Information for New Faculty 2019-20

The Academic Advising Center is Western’s central advising office for undergraduate students. Advising at Western is a shared responsibility between students and advisors. Advisors are well prepared to assist students and rely on students to initiate advising conversations. The AAC team is made up of both professional and peer advisors who support students’ academic goals by assisting with:

- Orientation advising and registration
- Academic and course planning
- General University Requirement progress
- Exploring and choosing a major/minor
- Understanding Western’s academic policies
- Navigating the registration system
- Management of the 105 Credit hold policy, in conjunction with Student Outreach Services
- Outreach to various student populations throughout the year including Reverse Transfer, low scholastic standing, etc.
- Communication to incoming students and in their first year regarding academic planning
- Graduation requirements
- Advising for academically dismissed students regarding reinstatement
- Referrals to campus resources

Student Availability:

Peer Advisors are available weekdays between 9 a.m. and 5 p.m. to answer questions about registration, GUR planning, academic policies, and finding resources on campus.

We offer scheduled appointments with a professional advisor weekdays, 9am-4pm. Appointments can be scheduled by calling 360-650-3850 or stopping by OM 380. Appointments may be conducted in person, via phone or Skype. Professional Advisors are here to assist with choosing a major, developing an academic plan, understanding university policies, and much more. Walk-in advising is also available weekdays 11am-2pm when classes are in session during fall, winter and spring quarters. Walk-in meetings do not need to be scheduled in advance; students are seen on a first come-first serve basis for a duration of 15 minutes.

Key Advising Resources:

- [Academic Advising Center](http://www.edu/advising) - Various advising resources and tools
- [Viking Advisor](http://www.edu/advising) – Registration and Planning Guide for New Students
- [Programs of Study](http://www.edu/advising) – Western’s Major and Minors
- [University Catalog](http://www.edu/advising)
- [Registrar’s Office Important Dates & Deadlines](http://www.edu/advising)
- [Student Success Collaborative](http://www.edu/advising)
- Web4U – Advisor Menu: Academic History, Transfer Equivalency Report, Degree Works, etc.

Old Main 380 | 360-650-3850 | www.edu/advising | advising@wwu.edu