Call to order: Faculty Senate President Kristen Larson called Senators to order at 4:02 pm, welcoming a total of 35 attendees (roster attached).

REPORTS AND ANNOUNCEMENTS

Senate President Kristen Larson:
• Reported that the most recent Board of Trustees meeting included discussion of means of supporting undocumented students and the actions that have been taken by many groups on campus around this issue.
• Shared the outcome of all stages of Senate voting on the faculty membership of the Strategic Planning Committee, including a vote via Qualtrics at the Faculty Senate meeting of November 28, 2016 for which results were not immediately available. All stages of voting, including the pre-meeting straw poll, the in-meeting Qualtrics vote, and the in-meeting paper vote supported the four candidates whose names were forwarded to UPRC for confirmation.

President Sabah Randhawa:
• Expressed his thanks to all individuals serving on the Strategic Planning Committee.
• Reported on a December meeting organized by the Director of the Washington Campus Compact at which of presidents of Washington state public and private universities met to discuss issues facing undocumented students and other impacted student groups. Randhawa also plans to meet on January 10th with local community college presidents and individuals from local school boards.
• Governor Inslee has released his initial state budget recommendations and members of the Western community are at work planning outreach to state legislators on the University’s budgetary needs.

Provost Brent Carbajal:
• To date the Provost’s Office has received 31 tenure and promotion files for review, 15 from faculty seeking tenure and 16 from faculty seeking promotion from associate to full professorship. A total of 36-37 tenure and promotion requests are anticipated, and Carbajal hopes to have letters out to faculty by the end of January.
• Letters in response to Professional Leave requests are expected to go out around the end of the week of January 16-20.
• The Strategic Planning Committee will convene for the first time on the afternoon of Friday, January 13th. President Randhawa will attend to deliver the body’s charge and provide his thoughts on the process.

Erick Yanzon, Associated Students VP for Academic Affairs:
• Viking Lobby Day will take place in Olympia on Monday, January 16th.
• During the next few weeks, the Associated Students will be recruiting for the new Academic Support Committee.
• Reported continuing AS investigation of a concern that arose during the 2015-16 academic year regarding mandatory enrollment in a specific for-credit course as training and preparation for some paid student affairs positions.
**REVIEW OF STANDING COMMITTEE MINUTES**

Senators voted unanimously in favor of a motion (forwarded by Jackie Caplan-Auerbach and seconded) to approve Senate Library Committee (SLC) minutes of 9 November 2016 with correction of a typographical error; University Planning and Resources Council (UPRC) minutes of 16 November 2016 with clarification of information about channels for faculty involvement in the legislative budget process; and Social Justice and Equity Committee (SJEC) minutes of 18 November 2016.

**ACTION ITEMS**

**Graduate Faculty Status Document:**

Senators reviewed the Graduate Faculty Status document originally presented to the Faculty Senate in ACC minutes of 25 October 2016. Consideration of the Graduate Faculty Status document was tabled at the Faculty Senate meeting of 28 November 2016.

Graduate Council Chair Bob Mitchell informed Senators that all sister institutions in the State of Washington have similar documents and stated that it is intended to provide more information and transparency to faculty and to students. The document has been reviewed by the United Faculty of Western Washington.

Senators sought clarification of the three categories of classification. Mitchell stated that most tenured and tenure-track faculty, including those in departments that do not have graduate programs, would automatically qualify as Graduate Faculty. Tenured and tenure-track faculty who do not have a terminal degree would be classified as Associate Graduate Faculty, along with eligible non-tenure-track faculty and research associates. Affiliate Graduate Faculty are individuals not otherwise employed by Western who serve on committees or teach a graduate course.

Mitchell stated that non-tenure-track faculty members must be compensated for graduate faculty duties, and the viability of graduate faculty duties should be written into the contracts of NTT faculty members expected to serve in such capacities. Senators observed that not all departments include graduate teaching responsibilities in letters of offer to NTT faculty, and Mitchell stated that the Graduate Faculty Status document is intended in part to make explicit the possibility of graduate responsibilities by NTT faculty and the necessity of contract language covering such responsibilities.

Senators observed that the MBA programs are not based in or affiliated with individual departments and inquired about the challenges that “meeting departmental standards” might present for such a program. Mitchell suggested that CBE ask its representative on the Graduate Council to bring this question back to the committee and stated that minor revisions to document language might still be possible as necessary.

