Call to order: Senate President Molly Ware called Senators to order at 4:02 pm, welcoming a total of 38 attendees (roster attached).

Minutes: Senators approved minutes of 18 April 2016 as written.

REPORTS AND ANNOUNCEMENTS

Senate President Molly Ware:
- Faculty Senate, UFWW, Classified and Professional Staff representatives are meeting with Sabah Randhawa on Friday May 6th. Faculty may email questions for Randhawa to President Ware.
- The Academic Honesty Policy will undergo 30-day review.
- Please submit nominations for the Diversity Achievement Award.
- The final meeting and Senate dinner will be held on Tuesday, May 31st.

President Bruce Shepard:
- Updated Senators on discussions regarding a proposed multicultural center and informed Senators that students have voted to approve a Multicultural Center fee.
- The Board of Trustees is expected to adopt Sabah Randhawa’s contract next week.

UFWW President Chuck Lambert:
- Reported that department Chairs and program managers have been emailed regarding course evaluation confidentiality and stated that UFWW is currently developing a means for faculty to provide staff members with express permission to scan evaluations.
- Instructions on how to revoke permission to eDossier sites following tenure and promotion review have been distributed and will be included in eDossier instructions.

Sara Singleton, Faculty Legislative Representative:
- Corrected a statement from the last set of minutes and clarified that two policy bills have passed including a Bill (SB 6466) creating a work group to develop a plan for removing obstacles for higher education students with disabilities and a Bill (SB 6626) creating a work group on accelerated baccalaureate degree programs.

REVIEW OF STANDING COMMITTEE MINUTES:

Senators voted unanimously in favor of a motion (forwarded by Amanda Eurich and seconded) to approve Senate Extended Education Committee (SEEC) minutes of 8 March 2016; Academic Technology Committee (ATC) minutes of 7 April 2016; University Planning and Resource Council (UPRC) minutes of 13 April 2016; and Academic Coordinating Commission (ACC) minutes of 12 April 2016 with the exception of the motion on the Repeating a Course Policy.

ELECTIONS AND APPOINTMENTS:

Amanda Eurich, Appointments and Elections Officer, clarified that per the Faculty Senate Bylaws (see section BL12 Senate Elections) faculty are eligible to vote for nominees from all areas in the general election.

ACTION ITEMS:

Senate Extended Education Committee (SEEC) Report: Spencer Anthony-Cabill, SEEC Chair, provided an overview of the work that SEEC has done during the 2015/16 Academic Year. Earl Gibbons, Vice Provost for Extended Education, and Andrew Blick, Lead Instructional Designer, joined the Faculty Senate to answer questions regarding the 2016 SEEC report to Faculty Senate. Senators discussed potential agenda items that SEEC may consider at future meetings including discussion on the role online education has to play at Western; the evolving relationship between Extended Education and faculty on campus; consideration of limitations on the number of online classes faculty may
teach over-load; ensuring quality in the delivery of online courses; the role that Extended Education (EE) plays in attracting NTT faculty to Western; clarifying college funding structures regarding revenue generated from EE courses; identifying good practices for online course instruction and design; the impact online education has on the Western experience; and increasing access to campus opportunities for WWU outreach students. A motion to file the 2016 Senate Extended Education Committee Report (forwarded by Seán Murphy and seconded) passed unanimously.

Repeating a Course Policy: Following a motion to approve the Repeating a Course Policy (forwarded by Amanda Eurich and seconded), Senators discussed the policy. David Brunemmer, Registrar, clarified that departments or faculty seeking to make exceptions to the policy that allow greater lenience for students may communicate with the Registrar’s Office. Seán Murphy, ACC Vice Chair, stated that departments seeking more extensive restrictions upon course repeats and grade replacement must submit proposed Catalog copy and rationale for ACC review and approval in order to ensure fairness and transparency for students. The motion passed with amendments (forwarded by John Lund and seconded) clarifying that the policy applies specifically to undergraduate students. The amended language of the revised policy is as follows:

Repeating a Course

A few courses are approved to be repeated for credit. Such approval is included with the course description in this catalog. If a course not designated as repeatable for credit is retaken, the following will apply:

- Students may not repeat any previously passed course more than once.
- Credit will be awarded only once for a repeated course.
- The last grade earned will be used in the computation of the cumulative and major grade point averages.
- All grades will remain in the student's official record.
- A course cannot be repeated to change the student’s grade point average after a baccalaureate degree has been awarded.
- Students wishing to repeat a class in which they already received a P, S, or C- or better grade may not register for the class until Phase III of registration. Students, in this circumstance, who register for a repeated course prior to Phase III may be required to drop the course by the academic department or Registrar’s Office. The repeat registration for English composition prior to Phase III requires the written permission of the chair of the department.

Please note that Western’s registration system will not prevent a student from registering for a course in which the student has already received credit therefore students are responsible for ensuring they do not repeat courses unintentionally.

This policy applies to undergraduate students. Please note that departments may require Graduate students to repeat a course in order to attain an acceptable level of competence. Graduate students should review the Scholarship Standards under the Graduate School section of the catalog.

