Announcements (C.Riordan)

- **IR Director hired:** Ming Zhang; start date May 15, 2010.
- **Hiring/Travel freeze:** The bill which freezes hiring, travel etc. has been signed by the Governor. The bill seems similar to last year, but the Provost wants official guidance from OFM before sending additional information to colleges.
- **Budget cut brainstorming session:** Scheduled for February 23 Council of Deans meeting, 8:30 – 10:00 am, OM450A (Provost’s office)
- **Video Conference re: EESP:** Scheduled for March 2 Council of Deans meeting, 8:30 – 10:00 am, 32nd St. Admin. Services Building B, Room 324

**E-Portfolio (E. Coughlin, S. VanderStaay, J. Lawson)**

AACU is encouraging students to utilize E-portfolios. The goal is to make faculty aware of software that is already being used on campus to avoid having a proliferation of products particularly ones that are not compatible. John will review which E-portfolios are being utilized on campus and provide a report.

**Western’s Diversity Initiatives (S. Guenter-Schlesinger/J. Garcia)**

Sue expressed her thanks to the Deans for their faculty and staff support for the project. She also thanked Professor Garcia for his contributions to the process for deriving the SCOT Analysis. The SCOT Analysis Overview is a summary taken from 3 groups: Classified Staff; Professional Staff; Faculty. A final report will be shared with campus soon.

**Library Consultant Report (C. Cox)**

A LibQUAL+ survey link will be sent out in a week or so to the campus requesting their comments on the collections, services and library spaces. Overall space projections were one of the suggestions made by the consultant and there are 3 phases being proposed. The Café and Writing Center open spring quarter. A Gallery which could be used for faculty presentations and the Wilson Reading Room will open soon.

**Future Agenda suggestions:**

- Coming up early for T&P
- Graduate program enrollment