### OFFICIAL MINUTES
Faculty Senate Meeting, 6 October 2014

**Call to order:** Senate President Spencer Anthony-Cahill called Senators to order at 4:00 pm, welcoming a total of 37 attendees (roster attached).

**Minutes:** Senators approved Senate minutes of 2 June 2014 with correction of a typographical error.

### REPORTS AND ANNOUNCEMENTS

**Senate President Anthony-Cahill:**
- The Senate Executive Committee met on September 19th to establish a preliminary agenda for the upcoming year. Thank you to Brooke Love for attending to provide an update on the Senate Library Committee and to Babafemi Akinrinade and Jeff Young for representing the Senate Extended Education Committee.
- WWU Police Chief Darin Rasmussen is looking into assembling a new resource for faculty with information about the locations of emergency egresses proximate to classrooms and will attend the November 3rd Senate meeting to discuss the issue of emergency preparedness.
- Judy Pine, Co-Chair of the One World Initiative, shared information about a new faculty workshop series on internationalizing the curriculum. Please see the [linked press release](#) for more information.

**University President Bruce Shepard:**
- The Board of Trustees will be briefed this week on campus safety and emergency response. These are topics with which the Senate may wish to engage during the coming academic year.
- Data from Enrollment and Student Services indicates that Western has met its enrollment targets for incoming freshmen this year, and the University is welcoming its most diverse class ever.
- Governor Jay Inslee recently met with President Shepard and is pushing to build support among state university presidents for revenue measures.
- The Western Foundation board studied the issue of fossil fuel divestment over the summer and issued a [memo](#) in September announcing that it would not change its investment policy in the manner recommended by students. The University acknowledges that climate change requires serious and immediate action and is actively seeking means by which to meaningfully address the issue. The Sustainability Committee has a new charge, and it has been proposed that sustainability be moved out of Facilities Management and into the Provost’s Office.

**Provost Brent Carbajal:**
- The Provost’s Office is currently working collaboratively to build a more coherent structure around sustainability to ensure its effectiveness and impact on campus. Faculty comment will be invited.
- Approximately 20 new tenure-track faculty searches are anticipated this academic year.
- Shepard and Carbajal recently visited the Northwest Indian College to talk about current collaborations and means of fostering enhanced collaboration in the future. Follow-up discussions are anticipated.
- The Council of Presidents recently held its annual retreat, and state higher education institutions are talking about forging a common approach to the upcoming legislative session. Preserving and ensuring the quality of academic programming remains at the forefront of concern for all involved institutions.

**Chuck Lambert, UFWW President**
- The UFWW is gearing up the next legislative session. There were no MOUs or contract changes over the summer, and the Union has devoted considerable time to working with individual faculty members.

**Sara Singleton, Faculty Legislative Representative:**
- The FLR’s role and responsibility is to articulate and advocate for faculty perspectives on issues that arise within the Washington State legislature. Singleton is currently working with student representatives and the new Director of Government Relations to create shared agendas. Faculty members are invited to share their perspectives and concerns about any upcoming issues.
Jaleesa Smiley, ASVP for Academic Affairs:

- Members of the AS Board are settling into their positions and beginning work on new and ongoing projects and initiatives.

**DISCUSSION ITEM**

2014-15 Senate Agenda: Spencer Anthony-Cahill introduced discussion of the 2014-15 agenda with updates on outstanding items from last year. He reported that:

- The Integrity Task Force will report to Academic Affairs;
- The Academic Honesty Policy will be administered within Academic Affairs;
- The report of the Western Study of General Education (WSGE) task force is due to the Committee on Undergraduate Education (CUE) on October 16th, and the Senate can expect to see the report forwarded through the minutes of the Academic Coordinating Commission (ACC);
- State mandated information security training modules are currently being developed, and the Academic Technology Committee (ATC) will be involved in testing training modules prior to roll out;
- Comments about faculty issues with Office 365 may be directed to ATC Chair Craig Moyer;
- The Provost’s Office has identified a source of funding for departmental equipment migration from Windows XP to Windows 7 or higher;
- The cost associated with funding Banner data encryption services has come down considerably, and this upgrade has been approved and will be implemented within the next several weeks;
- In an effort to increase faculty involvement in strategic planning for the libraries, the Senate Library Committee is working to better harmonize library planning discussions with UPRC;
- The Dean of Libraries is eager to address faculty frustrations with OneSearch and has identified Rebecca Marrall as the point person for communication on this topic;
- In order to make it easier for all groups to engage in university planning and budget processes, the University Planning and Resources Council and Lizzy Ramhorst are currently working on creating a handbook to make UPRC’s functioning more transparent.