A motion to approve the Graduate Faculty Status document (forwarded by Amanda Eurich and seconded) passed with unanimous consent. The Graduate Faculty Status document is included as Appendix A.

**Second Vote on Proposed SJEC Membership Charge Revision:**

A motion (forwarded by Sean Murphy and seconded) to approve a proposed revision to the Social Justice and Equity Committee’s membership charge, previously presented to and voted upon by the Faculty Senate at its meeting of 28 November 2016, passed with unanimous consent. The revised charge is included as Appendix B.

**DISCUSSION ITEM**

**Mission Fulfillment Status Report:**

Steve VanderStaay, Vice Provost for Undergraduate Education, presented Western’s Mission Fulfillment Status Report (Appendix C), developed as part of the process of self-evaluation and peer review in preparation for the upcoming regional accreditation visit by the Northwest Commission on Colleges and Universities.
Western is in year seven of the seven-year accreditation cycle, and is therefore in the process of documenting its performance relative to self-defined indicators of mission fulfillment.

VanderStaay observed that the current Strategic Planning process will be useful in establishing indicators for achievement of mission for the next accreditation cycle. Senators observed that indicators addressed in the report pertain primarily to final outcomes and graduation rates and suggested the desirability of including more process-oriented indicators in the future.

Senators sought more information about aspirational indicator number 2, which set a goal of “increasing state-defined “high-demand” graduates to 830 a year,” observing that Western has far-surpassed its goal of 830 high-demand graduates a year and that many departments are currently struggling to serve rapidly growing student populations in fields defined by the state as high demand. VanderStaay stated that former Governor Christine Gregoire sought the inclusion of this metric during year one of the current accreditation cycle.

**ACTION ITEM**

**Final Report and Recommendations of NTT Service Criteria Work Group:**

Senators reviewed the Final Report and Recommendations of the NTT Service Criteria Work Group, which was charged in connection with Section 22.16 of the most recent Collective Bargaining Agreement between Western Washington University and the United Faculty of Western Washington. The CBA stipulates that: “The University will fund a non-tenure track service pool with an annual amount equal to $150 per FTE non-tenure-track faculty member per year. In determining the funds available for a specific academic year, the FTE calculations shall be based upon the previous academic year. The funds will be allocated and administered by the Provost in accordance with criteria and procedures in guidelines developed by the Faculty Senate and approved by the Provost. All NTT faculty members are eligible to apply for the funds. When requested, the Provost will review with UFWW representatives the NTT service pool expenditures.” Work Group members Janice Lapsansky, Biology, and Marc Geisler, Associate Dean of the College of Humanities and Social Sciences, were in attendance to provide context and answer questions about the committee’s recommendations.

Senators expressed appreciation for the Work Group’s apparent thoroughness and sought information on the limitations imposed in recommendations on funding for ongoing departmental activities and service on multiple committees by the same individual. Members of the Work Group stated that it was the committee’s understanding that the funding pool was intended primarily as a means of codifying faculty participating in shared governance at the highest university level.

A motion to accept the Final Report of the NTT Service Criteria Work Group and to thank the committee for its work (forwarded by Trula Nicholas and seconded) passed by unanimous consent. The Final Report is included as Appendix D.

A motion to adopt the proposed criteria recommended by the NTT Service Criteria Work Group (forwarded by Sean Murphy and seconded) passed by unanimous consent. See Appendix E.

**ITEMS FROM THE FLOOR**

A Senator sought information and clarification regarding the line between personal expression on the part of the Faculty Senate President and official statements representing the faculty as a whole.

A concern was forwarded about University utilization of license-plate scanners to monitor parking.

A Senator forwarded questions and concerns from constituents about declining revenue projections in Extended Education and concerns about possible impacts on academic freedom and related decisions about mode of instruction. Senate President Kristen Larson stated that she would invite the Chair of the Senate Extended Education Committee to attend a future Faculty Senate meeting to address some of the questions and issues raised.
Senators adjourned at 5:46 pm.

