

RECREATION INTERN BI-WEEKLY PROGRESS REPORT

PERIOD OF: _____

Please rate the intern's progress over the prior two weeks. Your comments are also encouraged.

PLANNING (assessing needs, developing goals and objectives, resource development, scheduling, etc.)

0 1 2 3 4 5 6 7 8 9 10
Poor Below Avg. Average Good Excellent

Comments/Recommendations:

LEADERSHIP

0 1 2 3 4 5 6 7 8 9 10
Poor Below Avg. Average Good Excellent

Comments/Recommendations

COMMUNICATION (written & verbal)

0 1 2 3 4 5 6 7 8 9 10
Poor Below Avg. Average Good Excellent

Comments/Recommendations:

PROFESSIONALISM (appropriate appearance, commitment, enthusiasm, interest, diligence, judgment, confidence, reliability, integrity, ethics, etc.)

0 1 2 3 4 5 6 7 8 9 10
Poor Below Avg. Average Good Excellent

Comments/Recommendations:

Additional Comments/Recommendations:

Intern Supervisor: _____

Intern Student: _____

Date: _____