The following resolution (forwarded by Jim Graham and seconded) passed as amended:

Whereas, the Academic Coordinating Commission of Western Washington University revised the academic policy on repeating a course, to take effect in the 2017/18 Academic Year; and

Whereas, the Faculty Senate of Western Washington University approved this policy change; and

Whereas, Western Washington University is committed to ensuring access and equitable outcomes for students on our campus; and

Whereas, it is the policy of Western Washington University that students wishing to repeat a class in which they already received a P, S, or C- or better grade may not register for the class until Phase III of registration; and

Whereas, Western’s registration system does not automatically enforce this restriction and allows students to register to repeat a course outside of Phase III of registration; and

Whereas, the Registrar’s Office is currently in the midst of a transition intended to modernize the registration system to better fine tune the system to the needs of our students, faculty, and curriculum; and

Whereas, the Registrar has expressed assent to and support for the following resolution;

RESOLVED, that the Faculty Senate of Western Washington University and the Registrar’s Office commit to prioritizing the resolution of these challenges during the registration software upgrade through the development and implementation of necessary infrastructure prior to the enactment of the repeating a course policy change.

DISCUSSION ITEM:

Guests and Guns: Darin Rasmussen, Director of Public Safety and University Chief of Police, joined the Faculty Senate to answer questions regarding an incident involving a student guest who carried a concealed weapon onto campus. Senators questioned how they should proceed in similar circumstances and whether it is appropriate to evict student guests who attend class without instructor permission.
CONSTITUENT CONCERN:

**Divestment:** John McLaughlin, *Environmental Sciences*, shared information about recent discussions on campus regarding the Associated Students resolution to strongly urge the WWU Foundation to advance the mission and commitments of WWU through divestment from fossil fuel extraction companies. President Ware requested that Senators gather feedback from constituents on whether this is a topic that Senate should address in the 2015-16 Academic Year.

Senators adjourned at 6:09 pm.

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Trula Nicholas, *Senate Secretary 2015-16*

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**FACULTY SENATE – ROSTER 2015-16**

<table>
<thead>
<tr>
<th>Senators</th>
<th>Ex Officio attendees</th>
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| 1 Molly Ware, *Senate President*  
At Lg – Secondary Ed | P  
31 Bruce Shepard, *University President*  
P |
| 2 Kristen Larson, *Senate VP*  
A ~ Physics & Astronomy | P  
32 Brent Carbajal, *Provost*  
-- |
| 3 Trula Nicholas, *Secretary*  
H ~ Human Services | --  
-- |
| 4 Amanda Eurich, *A&E Officer*  
C ~ History | P  
33 Sara Singleton, *FLR 2015-16*  
P |
| 5 John Lund, *At-Lg*  
A ~ Engineering | P  
34 Spencer Anthony Cahill, *Past Senate Prez*  
P |
| 6 Chuck Lambert, *UFWW President*  
H ~ Special Education | P  
35 Zachary Dove, *ASVP for Academics*  
-- |
| 7 Jeanne Armstrong  
I ~ Libraries | P  
36 Lizzy Ramhorst, *Parliamentarian*  
P |
| 8 Karen Bradley  
B ~ Sociology | P  
37Kylee Swift, *Recorder*  
P |
| 9 Rich Brown  
D ~ Theatre & Dance | P  
38 Bill Martin, *Student*  
P |
| 10 Patrick Buckley  
G ~ Environmental Studies | P  
39 Andrew Blick, *Extended Ed*  
P |
| 11 Jackie Caplan-Auerbach  
A ~ Geology | P  
40 Earl Gibbons, *VP Extended Ed*  
P |
| 12 Allison Giffen  
C ~ English | P  
41 Mark Kuntz, *Chair ACC*  
P |
| 13 Pierre Gour  
D ~ Art | P  
42 David Brunner, *Registrar*  
P |
| 14 Jim Graham  
B ~ Psychology | P  
43 John McLaughlin, *Env Sciences*  
P |
| 15 Steve Henson  
E ~ Economics | P  
44 Steve VanderStaay, *VP Undergrad Ed*  
P |
| 16 Vicki Hsueh  
B ~ Political Science | P  
45 Darin Rasmussen, *Dir Public Safety*  
P |
| 17 Stella Hua  
E ~ Decision Science | --  
46  
| 18 Hud Hudson  
C ~ Philosophy | P  
47  
| 19 Milica Jelaca Jovanovic  
D ~ Music | P  
48  
| 20 Jason Kanov  
E ~ Management | P  
49  
| 21 David Wallin  
G ~ Environmental Sciences | P  
50  
| 22 Craig Moyer  
A ~ Biology | --  
51  
| 23 Sean Murphy  
C ~ Liberal Studies | P  
52  
| 24 Daphne Sluys  
A ~ Mathematics | P  
53  
| 25 Clint Spiegel  
A ~ Chemistry | P  
54  
| 26 Joan Stevenson  
B ~ Anthropology | P  
55  
| 27 Neal Tognazzini  
C ~ Philosophy | --  
56  
| 28 John Tuxill  
for Babafemi Akinrinade  
F ~ Fairhaven | P  
57  
| 29 Kate Wayne  
H ~ Elementary Education | --  
58  
| 30 Sheila Webb  
C ~ Journalism | P  
59  

Senators present 25  
Ex Officio 1  
Other regular required attendees 4  
Guests 8  
TOTAL ATTENDEES 38