High priorities for the coming year are expected to include:

- Faculty involvement in strategic enrollment planning and continuing engagement with the Six Questions;
- Formulating an effective faculty response to classroom climate issues raised by the Associated Students;
- Making a faculty recommendation regarding the future of the Student Success Collaborative after the SSC presents to the Senate again during winter quarter;
- Increasing faculty engagement in student advising and retention efforts;
- Overseeing the charge and ensuring the effectiveness of the new Senate Extended Education Committees;
- Working to address issues that have arisen in the operational details of the revised Academic Honesty Policy;
- Working with the Equal Opportunity Office to establish and approve informal processes;
- Moving forward with faculty reviews of senior administrators;
- Addressing concerns about de minimis use and public records requests; and
- Responding to WSGE’s findings and report on the general education program.

Senators expressed interest in broad discussion of possible means of building and fostering a more welcoming campus environment, with topics for consideration that might include the role of faculty hiring and mentorship practices. As the President’s Task Force for Equity, Inclusion, and Diversity already seeks to address similar issues, it was suggested that the Senate might work to forge stronger communication with the task force and other existing bodies on campus. Individuals with concrete ideas about how the Senate might effectively address these topics in the coming year and relate its efforts to those of other bodies on campus are encouraged to email Molly Ware or Spencer Anthony-Cahill.

**ACTION ITEM**

The Executive Council brought forward a written motion proposing to amend the membership charge of the University Planning and Resources Council. The proposed amendment to Bylaw 7.4 of the Constitution of the Faculty of Western Washington University seeks to add a representative from the Graduate Council to UPRC in order to ensure that the needs of the Graduate School are adequately represented to UPRC and to the administration.
A motion to send the proposed amendment to faculty for review passed with a unanimous vote. In accordance with Article VI of the Constitution of the Faculty of Western Washington University, the proposed amendment will be posted on the Faculty Senate website and Senators will vote on the proposed amendment at a subsequent meeting.

**REVIEW OF STANDING COMMITTEE MINUTES**

Senators voted in favor of a motion (forwarded by Jim Graham, seconded by Steve Henson, one abstention) to approve Academic Technology Committee minutes of 7 May 2014 and 21 May 2014; Senate Library Committee minutes of 7 May 2014 and 21 May 2014; and Academic Coordinating Commission minutes of 27 May 2014.

<table>
<thead>
<tr>
<th>Committee</th>
<th>Date</th>
<th>Actions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Academic Technology Committee (ATC)</td>
<td>7 May 2014</td>
<td>APPROVED</td>
</tr>
<tr>
<td></td>
<td>21 May 2014</td>
<td>APPROVED</td>
</tr>
<tr>
<td>Senate Library Committee (SLC)</td>
<td>7 May 2014</td>
<td>APPROVED</td>
</tr>
<tr>
<td></td>
<td>21 May 2014</td>
<td>APPROVED</td>
</tr>
<tr>
<td>Academic Coordinating Commission (ACC)</td>
<td>27 May 2014</td>
<td>APPROVED</td>
</tr>
</tbody>
</table>

**COMMITTEE APPOINTMENTS AND VACANCIES**

Jim Graham, Appointments and Elections Officer, presented nominations to Senate standing committees, faculty positions on non-Senate committees, and announced outstanding vacancies. Senators voted unanimously to approve a motion from the Executive Council to confirm the appointment of all named individuals (Appendix A).

Three senator vacancies remain on Senate standing committees, and Graham appealed to senators to consider serving on the Academic Coordinating Commission or on the Senate Library Committee. These important positions serve as vital lines of communication between the Senate and its standing committees. Individuals interested in serving should contact Jim Graham or Lizzy Ramhorst.

