



## OFFICIAL MINUTES Faculty Senate Meeting, November 14 2016

**Call to order:** Senate Vice President Allison Giffen called Senators to order at 4:03 pm, welcoming a total of 30 attendees (roster attached).

**Minutes:** Senators approved minutes of 31 October 2016 as written.

### REPORTS AND ANNOUNCEMENTS

**President Sabah Randhawa:** (1) Thanked Senate Vice President Allison Giffen and Associated Students President Stephanie Cheng for their message to campus sent on November 10<sup>th</sup>; (2) Shari Robinson, *Director of the Counseling Center*, is chairing a Bias Response Team to [respond to incidences of bias](#). More communication about this team and how to contact them is forthcoming.

### ACTION ITEM

**Second Vote on Proposed SEEC Membership Revision:** Senators discussed a proposed amendment to Bylaw 7.7 of the Faculty Constitution to revise the charge and membership of the Senate Extended Education Committee.

A **motion to approve** the proposed revisions to Bylaw 7.7 of the Faculty Constitution with an amendment to spell out the Intensive English Program acronym (forwarded by Jim Graham and seconded) **passed** unanimously. The language of the revised bylaw is as follows:

#### **BL7.7 Senate Extended Education Committee [April 2014]**

The Senate Extended Education Committee's (SEEC) role is to help Extended Education support the University's mission, strategic goals, and values. To do so, the SEEC will:

- 1) provide advice and recommendations to the Vice Provost of Extended Education and the Senate; and
- 2) serve as liaison between the faculty and the Vice Provost of Extended Education.

Specifically, the committee shall:

- Provide advice on current and future policies, procedures, and programs offered or considered by or through Extended Education to the Senate and relevant committees;
- Discuss ideas about Extended Education programs;
- Review and assess the activities and direction of Extended Education;
- Report annually during the winter term to the Senate and ACC the following:
  - the mission and budget of Extended Education;
  - programs run through Extended Education;
  - students served during the previous academic year, including summer term;
  - the number of undergraduate and graduate courses offered for credit during the previous academic year, broken up by program, site, mode of delivery, and type of faculty (NTT or T/TT);
  - other information requested by the Senate.

#### **BL7.7.1 Membership**

The membership of the Senate Extended Education Committee shall be as follows:

- One [faculty](#) representative ~~nominated~~ [nominated](#) by [and from](#) the ~~IEP~~ [Intensive English Program](#) or Language & Culture programs;
- One faculty ~~member~~ [representative](#) from every college, ~~appointed~~ [nominated](#) by the respective college governance committee;

- ~~At least one~~One faculty member ~~should be who is primarily~~ engaged in teaching at ~~an off-campus location a~~ WWU outreach campus through an Extended Education program, ~~appointed by the Faculty Senate. If needed, t~~This may require ~~representative is~~ appointed ~~ing a faculty member~~ in addition to the college representatives;
- One ~~senator~~Senate representative appointed by the Faculty Senate;
- One representative appointed by the United Faculty of Western Washington Executive Board;
- One commissioner appointed by and from the Academic Coordinating Commission;
- One ~~student~~ representative appointed by the Associated Students;
- The Director of the Center for International Studies ~~or a designee (ex-officio; advisory, nonvoting);~~
- The Vice Provost of Extended Education or, in the Vice Provost's absence, a designee (*advisory, nonvoting*).

With the exception of ~~appointments appointees from~~representing the Associated Students, Faculty Senate, and ACC, all appointments shall be for 2 years, with terms staggered so that half the members are appointed each year. In the first year, half the members will be appointed for a one-year term.

A faculty chairperson, who shall be appointed by and from the committee's voting members, will be responsible for the agenda.

The committee shall meet at least once/month during the academic year, and more often if the committee chair believes it to be necessary.

Minutes shall be forwarded to the Faculty Senate as soon as possible following approval by the Senate Extended Education Committee.

