup>6</sup> AHE 437 is pending IPAC approval.

<sup>7</sup> Page 8 of HCCC minutes are informational items to HCCC and not approved and forwarded to ACC.

<sup>8</sup> Page 5: Approval of the Business and Sustainability BA revision is held pending confirmation of collegial communication with the Chemistry department regarding the proposed change.

<sup>9</sup> Page 9: Please work with the Registrar's Office to ensure that due process questions regarding dismissal and readmission are adequately articulated in Catalog copy. In addition to questions addressed in Catalog Office notes, copy needs to make clear whether readmission to CBE is possible following dismissal for a CBE GPA that falls below 2.3 for two successive quarters and whether a student dismissed on these grounds can continue taking courses in CBE in order to repair the deficiency.

**DISCUSSION ITEM:**

**Academic Honesty Policy:** Karen Stout, *Past Senate President*, and Melinda Assink, *Administrative Assistant to the Provost*, presented commissioners with the current draft of the new Academic Honesty Policy and solicited their input, comments and suggestions.

**Meeting adjourned at 5:43 pm.**

Minutes prepared by Lizzy Ramhorst, *Recorder*, 11 March 2014

**ACADEMIC COORDINATING COMMISSION – ROSTER 2013-14**

<b>VOTING ATTENDEES</b>				<b>NON-VOTING ATTENDEES</b>		
<b>Faculty</b>				<b>Ex Officio, non-voting</b>		
1	Yvonne Durham, <i>ACC Chair</i>	E ~ Economics	P	19	David Brunnemer, <i>Registrar</i>	P
2	David Rossiter, <i>ACC Vice Chair</i>	G ~ Environmental Studies	--	20	Lisa Zuzarte, <i>Catalog Coordinator</i>	--
3	Gail Coulter	H ~ Special Education	P	<b>CUE-ACC Liaison</b>		
4	Holly Folk	C ~ Liberal Studies	P	21	Todd Haskell, <i>CUE Co-Chair</i>	P
5	David Gilbertson (Senator on ACC)	E ~ Accounting	--	<b>Recorder</b>		
6	Ron Helms	B ~ Sociology	P	22	Lizzy Ramhorst, <i>Recorder</i>	P
7	Jennifer Keller	AtLg ~ Journalism	P	23	Maya Price, <i>Assistant to Recorder</i>	P
8	Mark Kuntz	D ~ Theatre Arts & Dance	P	<b>Guests</b>		
9	Janice Lapsansky	A ~ Biology	P			
10	Andreas Riemann (Senator on ACC)	A ~ Physics & Astronomy	--	24	Melinda Assink, <i>Admin Asst to Provost</i>	P
11	Peter Smith	I ~ Wilson Library	--	25	Marc Geisler, <i>Associate Dean, CHSS</i>	P
12	Stan Tag	F ~ Fairhaven	--	26	Karen Stout, <i>Past Senate President</i>	P
<b>Voting Ex Officio (total of one vote)</b>						
13	Brent Carbajal, <i>Provost and VP for Academic Affairs</i>		P			
14	Steven VanderStaay, <i>Vice Provost for Undergraduate Education</i>		--			
<b>Students</b>						
15	Josie Ellison, <i>AS VP for Academic Affairs</i>		P			
16	Nic Doherty, <i>AS appointee</i>		P	<b>Non-voting attendees</b>		4
17	Katie Green, <i>AS appointee</i>		--	<b>Guests</b>		3
18	Logan Macpherson, <i>AS appointee</i>		P			
<b>Voting members in attendance</b>			11	<b>TOTAL ATTENDEES</b>		18