OFFICIAL MINUTES
Faculty Senate Meeting, 28 September 2015

Call to order: Senate President Molly Ware called Senators to order at 4:02 pm, welcoming a total of 34 attendees (roster attached).

REPORTS AND ANNOUNCEMENTS

Senate President Molly Ware:
- Senate President asked Faculty Senate to take a moment to honor the memory of Diana Jones, associate professor in the Human Services program in Woodring College of Education, and Alex Binkerd, Western Washington Student.
- Darin Rasmussen, Director of Public Safety, has asked for volunteers to pilot the Active Shooter Drill that will take place on October 15th, 2015 at 9:40am. Rasmussen is particularly seeking participation from Faculty teaching a lab at this time. Individuals willing to participate may contact Molly Ware or Lizzy Ramhorst.
- Nominations for Western Sustainability Awards are now open.

University Provost Brent Carbajal:
- Karen W. Morse Hall reopened in time for fall quarter classes despite a chemical fire that occurred on August 25th, 2015. Carbajal reported that a tremendous collaborative effort took place in order to have the building ready for fall classes.
- Carbajal reported that fall semester is off to a good start. Thirty-four new Tenure Track faculty and a number of non-Tenure Track faculty have been oriented to Western.
- Carbajal hired Marty Ringle, an external IT consultant, to prepare a report on the structure of IT at Western in light of John Lawson’s announcement that he plans to retire as Western’s Vice Provost of IT and CIO at the end of this academic year. The report produced by Marty Ringle will help inform recruitment for Lawson’s successor.
- Construction has begun on the Carver building.

Chuck Lambert, UFWW President:
- Contract bargaining continue. A memorandum of understanding has been created that will extend the 2012-2015 CBA until a new agreement has been reached.

Sara Singleton, Faculty Legislative Representative:
- This latest legislative session was the longest on record. Some of the positive outcomes from the session include a modest increase in compensation for all Western employees, a reduction in tuition for students (5% reduction this year and 15% reduction next year), and funding for the renovation of the Carver building.
- Funding for financial aid including the State Need Grant (SNG) and the College Bound Scholarship (CBS) has been reduced under the argument that a reduction in tuition will result in less need for financial aid. This issue will continue to be on the Legislative Representatives’ Agenda.
- The next session may be impacted by the McCleary decision.

Zachary Dove, AS VP for Academic Affairs:
- Associated Students (AS) has begun a multi-year long structural review that will evaluate the structure of AS and work to maximize student engagement, representation and leadership development. In this review AS is planning on compiling a list of priorities that it will disseminate to the campus community.
- AS is holding a student caucus on October 6th where it hopes to continue the student-faculty dialogue on campus climate and inclusivity. AS is also planning on presenting another inclusivity resolution and is looking forward to creating a pilot process evaluation on inclusivity.

INTRODUCTION AND OVERVIEW OF THE YEAR

Senate President Molly Ware shared documents summarizing conversations and visioning exercises that took place at the Senate Executive Council’s annual planning retreat. Ware asked senators to consider their own goals for the coming year and how they envision success and the role of Senate.
ELECTIONS AND APPOINTMENTS

Announcement of 2015-16 Faculty Senate: Elections and Appointments Officer Amanda Eurich presented nominations to Senate standing committees and announced outstanding vacancies. Senators voted unanimously to approve a motion from the Executive Council to confirm all proposed appointments (see Appendix A).

DISCUSSION ITEMS

Selection Process for Faculty Nominees Presidential Search Advisory Committee: Ware shared a letter outlining the selection process for faculty nominees who would like to be considered for the faculty positions on the Presidential Search Advisory Committee (see Appendix B). Senators voted to approve a document articulating the proposed selection process for faculty nominees to the Presidential Search Advisory Committee with minor edits (moved by Rich Brown, seconded).

Senators adjourned at 6:02 pm.

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Trula Nicholas, Senate Secretary 2015-16

FACULTY SENATE – ROSTER 2015-16

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<tr>
<th>Senators</th>
<th>Ex Officio attendees</th>
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<tr>
<td>1 Molly Ware, Senate President</td>
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<td>2 Kristen Larson, President-Elect</td>
<td>A ~ Physics &amp; Astron. P</td>
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<td>3 Trula Nicholas, Secretary</td>
<td>H ~ Human Services P</td>
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<td>4 Amanda Eurich, A&amp;E Officer</td>
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<td>5 John Lund, Exe At Lg</td>
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<td>6 Jackie Caplan-Auerbach</td>
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<td>7 Craig Moyer</td>
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<td>8 Daphne Sluys</td>
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<td>11 Jim Graham</td>
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<td>14 Allison Giffen</td>
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<td>15 Hud Hudson</td>
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<td>16 Sean Murphy</td>
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<td>17 Neal Tognazzini</td>
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<td>20 Pierre Gour</td>
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<td>21 Milica Jelaca Jovanovic</td>
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<td>23 Stella Hua</td>
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<td>24 Jason Kanov</td>
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<td>25 John Tuxill for Babajemi Akinrinade</td>
<td>F ~ Fairhaven P</td>
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<td>26 Patrick Buckley</td>
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<td>27 John McLaughlin</td>
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<td>28 Chuck Lambert, UFWW President</td>
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<td>29 Kate Wayne</td>
<td>H ~ Elementary Ed --</td>
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<td>30 Jeanne Armstrong</td>
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Trula Nicholas, Senate Secretary 2015-16
Appendix A – Elections and Appointments Confirmed by Faculty Senate on 28 September 2015

