

POLICY

Effective Date: November 15, 2006

Approved By: President's Council

Authority: RCW 43.88

Cancels:

See also: SAAM, Chapter 80

POL-U5320.01 APPLYING ACCOUNTING STANDARDS

This policy applies to all financial transactions within the university.

Definition:

Accrual Accounting – an accounting method that recognizes income when it is earned and expenses when they are incurred, rather than when they are received or paid.

1. Vice President for Business and Financial Affairs Ensures University Follows Generally Accepted Accounting Principles

The Vice President for Business and Financial Affairs ensures the university follows Generally Accepted Accounting Principles (GAAP) and standards set forth by the Governmental Accounting Standards Board (GASB).

2. Vice President for Business and Financial Affairs Ensures University Uses Accrual Accounting**3. Vice President for Business and Financial Affairs Ensures University Complies With Washington State Fiscal Year End Requirement**

The Vice President for Business and Financial Affairs confirms that the university has a fiscal year end of June 30, as required by the state Office of Financial Management. The fiscal year is a 12-month period extending from July 1 of one calendar year to June 30 of the next calendar year.

4. Business and Financial Affairs Employees Receive Training Annually

Annually or as needed, employees will attend state and federal training to stay current with changes in Accounting Standards.

5. Departments Comply with Business and Financial Affairs Accounting Procedures

Departments will comply with Business and Financial Affairs policies and procedures to ensure that transactions are recorded accurately, timely, and in accordance with proper accounting standards.