

Effective Date: June 19, 1987

POLICY

Authority: RCW 28B.35.120(12)
Approved, Board of Trustees, 6-19-87

POL U1400.01 -- STUDENT FEES: ACCESSING STUDENT FEE SYSTEM BY OFF-CAMPUS GROUPS

This policy applies to students registering for classes at WWU

The Board of Trustees may allow non-profit, off-campus public service groups to solicit voluntary contributions

1. The Board of Trustees may, in its discretion, allow non-profit, off-campus public service groups the privilege of soliciting voluntary contributions from students through the university's fee collection system.

An Annual Contract Must Be Executed

2. Prior to utilizing the fee collection system, each group given approval to do so shall enter into a contract, for a period of not more than one year, setting forth the terms and conditions of access to the system, covering the following and other appropriate items:
 - a) payment to the university of its administrative costs;
 - b) that the money collected will not be used for any unlawful purpose;
 - c) that access is subject to the provisions of this policy;
 - d) that the group's programs and employment is offered without unfair discrimination on the basis of race, sex, religion, or handicap;
 - e) periodic audits by and reports to the university;
 - f) an estimated budget and an explanation of the extent to which funds will be allocated between state, national, and local affiliates.

Additional Factors Are To Be Considered

3. In determining whether to allow access by a group to the fee collection system, the Board of Trustees will consider the following:
 - a) whether the fee collection system has the capacity to accommodate the group;
 - b) whether, and the extent to which, the group serves a principally student educational or student service function;
 - c) whether the group is governed by students to a significant degree;
 - d) expressions of student support for the group, through such means as official elections and petitions;
 - e) the recommendation of the Associated Students;
 - f) the recommendation of the President;
 - g) whether the money is likely to be used for lawful, intended purposes;
 - h) such other factors as the Board may deem appropriate;
 - i) whether the group serves the public, as distinct from the private interest;
 - j) whether the group would duplicate an existing campus activity.

Contracts May Be Discontinued

4. If, for each of three consecutive quarters, a group fails to receive contributions from one-fourth of the enrolled student body through the fee collection system, its access to the system shall be discontinued unless, upon petition from the Associated Students, the Board shall determine otherwise.

The Mechanism for Allowing Access to Fee Collection System is Explained

5. The mechanism for allowing access to the fee collection system shall be a one-half sheet flyer received at registration which will list and describe groups students may voluntarily contribute to. Students may indicate willingness to contribute to off-campus groups by the positive check-off system. Students shall be informed that allowing access to the fee collection system does not imply endorsement by the university.

New Groups Will Be Approved By Board of Trustees in June Each Year

6. New off-campus groups given access to the student fee collection system will be admitted by the Board once each year, in June, for the academic year beginning the following Fall Quarter.

Renewal of Access to Fee Collection System is at the Discretion of the Board

7. Renewal of access to the fee collection system shall be at the discretion of the Board of Trustees.

Students Face No Penalty for Failure to Pay a Voluntary Fee Under This Policy

8. There shall be no penalty for a student's failure to pay a voluntary fee that is collected under this policy.

Washington Student Lobby is Exempt from Provisions of Section 5

9. In recognition of its present, long-standing contractual arrangement, the Washington Student Lobby may continue its present method of collecting fees and is exempt only from the provisions of Section 5 with respect to the requirement that the fee collection mechanism be based upon positive, voluntary expressions of student willingness to contribute.

The President May Take Necessary Steps to Effectuate This Policy

10. The President may prescribe rules and regulations and take such other steps as are necessary to effectuate this policy.