Trula Nicholas, Senate Secretary 2016-17

### FACULTY SENATE – ROSTER 2016-17

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Appendix A – Graduate Faculty Status Document

From ACC Meeting Minutes of October 25, 2016 (approved at Faculty Senate meeting of November 28, 2016 with exception of Graduate Faculty Status document, which was tabled):

**ACTION ITEM:**

**Approval of Graduate Faculty Status Document:** Commissioners discussed a policy document created by the Graduate Council regarding graduate faculty membership (see Appendix A). Bob Mitchell, *Graduate Council Chair*, reported that the Graduate Council created this document in compliance with the UFWW Collective Bargaining Agreement. Mitchell clarified that all tenure and tenure-track faculty are considered graduate faculty, however faculty must seek departmental approval before performing graduate faculty duties. Mitchell noted that non-tenure-track faculty contracts must include compensation for any graduate faculty duties and non-Western graduate faculty members must register to volunteer with Human Resources. A *motion to approve* the Graduate Faculty Membership policy (forwarded by David Rossiter and seconded) *passed* unanimously.

---

**Graduate Faculty Membership**

Members of the Western Washington University Graduate Faculty are those faculty members who are engaged in graduate education, are in tenured or tenure-track positions, and are active in scholarship or professional or creative activities in the disciplines in which they teach and supervise research. Graduate Faculty are responsible for the development, execution, and review of graduate programs, and through representation on the Graduate Council, the recommendation of policy on all graduate matters at Western.

**Eligibility**

Graduate Faculty members must meet the following requirements:

- Appointment in a tenured or tenure-track position at the rank of Assistant Professor or above
- Terminal degree in faculty member’s particular field of study

**Duties**

Graduate Faculty members are approved to perform the following duties provided that they are consistent with terms and conditions of the faculty member’s Letter of Offer.

- Teach graduate courses
- Serve as a mentor for a graduate degree-seeking student (e.g., thesis advisor or member of comprehensive examination committee)
- Serve as a member of a graduate thesis committee in the home or related department
- Serve as Graduate Program Advisor
- Serve on university-level graduate committees

**Nomination and Renewal**

If the candidate meets the Eligibility requirements outlined above, the Department Chair will submit a nomination form and vita to the Graduate Dean for final approval. Appointments are continuing as long as Graduate Faculty members meet department standards for reappointment on their annual probationary review or meet departmental standards for successful post-tenure review. Those who do not meet department standards for probationary or post-tenure review must satisfy the terms and conditions set forth by the department chair and the Collective Bargaining Agreement before they can be reinstated as Graduate Faculty.
Associate Graduate Faculty Membership

Individual graduate programs may identify associate faculty who bring a special expertise to the graduate program or a specific thesis project.

Eligibility

Associate Graduate Faculty members must meet the following requirements:

- Hold a faculty or professional position with the university, such as non-tenure track, limited term or adjunct faculty, and research associates.
- Hold a graduate degree appropriate to the field of specialization (a terminal degree is not necessarily required)
- Exhibit recent professional work, research, or creative activity in the area of specialization

Duties

Associate Graduate Faculty members are approved to perform the following duties provided that they are consistent with the terms and conditions of Associate’s appointment Contract:

- Teach a specific graduate course
- Serve as member of comprehensive examination committee
- Serve as second or third member of a thesis committee, but not chair a thesis committee if the Associate Member does not have a terminal degree
- Serve as a chair of a thesis committee if the Associate Graduate Faculty Member has a terminal degree and at least two committee members are Graduate Faculty Members from affiliated departments.

Nomination and Renewal

If the candidate meets the Eligibility requirements outlined above, the Department Chair will submit a nomination form and vita to the Graduate Dean for final approval. Appointments are continuing as long as the duties performed comply with the terms and conditions of the Associate’s Contract.
**Affiliate Graduate Faculty Membership**

Affiliate Graduate Faculty membership may be granted to volunteers who are not members of the Western Washington University faculty. Affiliate Graduate Faculty may be appointed when no Graduate Faculty or Associate Graduate Faculty is available with the expertise to serve as third reader on a thesis committee. Emeritus faculty members in a department are eligible to apply for Affiliate status.

**Eligibility**

Affiliate Graduate Faculty members must meet the following requirements:

- Hold a graduate degree appropriate to the field of assignment (a terminal degree is not necessarily required)
- Be locally or regionally recognized as having exceptional expertise relating to the specific thesis project
- Meet the definition of a volunteer as described by law ([RCW 52.12.035](http://laws.wa.gov/chapter/52.12)) and complying with the WWU Volunteer Registration Program.