ELECTIONS AND APPOINTMENTS TO SENATE STANDING COMMITTEES

To Academic Coordinating Commission (ACC):
Area D, CFPA: Patrick Roulet, Music
Area F, Fairhaven: Hilary Schwandt, Fairhaven
Area G, Huxley: David Rossiter, Huxley
Area H, Woodring: Tracy Thorndike, Special Education
Area I, Libraries: Elizabeth Stephan, Libraries

Academic Technology Committee (ATC):
Area C, CHSS: Michael Slouber, Liberal Studies (Pending CHSS FAC appointment confirmation)
Area A, CSE: Andy Klein, Engineering & Design
Area I, Libraries: Gabe Gossett, Libraries

Faculty Legislative Representative (FLR):
FLR: Sara Singleton, Political Science

Senate Extended Education Committee (SEEC):
At-Lg: Paul Mart, Extended Education

Senate Library Committee (SLC):
Area A, CSE: Anu Singh-Cundy, Biology
Area D, CFPA: Monique Kerman, Art
Area I, Libraries: Beth Joffrion, Libraries

University Planning and Resources Council (UPRC):
Area A, CSE: David Patrick, Chemistry
Area I, Libraries: Bob Thomas, Libraries
Senator: Kristen Larson, Faculty Senate VP

SENATE VACANCIES ON SENATE STANDING COMMITTEES

To Academic Coordinating Commission (ACC): CBE
(1 volunteer)

To Academic Technology Committee (ATC): CBE; CFPA; Fairhaven; & Huxley
(4 volunteers)

To Senate Extended Education Committee (SEEC): Fairhaven; Woodring; & 1 Senator
(3 volunteers)

To Senate Library Committee (SLC): Fairhaven & 1 Senator
(2 volunteers)

To University Planning & Resources Council (UPRC): CFPA & CHSS
(2 volunteers)

1 Does not include continuing committee members previously appointed to two-year terms through 2016.
2 Awaiting appointments from College faculty governance bodies. In order to ensure effective communication between colleges and UPRC and in accordance with Bylaw 7.4.1 of the Faculty Constitution, faculty representatives on UPRC must be standing members or serve as ex officio members of their respective college governance body.
Appendix B – Selection Process for Faculty Nominees to the Presidential Search Advisory Committee

Seeking Nominations for Faculty to Serve on the Presidential Search Advisory Committee

September 29, 2015

Dear Colleagues,

We begin this year at a critical juncture as a campus. Our community has evolved in significant ways under Bruce Shepard’s leadership. And together, we now embark on the work of identifying what we need in our next campus leader. What kind of leader can best support us as we move to the next level in our capacity to realize what we value as an institution? And what characterizes powerful leadership within the context of the local and global challenges we face in the 21st century?

The Faculty Senate has been asked by the Western Washington Board of Trustees to place in nomination the names of eight to ten faculty members to fill three seats on the Presidential Search Advisory Committee (PSAC). Tenured, tenure-track, and NTT faculty are eligible to serve on PSAC. We also seek nominees with varying years of experience at Western. We invite those interested in serving in this critical capacity to complete the nomination process. Both the Faculty Senate and Board of Trustees are committed to seeking nominations that reflect Western’s commitment to diversity in all its forms.

Below, please find an overview of the NOMINATION PROCESS that will be used by the Faculty Senate in selecting nominees to send forward to the Board of Trustees.

Wednesday, 9/23 – Draft nomination process from Senate Executive Council sent to Faculty Senate for feedback

Monday, 9/28 – Faculty Senate finalizes nomination process and composition of selection team; Q&A with faculty who served on search advisory committee when Bruce Shepard was hired.

Tuesday, 9/29 – Nomination process letter sent to entire Western faculty based on feedback from 9/28 Faculty Senate meeting.

Thursday, 10/1 – Deadline for faculty members to nominate colleagues by emailing recommendations to Faculty.Senate@wwu.edu.

Friday, 10/2 – Faculty Senate President contacts members of the faculty nominated by colleagues to invite and encourage applications.

