ABSTRACT
Faculty Senate Meeting, 29 January 2018

Called to order by John Lund, Appointments & Elections Officer, at 4:03 pm. Minutes of 8 January 2018 were approved as written.

REPORTS AND ANNOUNCEMENTS

President Sabah Randhawa: Informed Senators that the Legislature passed the 2017-19 Capital Budget and updated Faculty Senate on planning for the next biennium.

Provost Brent Carbajal: Tenure & Promotion letters are expected to go out this week.

Rich Brown, UFWW President: (1) Thanked Steven Garfinkle, History, for serving as acting UFWW President during fall quarter; (2) Requested that faculty notify Sandra Alfers, UFWW Chief Steward, if department chairs have not yet contacted UFWW about upcoming faculty searches; (3) The bargaining reopener set to start the second week of spring quarter will include discussion on parking and compensation.

Roger Anderson, Faculty Legislative Representative: (1) A number of bills related to higher education affordability are being considered; (2) The four regional comprehensive universities are requesting that the State fully fund compensation and health care benefits for university employees; (3) The Senate is considering two Bills related to maintaining net neutrality.

Hunter Eider, AS VP for Academic Affairs: (1) A committee has been established to create a job description and recruit candidates for a full-time position in the LGBT Center; (2) Simrun Chhabra, AS President, is meeting with Bellingham Technical College’s multicultural coordinator; (3) Ana Ramirez, AS VP for Governmental Affairs, testified regarding House Bill 1488 and has completed Lobby Day activities; (4) Alex LaVallee, AS VP for Business and Operations, has finished appointing members to the Structural Review Committee; (5) Annie Gordon, AS VP for Student Life, has helped Western apply to USDA for SNAP Benefits.

APPOINTMENTS AND ELECTIONS

Standing Committee appointments: John Lund, Appointments and Elections Officer, asked Senators to contact him and Lizzy Ramhorst if they are interested in serving as At-Large representative on the Senate Executive Council as Jason Kanov, Management, is unable to continue serving at this time.

A motion to confirm all appointments to Senate standing committees (forwarded by Judy Pine and seconded) passed. The following appointments were confirmed:

To Faculty Senate:

Area H, Woodring: Cheiron McMahill, Elementary Education (winter quarter replacement for Marsha Riddle Buly)
Area E, CBE: Steve Smith, Accounting (winter quarter replacement for Jason Kanov)

To Senate Library Committee:

Area G, Huxley: Paul Stangl, Environmental Studies

REVIEW OF STANDING COMMITTEE MINUTES

Senators voted in favor of a motion (forwarded by Kristin Denham and seconded) to accept the Academic Technology Committee (ATC) minutes of 4 December 2017; the Academic Coordinating Commission (ACC) minutes of 5 December 2017 and 9 January 2018; the Senate Library Committee (SLC) minutes of 5 December 2017; the University Planning & Resources Council (UPRC) minutes of 6 December 2017; the Senate Extended Education Committee (SEEC) minutes of 7 December 2017; and the Social Justice & Equity Committee (SJECC) minutes of 7 December 2017.
ACTION ITEMS

Proposed Revision of Bylaw 7.6 – Academic Technology Committee Charge: Senators discussed the rationale for the proposed revisions to the Academic Technology Committee (ATC) charge. A motion forwarded by the Senate Executive Council to approve revisions to the Academic Technology Committee charge passed unanimously. The language of the revised ATC charge is as follows:

BL7.6 The Academic Technology Committee [January 2018]

In order to ensure that faculty are kept apprised of and have a forum through which to participate in the maintenance and enhancement of Western’s use of and investment in technology impacting teaching, learning, and research, the Academic Technology Committee of the Faculty Senate:

1. Seeks to maintain a holistic overview of the University’s technology facilities and resources;
2. Facilitates and evaluates Western’s investment in academic and information technology facilities and resources to help ensure that they effectively and efficiently serve the University’s strategic activities and the academic requirements of students and faculty;
3. Reviews, assesses, and communicates the technology needs of faculty and recommends priorities;
4. Provides advice, guidance, and support to the Information Technology Services organization of the University and to other units considering investment in or the adequacy of technology resources impacting teaching, learning, and research;
5. Participates in the dissemination of technology and cybersecurity policy and best practices to the Faculty; and
6. Assists the Faculty Senate by evaluating and advising on the impact of technological resources that are integral to items discussed and/or acted upon by the Senate and its standing committees.