**Duties**

Affiliate Graduate Faculty members are approved to perform the following duties:

- Participate as a third committee member on a thesis or graduate project
- Serve as third member of comprehensive examination committee

**Nomination and Appointment**

If the candidate meets the Eligibility requirements outlined above, the Department Chair will submit a nomination form, vita, and a completed WWU volunteer application to the Graduate Dean for final approval. Appointments will be based on the following:

- Expires after graduation or termination of the graduate student for committee members
- Candidates must be appointed separately to serve on an additional thesis or comprehensive examination committee
Appendix B – Social Justice & Equity Committee Membership Charge Revisions

BL7.8 Social Justice & Equity Committee

The Social Justice & Equity Committee’s (SJEC) role is to engage faculty at Western Washington University in ongoing examination and reflection needed to make essential changes in the academic policies, practices, and behaviors that result in inequity, exclusion, and social injustices at WWU.

Specifically, the committee shall:

• Assist the Faculty Senate by evaluating and advising on implications for campus diversity, equity, and social justice of actions proposed by the Senate and its standing committees.

• Engage faculty
  o Create and implement opportunities in which faculty from across WWU’s campus engage in meaningful interactions that allow for the active reflection and examination of academic policies, practices, and behaviors that result in inequity, exclusion, and social injustices at WWU.
  o Create and implement opportunities for WWU faculty to engage in the work of promoting equity, inclusion and social justice at WWU and the surrounding communities.

• Oversee the Diversity & Social Justice Grants Committee
  o Annually review and revise (as necessary) the focus, process, and committee membership.

BL7.8.1 Membership

The membership of the Social Justice & Equity Committee shall be as follows:

• 10-12 voting members of the faculty, including:
  o At least one current member of the Faculty Senate or the Faculty Senate Executive Committee, elected annually;
  o Faculty broadly representative of the university’s colleges and disciplines, with no more than two faculty from any of the areas (A-I) used to define membership on the Faculty Senate;
  o At least one member of the President’s Taskforce on Equity, Inclusion, and Diversity;

• 2 voting members from the student body/alumni, including
  o The Associated Students Vice President for Diversity (or designee), and
  o At least one student or recent alumni, appointed annually by the Associated Students Board of Directors;

• 1 voting staff member, to include
  o At least one staff member, appointed by invitation of the Faculty Senate in consultation with the President’s Taskforce on Equity, Inclusion, and Diversity.

The faculty, students, and staff on the committee should represent a broad range of experience and expertise in the areas of diversity, equity, and social justice.

Faculty appointments are subject to confirmation by the Faculty Senate and shall be made in consultation with college governance committees. With the exception of appointments from the Senate, all appointments shall be for two years, with terms staggered so that approximately half of the membership is appointed each year. In the first year, half the members will be appointed for a one-year term. Committee members may serve no more than three consecutive terms.

A faculty chairperson, who shall be appointed by committee members, will be responsible for the agenda.

BL7.8.2 Meetings

The committee shall meet at least once/month during the academic year, and more often if the committee chair believes it to be necessary.

Minutes shall be forwarded to the Faculty Senate for review as soon as possible following approval by the Social Justice & Equity Committee.

BL7.8.3 Committees and Reportage

The SJEC shall maintain the Diversity and Social Justice Grants Committee as a standing committee. The membership of this committee is approved by the SJEC, and membership requirements are published on the Faculty Senate website.

Standing Committees of the SJEC shall forward records of actions from their meeting to the SJEC as soon as possible following approval. The SJEC is empowered to create additional ad hoc or standing committees as necessary to effectively meet its charge.
Appendix D – Final Report of the NTT Service Criteria Work Group

Task Force Final Report

Date: January 2, 2017
To: WWU Faculty Senate
From: NTT Service Criteria Work Group
Subject: Final Report and Recommendations

Task Force Charge:

The charge of this committee is taken directly from the Collective Bargaining Agreement Section 22.16 (Page 70) with respect to the Non-Tenure Track Service Pool. The University will fund a non-tenure track service pool with an annual amount equal to $150 per FTE non-tenure-track faculty member per year. In determining the funds available for a specific academic year, the FTE calculations shall be based upon the previous academic year. The funds will be allocated and administered by the Provost in accordance with criteria and procedures in guidelines developed by the Faculty Senate and approved by the Provost. All NTT faculty members are eligible to apply for the funds. When requested, the Provost will review with UFWW representatives the NTT service pool expenditures.

Information above can be found in: COLLECTIVE BARGAINING AGREEMENT BETWEEN Western Washington University and United Faculty of Western Washington SEPTEMBER 16, 2015 THROUGH SEPTEMBER 15, 2020

Overview of Task Force Work Plan:

The committee met five times and discussed each of the general issues below via email. For those not interested in the discussion topics please see the recommendation at the end of this document.