## DISCUSSION ITEM

**Consideration and Priorities for Strategic Planning Faculty Nominations:** Senators discussed a [list of considerations](#) forwarded by UPRC Chair John Bower and Provost Brent Carbajal to campus community leadership on October 26, 2016. The considerations are intended to provide guidance when deliberating over nominations to 2016-17 ad hoc strategic planning committee. Faculty Senate will nominate four faculty representatives to the strategic planning committee at its meeting of 28 November 2016.

## ACTION ITEM

**Responding to Undocumented Students:** Following an email to the campus community from the Blue Group of Western and a number of faculty constituent concerns, Senators discussed how best to respond to undocumented students. Senators discussed available resources and support services and what it means to be a sanctuary university. A Senator inquired about the process for reporting harassment. President Randhawa agreed to follow up on what the University's legal obligations are regarding cooperation with US Immigration and Customs Enforcement.

A **motion to authorize** Senate Executive Council to move forward with gathering information on what level of legal support or counsel Western can offer and disseminating information on rights of undocumented students and available resources (forwarded by Jim Graham and seconded) **passed** unanimously.

## REVIEW OF STANDING COMMITTEE MINUTES

*Review of SEEC minutes of 10/4/2016; ATC minutes of 10/10/2016; ACC minutes of 10/25/2016; and SLC minutes of 10/26/2016 deferred until the meeting of November 28, 2016.*

**Senators adjourned at 5:45 pm.**

## FACULTY SENATE – ROSTER 2016-17

Senators				Ex Officio attendees		
1	Kristen Larson, <i>Senate President</i>	At Lg – Phys & Astron	--	31	Sabah Randhawa, <i>University President</i>	P
2	Allison Giffen, <i>Senate VP</i>	C ~ English	P	32	Brent Carbajal, <i>Provost</i>	--
3	Trula Nicholas, <i>Secretary</i>	H ~ Health & Community Stud	--	<b>Other regular required attendees</b>		
4	Rich Brown, <i>A&amp;E Officer</i>	D ~ Theatre & Dance	P	33	Sara Singleton, <i>FLR 2016-17</i>	P
5	John Lund, <i>At-Lg</i>	A ~ Engineering	P	34	Johann Neem, <i>Past Senate Prez</i>	P
6	Chuck Lambert, <i>UFWW President</i>	H ~ Special Education	--	35	Erick Yanzon, <i>ASVP for Academics</i>	--
7	Babafemi Akinrinade	F ~ Fairhaven	P	36	Lizzy Ramhorst, <i>Parliamentarian</i>	P
8	Patrick Buckley	G ~ Environmental Studies	P	37	Kylee Swift, <i>Recorder</i>	P
9	Jackie Caplan-Auerbach	A ~ Geology	P	<b>Guests</b>		
10	Kristin Denham	C ~ English	P			
11	Yvonne Durham	E ~ Economics	P			
12	Pierre Gour	D ~ Art	--			
13	Jim Graham	B ~ Psychology	P			
14	Jared Hardesty, <i>for Amanda Eurich</i>	C ~ History	P			
15	Vicki Hsueh	B ~ Political Science	P			
16	Stella Hua	E ~ Decision Science	--			
17	Filip Jagodzinski	A ~ Computer Science	P			
18	Milica Jelaca Jovanovic	D ~ Music	P			
19	Jason Kanov	E ~ Management	P			
20	John McLaughlin	G ~ Environmental Sciences	P			
21	Amanda Murphy	A ~ Chemistry	P			
22	Seán Murphy	C ~ Liberal Studies	P			
23	Jenny Oleen	I ~ Libraries	P			
24	Aaron Perzigian	H ~ Elementary Education	P			
25	Jun San Juan	B ~ Health & Human Dev	P			
26	Daphne Sluys	A ~ Mathematics	P		<b>Senators present</b>	25
27	Joan Stevenson	B ~ Anthropology	P		<b>Ex Officio</b>	1
28	Neal Tognazzini	C ~ Philosophy	P		<b>Other regular required attendees</b>	4
29	Sheila Webb	C ~ Journalism	P		<b>Guests</b>	0
30	Jeff Young	A ~ Biology	P		<b>TOTAL ATTENDEES</b>	30