Western Washington University
Department of History

Instructions for Generating a CAPP Evaluation - For Students

1. Go to Western's homepage at: http://www.wwu.edu/
2. Login to Web4U with your W# and pin.
4. Select Student Records.
5. Select Degree Evaluation.
6. Select a Term (Select current term, Submit)
7. Select the Generate New Evaluation link at the bottom of the page to produce a degree evaluation for the curriculum(s) listed below.
   -OR-
   Select the What-If Analysis link at the bottom of the page to produce an evaluation for any available program and major.

For Generating New Evaluation

8. After selecting the Generate New Evaluation link, click button next to Program, select your anticipated graduation term, and click Generate Request.

9. Click Submit in the new screen titled Degree Evaluation Display Options to view your evaluation.

For What-if Analysis

10. After selecting the What-If Analysis link, select the fall term of the academic year the major was declared (i.e. Fall 2006 Entry Term = 2006-2007 catalog) and click continue.

11. Highlight your desired program in the pull-down menu and click continue again.

12. Select your major from the First Major pull-down menu and click submit.


14. Click Submit in the new screen titled Degree Evaluation Display Options to view your CAPP What-If Analysis Evaluation.

Printing CAPP Evaluation

15. In order to print your evaluation, go to File and select Print in pull-down menu.
   You have now successfully generated a CAPP evaluation.