Monday, 10/5 @ noon – Nominee applications due to Faculty.Senate@wwu.edu

Monday, 10/5 @ 4pm Executive Council meeting – Initial review of nominations by selection team.

Thursday, 10/8 – Names and application materials of applicants posted to Canvas site accessible to members of the Faculty Senate for review in advance of Monday’s meeting.

Monday, 10/12 – Faculty Senate gives feedback on nominees & provides an advisory, balloted vote.

Wednesday, 10/14 – Selection team finalizes 8-10 nominees to send to Board of Trustees, descriptions of why each nominee is regarded as a suitable PSAC member based on evaluation criteria, and a cover letter explaining the process used to seek applicants and evaluate nominations

Thursday, 10/15 @ noon – Nominations sent to Board of Trustees. Nominees contacted by Senate President and invited to meet with the Board of Trustees on October 19 from 12:00-1:00 or 5:00-6:00 p.m. These meetings are not mandatory but intended simply as an informal opportunity to get to know other nominees.
NOMINATION REQUIREMENTS

Before self-nominating or nominating others to serve on the Presidential Search Advisory Committee, please seriously consider the following BOARD OF TRUSTEES CRITERIA:

1. **Commitment to the best interests of Western.** Although nominations will be received through representatives of the faculty, students and staff, Committee members will be expected to bring a “university-wide” perspective and attitude to their search work.

2. **Record of active engagement in University affairs.** Relevant experience may include leadership or service at the University, or other activity that has broadened the applicant’s perspective on the University.

3. **Ability to maintain strict confidentiality.** Committee members will be required to sign a confidentiality agreement in order to foster frank discussion and protect the confidentiality of candidates during the process.

4. **Demonstrated ability to work collaboratively with others.** The work of the Committee will depend critically on listening and responding thoughtfully not only to the greater Western community, but to each other as well.

5. **Willing and able to devote the time, energy and attention required for full participation in the search process.** Committee members will be expected to attend all meetings, which will be held mainly during evenings and weekends, with possible travel to meetings held in locations outside of Bellingham. Throughout the process, Committee members must be willing to put in the time to review documents and come fully prepared for all meetings. Because of the intensive commitment required of Committee members, the Board will be encouraging efforts to make reasonable accommodations for them by their colleagues and supervisors.

In order to be considered, faculty interested in serving on the Presidential Search Advisory Committee must email the following to Faculty.Senate@wwu.edu: (a) a personal statement speaking to why they wish to serve on PSAC and how they see their personal skills and experience addressing the Board’s criteria, listed above; (b) a concise response to each of the Faculty Senate’s nomination questions, listed below; and (c) a 2-page curriculum vitae.

**Nominations are due no later than Monday, October 5 at noon.**
Faculty Senate Nomination Questions

1. Given your knowledge of where we are and where we have been, how can we determine what leadership qualities are important and will best move our campus culture forward?
2. There will be listening sessions held early fall quarter with the Western community. What are 1-2 questions you would most like our campus community to come together to address during these listening sessions and why do you believe these questions are important based on your knowledge of Western?
3. What value do you see in shared governance, and what characteristics do you think are important in a President to maintain a healthy and productive system of shared governance? What disadvantages do you see in shared governance?
4. What do you see as the greatest challenges & opportunities that Western and our next President will face in the next 10-15 years?
5. Last year, the Faculty Senate began dialogues with students and faculty around creating a campus culture and climate where excellence is inclusive. This is a creative challenge faced by institutions nationwide and one to which Western has committed itself to responding. What do you believe the committee selecting nominees for the Presidential Search Advisory Committee should consider in seeking committee members who have done work towards promoting inclusive excellence at Western? How do you feel that you satisfy these criteria?

The Faculty Senate will use the following evaluation criteria in assessing nominees’ responses to these questions:

• The nominee is well respected by the broader faculty.
• The nominee demonstrates a deep understanding of Western’s strengths and assets and how these can be leveraged as Western continues growing its capacity to serve as a model for institutional effectiveness and innovation.
• The nominee demonstrates a strong understanding of how to increase the diversity of the WWU community, including attracting and supporting diverse students, faculty, and staff, as well as understanding how to nurture the health of diverse communities at WWU.
• The nominee demonstrates a holistic understanding of the economic, demographic, environmental and broader cultural challenges and opportunities facing Western in the 21st century.
• The nominee values and demonstrates a critical understanding of the potential and challenges of shared governance for the Western community.

Thank you for your commitment to our continued evolution as a campus community and for all of the ways you contribute to students’ learning and well-being each and every day. We look forward to receiving your nomination as soon as possible and no later than Monday, October 5 by noon. Please direct any questions to Molly.Ware@wwu.edu or Lizzy.Ramhorst@wwu.edu.

With respect,

Faculty Senate