**CONSTITUENT CONCERNS**

**Outstanding Concerns:**

- In response to concern prompted by a dog’s aggressive behavior on campus, Anthony-Cahill shared POL-U5620.04 Dogs and Other Service Animals on Campus. Senators inquired about off-leash privileges, signage and enforcement in Sehome Arboretum.
- Faculty members have forwarded complaints regarding speeding in parking lots near Fairhaven College and along S. College Drive. WWU Police Chief Darin Rasmussen has requested additional patrols in these areas, and asks that faculty members who observe repeated instances of speeding provide Spencer Anthony-Cahill with any information that might help facilitate more effective assignment and distribution of patrols. Instances of reckless driving should be reported immediately to Campus Safety.
- Faculty members have expressed concern that some students might lower ratings on course evaluations to make them more believable. Anthony-Cahill invites broader faculty comment on the concern cited.
- The start of fall quarter conflicts with a number of religious holidays. The Registrar’s Office has published a 2014-15 calendar of religious observance, and faculty have received notification not to drop from their classes students who missed initial class sessions in order to observe religious holidays.
- There have been questions from faculty with nine-month appointments regarding the possibility of having pay distributed over twelve months. Anthony-Cahill will inquire further and report back to faculty.

**New Concerns:** Senators expressed concern that insufficient parking for the Child Development Center represents a public safety hazard and voiced dissatisfaction with the timing of automatic updates to campus computers, which have in some cases resulted in data loss.

Senators adjourned at 5:58 pm.

Trula Nicholas, Senate Secretary 2014-15
FACULTY SENATE – ROSTER 2014-15

<table>
<thead>
<tr>
<th>Senators with terms ending in 2014</th>
<th>Ex Officio attendees</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Spencer Anthony-Cahill, Senate President</td>
<td>A ~ Chemistry</td>
</tr>
<tr>
<td>2 Molly Ware, Vice President</td>
<td>H ~ Secondary Ed</td>
</tr>
<tr>
<td>3 Trula Nicholas, Secretary</td>
<td>H ~ Human Services</td>
</tr>
<tr>
<td>4 Jim Graham, A&amp;E Officer</td>
<td>B ~ Psychology</td>
</tr>
<tr>
<td>5 Amanda Eurich, At-Large</td>
<td>C ~ History</td>
</tr>
<tr>
<td>6 Amites Sarkar, At-Large</td>
<td>A ~ Mathematics</td>
</tr>
<tr>
<td>7 Babafemi Akinrinade</td>
<td>F ~ Fairhaven</td>
</tr>
<tr>
<td>8 Jeanne Armstrong</td>
<td>I ~ Libraries</td>
</tr>
<tr>
<td>9 Karen Bradley</td>
<td>B ~ Sociology</td>
</tr>
<tr>
<td>10 Jackie Caplan-Auerbach</td>
<td>A ~ Geology</td>
</tr>
<tr>
<td>11 Nolan Dennett</td>
<td>D ~ Theatre &amp; Dance</td>
</tr>
<tr>
<td>12 Allison Giffen</td>
<td>C ~ English</td>
</tr>
<tr>
<td>13 David Gilbertson</td>
<td>E ~ Accounting</td>
</tr>
<tr>
<td>14 Jim Hearer</td>
<td>A ~ Computer Science</td>
</tr>
<tr>
<td>15 Steve Henson</td>
<td>E ~ Economics</td>
</tr>
<tr>
<td>16 Hud Hudson</td>
<td>C ~ Philosophy</td>
</tr>
<tr>
<td>17 Milica Jovanovic</td>
<td>D ~ Music</td>
</tr>
<tr>
<td>18 Jason Kanov</td>
<td>E ~ Management</td>
</tr>
<tr>
<td>19 Christina Keppie for Johann Neem</td>
<td>C ~ M&amp;C Languages</td>
</tr>
<tr>
<td>20 Kristen Larson for Andreas Riemann</td>
<td>A ~ Physics &amp; Astronomy</td>
</tr>
<tr>
<td>21 John Lund</td>
<td>A ~ Engineering</td>
</tr>
<tr>
<td>22 John McLaughlin</td>
<td>G ~ Huxley</td>
</tr>
<tr>
<td>23 Craig Moyer</td>
<td>At-Lg ~ Biology</td>
</tr>
<tr>
<td>24 Sean Murphy</td>
<td>C ~ Liberal Studies</td>
</tr>
<tr>
<td>25 Keith Russell</td>
<td>B ~ PEHR</td>
</tr>
<tr>
<td>26 RaeLynn Schwartz-DuPre</td>
<td>C ~ Communications</td>
</tr>
<tr>
<td>27 Clint Spiegel</td>
<td>A ~ Chemistry</td>
</tr>
<tr>
<td>28 Joan Stevenson</td>
<td>B ~ Anthropology</td>
</tr>
<tr>
<td>29 Kate Wayne</td>
<td>H ~ Elementary Education</td>
</tr>
</tbody>
</table>
ELECTIONS AND APPOINTMENTS TO SENATE STANDING COMMITTEES
Does not include continuing committee members previously appointed to two-year terms through 2015 or new committee members appointed through 2016 at the Senate meeting of June 2, 2014.

