

## NEW FACULTY START-UP FORM

**THIS FORM MUST ACCOMPANY THE OFFER LETTER AND THE REQUEST TO RECRUIT FORM (APPROVAL TO MAKE OFFER STAGE) WHEN THEY ARE SENT TO THE PROVOST FOR SIGNATURE.**

COLLEGE: \_\_\_\_\_

DEPARTMENT \_\_\_\_\_ POSITION NUMBER: \_\_\_\_\_

FACULTY NAME \_\_\_\_\_ REPLACING: \_\_\_\_\_

SALARY STEP \_\_\_\_\_ SALARY \_\_\_\_\_ START DATE: \_\_\_\_\_

DESCRIPTION	AMOUNT	SOURCE OF FUNDING					OTHER - INDICATE
		PROVOST START-UP	DEAN	DEPT	BFR		
Relocation							
Summer Research Grant		\$ 2,500	\$ 2,500				
Computer		\$ 700					
"Start-up" Equipment							
Travel							
Other							

BREAKDOWN OF START-UP EQUIPMENT:

APPROVED: \_\_\_\_\_

Chair \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_ Date \_\_\_\_\_

Dean \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_ Date \_\_\_\_\_

Provost \_\_\_\_\_ Date \_\_\_\_\_