**Topic 1**: Determine the Criteria for the Distribution of the Provost’s Funds.

**Topic 1.A**: Develop a system that prioritizes the types of service that will possibly receive funding.

- **Option 1**: Categories. For example, Type A (priority funding) Type B (lower priority funding) Type C (college or department funding, not open to Provost funding).
  
  *Are these categories going to be different across colleges or will this be a uniform criteria?*

- **Option 2**: On a first come-first serve basis.

**Topic 1.B**: Determine the distribution of funds across colleges and possibly departments.

- **Option 1**: Number of NTT faculty or percentage of NTT faculty. Department level or College level? Fixed amount or fungible?

- **Option 2**: General allocation based on need. The allocation will need to meet the requirements developed above (Issue 1.A). For example, College X has a number of NTT faculty wanting to
serve in category A (or some other ranking) and College Y has the same number of NTT faculty wanting to serve in category B. Also assume that College X and College Y have the same number (percentage) of NTT faculty. Should college X NTT faculty receive priority funding? Or should each college receive equal funding (Option 1)?

**Topic 1.C:** Determine the time frame for the allocation of funds.

Option 1: Quarter system. Each quarter a percentage of funds will be available. (equal, etc…?)

Option 2: Deans will submit a request for the following year in the spring.

Option 3: On a first come-first serve basis.

**Topic 2:** Determine compensation.

**Topic 2.A:** Standardized compensation across colleges and departments. Discretion of colleges and departments.

**Topic 2.B:** Hourly compensation and/or stipends (including amounts).

**Topic 2.C:** Payment by quarter? End of service obligation?

**Topic 3:** Selection of NTT faculty to receive funding from the Provost’s fund.

*This relates to Topic 1, but determines who will receive a funded service position if multiple candidates request this position.*

**Topic 3.A:** How should NTT faculty be selected for service?

Option 1: By time at WWU.

Option 2: By FTE. (Should full-time or part-time receive priority?)

Option 3: Past service or cap-in-service (if served in the past, lower weight in the decision process). If so, how should past service be weighted?

**Topic 3.B:** Depending on the structure of the system determined in Topics 1 and 2, should funds at the college level be a function of past funding?

**Other Topics or Issues?**

Additional issues that have come up in the past couple of weeks for compensation of NTT service are:

1. NTT participation in a department chair search: It is typical that the Chair Search Committee seek input from all within a department – TT faculty, staff, and NTT faculty. Should NTT get compensation for providing feedback to the committee (either by survey or brief interview)? What would be the compensation rate?

2. NTT participation in departmental professional development: If a department engages in a climate survey and/or training from HR (say, on communication issues or organizational productivity) and NTT are invited to participate, must they get compensated and if so, how much per hour?
List of the Task Force Members:

2015-2016 NTT Service Criteria Work Group

The list of meeting dates: May 26, 2016; June 9, 2016; July 11, 2016; October 5, 2016; and October 26, 2016.

Chair: Shawn Knabb, x2587

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Appendix E – Criteria Recommended by the NTT Service Criteria Work Group

Summary of Task Force Considerations/Principles/Findings:

A summary of the task force’s recommendation for the allocation of funds is as follows (The complete recommendation is provided below):

General Distribution of Funds

- Faculty Senate, Standing Committees, and Subcommittees (University Service Committees) will receive 50% of the available funds.
- University level Temporary and Ad-hoc Committees will receive 25% of the available funds.
- The remaining 25% of the funds will be made available to colleges/programs/departments by request.

NTT Service Criteria Committee Recommendation:

Full Recommendation:

General Distribution of Funds

The allocation of the non-tenure track service pool of funds each year will be as follows:

- Faculty Senate, Standing Committees, and Subcommittees (University Service Committees) will receive 50% of the available funds.
- University level Temporary and Ad-hoc Committees will receive 25% of the available funds.
- The remaining 25% of the funds will be made available to colleges/programs/departments by request.

At the end of the fiscal year any unused funds will carry over to next year’s NTT Service pool.

Faculty Senate Service Funds (50% of available funds)

Requests by NTT faculty and committee assignments will be managed by the shared governance operations manager and the faculty senate. This proportion of the NTT Service Pool is for the sole purpose of funding NTT (Non-Tenure Track) faculty service on University Standing Committees (Excluding Associated Students Committees).