To Academic Coordinating Commission (ACC):
- Area A, CSE: Doug Clark, Geology
- Area D, CFPA: Amber Sudduth Bone, Music
- Area F, Fairhaven: Julie Helling, Fairhaven
  Fall 2014 replacement: Stan Tag, Fairhaven
- Area I, Libraries: Elizabeth Stephan, Libraries

To University Planning and Resource Council (UPRC):
- Area A, CSE: Arpad Benyi, Mathematics
- Area C, CHSS, Humanities: Shannon Dubenion-Smith, Modern and Classical Languages
- Area H, Woodring: Stan Goto, Human Services and Rehabilitation
  Still working to fill vacancy in Area D (CFPA).

To Academic Technology Committee (ATC):
- Area A, CSE: Serge Smirnov, Chemistry
- Area H, Woodring: Paula Dagnon, Elementary Education
  Still working to fill vacancies in Areas F (Fairhaven) and G (Huxley) and to fill new vacancy in Area B/C (CHSS)

To Senate Library Committee (SLC):
- Area B/C, CHSS: Joyce Hammond, Decision Sciences
- Area D, CFPA: Javier Berzal de Dios, Art
  Working to fill new vacancy in Area H (Woodring).

To Senate Extended Education Committee (SEEC):
- Area A, CSE: Jeff Young, Biology
- Area B/C, CHSS: Ying Li, PEHR
- Area D, CFPA: Penny Hutchinson, Theatre and Dance
- Area E, CBE: Matthew Roelofs, Economics
- Area G, Huxley: Michael Medlar, Environmental Studies
- Area H, Woodring: Keith Hyatt, Special Education
- Area I, Libraries: Gabe Gossett, Extended Education Librarian
- IEP or Language & Culture: Tom Nicholas, Intensive English Program

SENATE VACANCIES ON SENATE STANDING COMMITTEES

To Academic Coordinating Commission (ACC): TWO VOLUNTEERS NEEDED
To Senate Library Committee (SLC): VOLUNTEER NEEDED
APPENDIX A – Committee Appointments – page 2 of 2

APPOINTMENTS TO OTHER UNIVERSITY COMMITTEES

STUDENT AND STUDENT LIFE COMMITTEES

To AS Green Energy Fee Committee: Nicole Brown, *English*
Brian Rusk, *Geology*

To Student Technology Fee Committee: Cristina de Almeida, *Art*

BUSINESS AND FINANCIAL AFFAIRS COMMITTEES

To Central Health and Safety Committee: Linda Keeler, *PEHR*
Helen Morgan Parmett, *Communication Studies*

To Sustainability Committee: Edoh Amiran, *Mathematics*
Rebekah Green, *Environmental Studies*
Dan Warner, *Accounting*
Gary Bornzin, *Fairhaven*
Robert Lopresti, *Libraries*
Eric Leonhardt, *Engineering and Design*

OTHER UNIVERSITY COMMITTEES

To Service and Activities Fee Committee: David Fewings, *Finance and Marketing*

PROVOST AND VP COMMITTEES (INFORMATIONAL ONLY – APPOINTMENTS MADE BY PROVOST)

To Faculty Development Grants Committee: Tina Du Rocher Schudlich, *Psychology*
Rick Bulcroft, *Sociology*

To Academic Honesty Board: Bidisha Biswas, *Political Science*
Kate McLean, *Psychology*
John Krieg, *Economics*
Tara Perry, *Communication Studies*

To Judicial Appeals Board: Jennifer Devenport, *Psychology*
Blanca Aranda, *Modern and Classical Languages*
Susan Costanzo, *History*

To Student Academic Grievance Board: Brandon Dupont, *Economics*

To Disability Advisory Committee: Charles Sylvester, *PEHR*
Ying Lin, *Engineering and Design*

FACULTY VACANCIES

One seat on the Parking and Transportation Advisory Committee
One seat on the WWU Dining Committee
One seat on the AS Green Energy Fee Committee
One seat on the Student Academic Grievance Board