

Fairhaven College
Student Development Grant Application Form
2007 - 2008

Student Development Grants are awarded to support student projects, research study, conference attendance or any other activity clearly related to study at Fairhaven. Priority is given to students who have not received a previous grant, and whose project relates to a Concentration or Major. Several \$100 grants are awarded each quarter. To claim the award, the recipient must bring the original expense receipts to the Fairhaven Office for reimbursement up to \$100.

Grant Application Due Dates:

Fall Quarter – October 15
Winter Quarter – January 15
Spring & Summer Quarter – April 15

To apply, submit a typed response to the questions listed below. Submit the Main Office, Fairhaven College, by the deadline indicated above.

I. APPLICANT INFORMATION

Name: _____ W# _____

Concentration/Major: _____

Have you been awarded this grant previously? _____

If yes, when? _____ and for what purpose? _____

II. STATEMENT

- What will the grant money be used for? Be as specific as possible, including a budget of your expected expenses.
- Describe how this activity is related to your study at Fairhaven College.
- Please attach any supporting documents (such as conference materials) if appropriate.
- Submit a clear itemized budget.

Grant Guidelines

This grant is awarded from Fairhaven College Foundation funds to assist students with the material costs of academic projects. The competition for these grants is often very competitive, so the more clearly written your proposal is the better chance you have of receiving an award.

- You must be a Fairhaven Student.
- Be clear about what you want to do and articulate how it connects to your studies. Usually a single page serves the purpose.
- The Student Development Grant award is made through reimbursement of viable costs through original receipts. In other words, you incur the cost and we will reimburse you for those costs, up to the amount of the award. Submitted receipts should reflect costs directly connected to the project proposed in the application.
- Some expenses and activities that are not allowed:
 - You may not make a direct profit from this investment.
 - Reimbursement may not be for food, alcohol or other entertainment expenses.
 - Although payment for outside lessons is an allowable expense, the person should be an established teacher/instructor, not your friend down the hall.
- The committee may give priority:
 - For Senior Projects
 - For proposals from those who have not yet received a grant.
- Terms of the grant are as follows:
 - You must use the money for the purpose stated in your proposal.
 - If you don't use all the funds for your proposed project, the remainder of allocation will revert to the Student Development Grand Fund.
 - Original receipts **MUST** be submitted.