

**POLICY**

Effective Date: February 3, 1994  
Approved By: Board of Trustees

Authority: RCW 38.52 and Title 44 CFR

Revision 1: September 23, 1996  
Approved by President's Council

See Also: POL U5950.01 Health, Safety and Environmental Protection

**POL-U5950.03 EMERGENCY MANAGEMENT PLAN**

*This policy applies to all University personnel, students and guests.*

1. **The University's emergency management mission is to coordinate emergency mitigation, preparedness, response and recovery to best protect the collegial community, state property, and the educational mission.**

The University is prepared to provide emergency services to the extent feasible depending on the nature and severity of the situation to faculty, staff, students and guests.

2. **The Emergency Management Plan describes an integrated plan for responding to a University emergency or crisis.**

2. **The WWU Emergency Management Plan is designed to effectively coordinate the use of University and community resources.**

Use of the plan is intended to protect life and property, and provide for the physical and emotional well-being of community members immediately following an emergency on the Western Washington University campus.

The plan is placed into operation whenever a campus emergency occurs which cannot be handled through normal channels. Resumption of normal academic services after an emergency must be accomplished as soon as possible.

It is important to have a consistent procedure for staff, students and faculty to implement during an emergency, recognizing that the specific actions implemented will be dependent on the nature and severity of the situation.

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4. **No guarantee of a perfect response system is implied by the University's Emergency Management Plan.**

Assets are vulnerable to natural and technological problems which may limit response. It is the intention of Western Washington University to make every reasonable effort within its capabilities to respond to emergencies based on the situation, information and resources available.

5. **The University maintains the Emergency Management Plan.**

The Comprehensive Emergency Management Plan, which includes this policy, is updated as appropriate and distributed as presented within the document.

The President's Council approves changes or additions to responsibilities and institutional decisions in the above-mentioned plan under this policy.