To fulfill this mission, the Committee:

- reviews and assesses the planning, policies, resource requirements, budget requests, and practices of the Information Technology Services organization;
- recommends strategic priorities to the Student Technology Fee Committee to aid in their review of proposals;
- shall be afforded the opportunity to advise and provide guidance on the acquisition and introduction of new and advanced technologies to assure effective use of technology and improved access to information resources; and
- must be informed about technology purchasing initiatives with potential to have broad impact upon teaching, learning, research, academic advising, or faculty review prior to resource acquisition and contract negotiation.

BL7.6.1 Membership.

The membership of the Academic Technology Committee shall be as follows:

Voting members:

a) One faculty representative of and from each of the following colleges/areas, appointed by the respective college’s faculty governance committee: College of Humanities and Social Sciences—Social Sciences (Area B), College of Humanities and Social Sciences—Humanities (Area C), the College of Fine and Performing Arts (Area D), the College of Business and Economics (Area E), Fairhaven College of Interdisciplinary Studies (Area F), Huxley College of the Environment (Area G), Woodring College of Education (Area H), and the Libraries (Area I);

b) Two faculty representatives of and from the College of Science and Engineering (Area A), appointed by the college’s faculty governance committee;

c) A representative of Extended Education;

d) One Faculty Senate member or designated representative, appointed by the Senate for a one-year term;

e) Two student representatives, appointed by the Associated Students Board of Directors for one-year terms;

Advisory members:

f) The Vice Provost for Information Technology and Chief Information Officer;

g) The Director of Academic Technology and User Services;

h) The Assistant Director of Teaching, Learning, and Technology;

i) A member of the Information Technology Professionals’ Group;

j) An IT representative of Enrollment and Student Services (ESS) who is generally familiar with and informed about technology purchasing initiatives considered by ESS and the Registrar’s Office;

k) An IT representative of Business and Financial Affairs (BFA) who is generally familiar with and informed about technology purchasing initiatives considered by BFA.

ATC members are selected by the organizations they represent and appointments are ratified by the Faculty Senate. Unless otherwise specified, members serve renewable two-year terms, and appointments are staggered so that approximately half of the membership is appointed each year.
The committee shall have a Chairperson and a Vice Chairperson who are elected by the committee’s membership from its faculty membership at the first committee meeting of each Fall Quarter. In the absence of a continuing Chairperson, it is the responsibility of the Vice Chairperson from the previous year to call the first meeting of the Fall Quarter.

**BL7.6.2 Executive Committee**

The Executive Committee of the ATC shall be made up of the Chairperson, Vice Chairperson, and the Vice Provost for Information Technology and Chief Information Officer. The Executive Committee is responsible for setting the agenda for meetings, and is empowered to cancel meetings if there is not sufficient business.

**BL7.6.3 Meetings**

The ATC shall meet at least once per month during the academic year, and more often if the committee chair believes it to be necessary.

The minutes of all meetings shall be forwarded to the Faculty Senate for review as soon as possible following approval by the Academic Technology Committee.

**Referring Student Success Collaborative to Academic Technology Committee:** Senators discussed referring review of the Student Success Collaborative to the Academic Technology Committee (ATC) in light of ATC’s charge revisions.

A motion (forwarded by Jeff Young and seconded) to refer consideration of the Student Success Collaborative to the Academic Technology Committee. Specifically, the Senate seeks feedback regarding the technical strengths and vulnerabilities of the program, consideration of whether the program has redundancies with other technologies currently or soon to be employed by Western, including DegreeWorks and Banner 9, and recommendations regarding technical changes that might strengthen the Student Success Collaborative or help address faculty concerns about its use passed unanimously.

**DISCUSSION ITEM**

**Study Group and WWU Pathway Programs:** Emily Williams Knight, *Managing Director of North America Study Group*, joined Faculty Senate to answer questions about Study Group and Western’s Global Pathway Program.

Senators adjourned at 6:02 pm.