Council of Deans  
January 19, 2010

Absent: E. Coughlin  
Guest: F. Halle

Announcements (C.Riordan)
- *Staff/Faculty Hiring:* expect continued soft freeze.  
- *Blog:* Bruce discussing establishing a blog to share information, including budget updates. No carry forward of state dollars allowed this year. Legacy accounts still unknown.  
- *Meetings w/MGO’s:* Plan to have S. Bowers or designate and MGS’s attend one Council of Deans meeting per month. 8-8:30 is proposed time.

Capital Planning Process (F. Halle)
All the requests are in and cost estimates have been revisited. A single line summary of each request (with a link to additional information) will be posted to the web and the Deans will be notified of that posting. Revisions are acceptable to the narratives. The Vice President’s will be reviewing requests to prioritize, followed by review by UPRC. The Deans will be given the opportunity to assess this total process and provide feedback. Classroom/seminar rooms are being reviewed for one-time request dollars. Examples of guidelines to identify appropriate rooms are: minimum cutoff – 18; history of use of room reviewed; current room use; some dept. rooms may be used for general use.

NTT Allocation Proposal (B. Carbajal)
Deans are in agreement to proposed process: NTT allocation commitments are made in fall quarter (Dec). Deans draft and fund the academic schedule for the coming year (Jan/Feb). Departments write annual contracts for NTT faculty (Feb/Mar).

Title-EESP Director (D. Guyette)
Deans recommend to the White Paper Task Force that the title of the position description should be at the Vice Provost level not a dean. The same process will be followed for review of this white paper as was done for the Graduate white paper. Concern was expressed that fact checking be done before the white paper is released. A possible video conference with the consultant and deans will be scheduled to provide an experienced view of what the vision of EESP could be, i.e. revenue value, marketing tool, conference services.

Tenure Related Budget Cuts (D. Guyette)
Wendy Bohlke will be invited to a Council of Deans meeting to discuss the contract law and state law in regard to elimination of tenure positions. Note: Early discussion with President Shepard should take place before it goes anywhere else if a dean is talking about cutting programs.