These annual funds will be made available to the shared governance operations manager and the faculty senate at the beginning of the fiscal year.

If Faculty Senate Service Funds are still available at the end of the fall quarter after all assignments have been made, then these remaining funds will transfer to the University level Temporary and Ad-hoc Committees fund (see below).

The selection criteria:

- NTT faculty will be assigned to University Standing Committees
- where there is a clear benefit to the university and faculty of having NTT faculty representation.
• when NTT have expertise in a particular field, which will contribute to the University Standing Committee.
• in an attempt to have broad representation across colleges, programs, and departments.
Note: NTT faculty can serve on only one University Standing Committee in any given year.

The assignment process:

• NTT faculty will request to serve on University Standing Committees that have vacancies through the shared governance operations manager.
• The shared governance operations manager will bring requests forward to the faculty senate for approval when there is a vacancy.

Compensation:

• Compensation will depend on the committee service requirement and will be determined by the shared governance operations manager and faculty senate in preparation for each year.
• Typical compensation for service is $700 for committees that meet monthly and $1000 for committees that meet biweekly (total compensation).
• Payment will be made at the end of each quarter for service (1/3 of total compensation for an annual appointment).

University level Temporary and Ad-hoc Committees (25% of available funds)

Requests by NTT faculty and committee assignments will be managed by the shared governance operations manager and the faculty senate, with the sole purpose of funding NTT faculty service on temporary and ad-hoc university level committees.

Examples:

• White papers
• NTT Service Criteria Committee (current committee)
• Search Committees for Executive Officer Positions. In particular, search committees where NTT representation would be helpful in terms of representation, perspective, or expertise.
• Task Forces
• Strategic Planning

These funds will be made available to the shared governance operations manager and the faculty senate at the beginning of the fiscal year or fall quarter.

The selection criteria:

• NTT faculty will be assigned to university level Temporary and/or Ad-hoc committees
• where there is a clear benefit to the university and faculty of having NTT faculty representation.
• when NTT have expertise in a particular field, which will contribute to the primary function of the committee.
• in an attempt to have broad representation across colleges, programs, and departments.
Note: NTT faculty can serve on only one university level Temporary and/or Ad-hoc committee at a time.

The assignment process:
• NTT faculty will request to serve on University level Temporary and Ad-hoc Committees that have vacancies through the shared governance operations manager.
• The shared governance operations manager will bring requests forward to the faculty senate for approval when there is a vacancy.

Compensation:

• Compensation will depend on the committee service requirement and will be determined by the shared governance operations manager and faculty senate.
• Payment will be made at the end of each quarter for service (1/3 of total compensation for an annual appointment).

College/Program/Department Funds (25% of available funds)

NTT faculty requests, with support from the College/Program/Department, will be managed directly by the Provost’s Office. These funds are for NTT faculty engaged in non-credit bearing activities and other service at the level of the College/Program/Department.

Examples:

• Program Assessment and Curricular Development
• Strategic Planning
• Building/Renovation/Space Allocation committees
• Ad-hoc committees

These funds are not available for ongoing operations at the College/Program/Department level.

Examples of activities NOT covered:

• Department Meetings
• Retreats
• Student Advising/ Thesis Committees
• Course Preparation

These funds will be made available to the Provost’s Office at the beginning of the fiscal year.

The selection criteria:

• Expertise in a particular field, which will contribute to the primary function of the Committee.
• Committees that have a clear need for NTT faculty representation.
• An attempt will be made to have a reasonable distribution of funds across colleges, programs, and departments.

The assignment process:

• Colleges/Programs/Departments will request funds directly from the Provost’s Office. This request will include a one-page description of the committee, including the estimated number of hours, and how the service of a NTT faculty member will improve the functioning of the committee.
• All requests for the academic year must be to the Provost’s office between July 1st and December 15th of the fiscal year.
• The Provost’s office will provide funds for those requests that meet the funding criteria, as long as funds remain available.

Compensation:

• Compensation will depend on the committee service requirement and will be determined by the Provost’s office.

Appendix

• The NTT Service Criteria Committee recommends that this policy be reviewed during the winter of 2018.
• The NTT Service Criteria Committee recommends that the deadline of December 15th for the College/Program/Department request of funds be extended for the current fiscal year (2016-2017 academic year) until March 1st.

Action: The Task Force recommends that the Faculty Senate adopt the proposed criteria above.